

# Application: Hebrew Language Academy Charter School 2

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2024-2025 Annual Report

## Summary

ID: 0000000087  
Status: Annual Report Submission  
Last submitted: Jul 31 2025 04:30 PM (EDT)

## Entry 1 – School Information and Cover Page

Completed - Jul 31 2025

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2025**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Hebrew Language Academy Charter School 2

**b. Unofficial or Popular School Name**

HLA2

**c. CHARTER AUTHORIZER (As of June 30th, 2025)**

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. School Unionized**

Is your charter school unionized?

No

**d. District/CSD of Location**

New York City Community School District #21

**e. Date of Approved Initial Charter**

Nov 1 2017

**f. Date School First Opened for Instruction**

Sep 1 2017

### **g. Approved School Mission**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous K-5 curriculum which includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.

### **h. Approved Key Design Elements**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

KDEs:

1. OLAM VALUES (Outstanding Problem-Solving, Lifelong Learning, Aware Communication, Making a Difference)
2. Modern Hebrew Language
3. Differentiated Instruction
4. Professional Development & Career Pathways
5. Social Emotional Learning and Supports
6. Diversity Equity & Inclusion
7. Partnership with Hebrew Public

### **i. School Website Address**

<https://hebrewpublic.org/schools/hla2/>

### **j. Authorized Charter Enrollment for 2024-2025 School Year**

489

**k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment**

330

**l. Grades Served**

Grades served during the 2024-2025 school year (exclude Pre-K program students):

**Responses Selected:**

Kindergarten
1
2
3
4
5

**m. Charter Management Organization/Educational Management Organization**

Do you have a [Charter Management Organization](#)?

Yes

**m1. Charter Management Organization Name**

Include required contact information (email address and telephone number) below.

Hebrew Public



**m2. Charter Management Organization Email Address**

[cmancini@hebrewpublic.org](mailto:cmancini@hebrewpublic.org)

**m3. Charter Management Organization Phone Number**

908-405-8456

**FACILITIES INFORMATION**

**n. FACILITIES: Owned, rented, or leased to educate students**

Will the school maintain or operate multiple sites in 2025-2026?

	No, just one site.
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**School Site 1 (Primary)**

## n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2286 Cropsey Ave. Brooklyn, NY	718.682.5610	New York City Community School District #21	K-5	K-6	K-6

### n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Katie Passley	Head of School	917-414-1709		<a href="mailto:kpassley@hla2.org">kpassley@hla2.org</a>
Operational Leader	Melissa Puello	Director of Operations	917-699-0392		<a href="mailto:mpuello@hla2.org">mpuello@hla2.org</a>
Compliance Contact	Chelsea Mancini	Managing Director of Network Operations	908-405-8456		<a href="mailto:cmancini@hebrewpublic.org">cmancini@hebrewpublic.org</a>
Complaint Contact	Emily Fernandez	Chief Schools Officer	212-792-6234		<a href="mailto:efernandez@hebrewpublic.org">efernandez@hebrewpublic.org</a>
DASA Coordinator	Kevin Mara	Director of Culture	301-351-1317		<a href="mailto:kmara@hla2.org">kmara@hla2.org</a>
Phone Contact for After Hours Emergencies	Melissa Puello	Director of Operations	917-699-0392		<a href="mailto:mpuello@hla2.org">mpuello@hla2.org</a>

**n1b. Is site 1 in public space or in private space?**

Private Space

**n1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Not Co-Located

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

**Site 1 Certificate of Occupancy (COO)**

[Cropsey TCO.pdf](#)

**Filename:** Cropsey TCO.pdf **Size:** 84.0 kB

**Site 1 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[2286 Cropsey Ave.pdf](#)

**Filename:** 2286 Cropsey Ave.pdf **Size:** 310.3 kB

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

n/a

p1. Total Number of School Calendar Days

182

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	0
August 2025	0
September 2025	120
October 2025	130
November 2025	108
December 2025	108
January 2026	130
February 2026	97
March 2026	143
April 2026	99
May 2026	120
June 2026	126

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

**q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

Yes

## q2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Grade Level Configuration	<p>In this revision request, we are seeking an expansion to serve the middle school grades, 6th-8th. With the middle school request, we will be adding one middle school grade each year, beginning with 6th grade in the 2025-26 school year. By 2027-28, we will have a fully enrolled middle school with 180 student (60 students per grade) and a fully enrolled K-8 school with 540 students (60 students per grade). While our 5th graders would have automatic admission into our middle school, we recognize that there may be 5th graders who may not choose to continue into the HLA 2 middle school (and we will provide all our 5th graders with comprehensive information and support</p>	7/16/24	Winter 2025

		about their middle school options), and we will recruit additional rising 6th graders from the community to ensurethat our 6th grade class meets our enrollment targets.		
2				
3				
4				
5				

More revisions to add?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	(No response)
Position	(No response)
Phone/Extension	(No response)
Email	(No response)

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature appears to read "Katie Rossey". The first name "Katie" is written in a cursive style, and the last name "Rossey" is also in cursive, with a long, sweeping underline that extends to the right.



Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 31 2025



Thank you.

## Entry 2 – Links to Critical Documents on School Website

Completed - Jul 31 2025

### Instructions

**Required of ALL Charter Schools** (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## Entry 2 – Links to Critical Documents on School Website

School Name: Hebrew Language Academy Charter School 2

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**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-school-documents/">https://hebrewpublic.org/schools/hla2/hla2-school-documents/</a></u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-board-meetings/">https://hebrewpublic.org/schools/hla2/hla2-board-meetings/</a></u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-school-documents/">https://hebrewpublic.org/schools/hla2/hla2-school-documents/</a></u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-school-documents/">https://hebrewpublic.org/schools/hla2/hla2-school-documents/</a></u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-school-documents/">https://hebrewpublic.org/schools/hla2/hla2-school-documents/</a></u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-school-documents/">https://hebrewpublic.org/schools/hla2/hla2-school-documents/</a></u>
6. Authorizer-approved FOIL Policy	<u><a href="https://hebrewpublic.org/schools/hla2/hla2-school-documents/">https://hebrewpublic.org/schools/hla2/hla2-school-documents/</a></u>

7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)

<https://hebrewpublic.org/schools/hla2/hla2-school-documents/>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

### Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

## Entry 3 – Board of Trustees Membership Table

Completed - Jul 31 2025

### Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

### Authorizer:

Who is the authorizer of your charter school?

Board of Regents

# 1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024- 2025
1	Mike Tobman	<a href="mailto:michael.tobman@gmail.com">michael.tobman@gmail.com</a>	Vice Chair	Education and Accountability Committee Governance Committee	Yes	3	07/01/2025	06/30/2028	7
2	Stella Binkevich	<a href="mailto:sbinkevich@gmail.com">sbinkevich@gmail.com</a>	Trustee/ Member	Finance and Audit Committee Education and Accountability Committee	Yes	3	07/01/2024	06/30/2027	11
3	Ella Zalkind	<a href="mailto:ellagzalkind@aol.com">ellagzalkind@aol.com</a>	Trustee/ Member	Education and Accountability Committee	Yes	3	07/01/2025	06/30/2028	12
4	Adam Miller	<a href="mailto:amiller@klmlp.com">amiller@klmlp.com</a>	Chair	Governance Committee Education and	Yes	2	07/01/2023	06/30/2026	10

				Account ability Committee					
5	Susan Fox	<a href="mailto:foxs@shorefronty.org">foxs@shorefronty.org</a>	Treasurer	Governance Committee Finance and Audit Committee	Yes	2	07/01/2023	06/30/2026	12
6	William Mack	<a href="mailto:mackw@gtlaw.com">mackw@gtlaw.com</a>	Trustee/ Member	Governance Committee Finance and Audit Committee	Yes	2	07/01/2023	06/30/2026	10
7	Alice Li	<a href="mailto:aliceymli@gmail.com">aliceymli@gmail.com</a>	Secretary	Governance Committee Finance and Audit Committee	Yes	2	07/01/2023	06/30/2026	7
8	Joanne Cavanaugh	<a href="mailto:ni50727@aol.com">ni50727@aol.com</a>	Trustee/ Member	Education and Account ability Committee	Yes		11/19/2024	06/30/2027	9
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

13

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	7
b. Total number of Voting Members added during the 2024-2025 school year	1
c. Total number of Voting Members who left the board during 2024-2025 school year	0
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	11
e. Board members attending 8 or fewer meetings during 2024-2025	2 (one member was on parental leave)

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Will Mack-Disclosure of Financial Interest 2024:25](#)

Filename: Will\_Mack-Disclosure\_of\_Financial\_\_LnBhPWT.pdf Size: 168.9 kB

[Mike Tobman 2025- Current-former-trustee-financial-disclosure-form - signed](#)

Filename: Mike\_Tobman\_2025-\_Current-former-t\_AY9exVj.pdf Size: 595.3 kB



## [S Fox-financial-disclosure-form 6](#)

Filename: S\_Fox-financial-disclosure-form\_6.4.25.pdf Size: 347.6 kB

## [Ella Zalkind-2025 Current-former-trustee-financial-disclosure-form \(1\).\(2\).\(1\).\(3\) - signed](#)

Filename: Ella\_Zalkind-2025\_Current-former-t\_U74tTIm.pdf Size: 594.9 kB

## [Alice Li 2025- Current-former-trustee-financial-disclosure-form](#)

Filename: Alice\_Li\_2025-\_Current-former-trus\_XY3PLhY.pdf Size: 564.2 kB

## [Joanne Cavanaugh - Financial Disclosure Form](#)

Filename: Joanne\_Cavanaugh\_-\_Financial\_Disclosure\_y55wBVe.pdf Size: 590.3 kB

## [Stella Binkevich-Disclosure of Financial Interest 2024:25 copy](#)

Filename: Stella\_Binkevich-Disclosure\_of\_Financial\_Interest\_UYlup1a.pdf Size: 280.1 kB

## [Adam Miller-2025- Current-former-trustee-financial-disclosure-form](#)

Filename: Adam\_Miller-2025-\_Current-former-t\_m7x3Vf3.pdf Size: 435.6 kB

# Entry 5 – Board Meeting Minutes

Completed - Jul 31 2025

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

### [2024 07 16 board meeting minutes \(2\)](#)

Filename: 2024\_07\_16\_board\_meeting\_minutes\_2.pdf Size: 324.6 kB

### [2024 08 29 board meeting minutes \(2\)](#)

Filename: 2024\_08\_29\_board\_meeting\_minutes\_2.pdf Size: 341.3 kB

### [2024 10 15 board meeting minutes \(1\)](#)

Filename: 2024\_10\_15\_board\_meeting\_minutes\_1.pdf Size: 334.5 kB

### [2024 09 17 board meeting minutes](#)

Filename: 2024\_09\_17\_board\_meeting\_minutes.pdf Size: 416.1 kB

### [2024 08 27 board meeting minutes \(3\)](#)

Filename: 2024\_08\_27\_board\_meeting\_minutes\_3.pdf Size: 242.8 kB

### [2024 11 19 board meeting minutes \(1\)](#)

Filename: 2024\_11\_19\_board\_meeting\_minutes\_1.pdf Size: 400.5 kB

## [2024 12 17 board meeting minutes](#)

Filename: 2024\_12\_17\_board\_meeting\_minutes.pdf Size: 414.8 kB

## [2025 01 14 board meeting minutes](#)

Filename: 2025\_01\_14\_board\_meeting\_minutes.pdf Size: 335.1 kB

## [2025 05 13 board meeting minutes](#)

Filename: 2025\_05\_13\_board\_meeting\_minutes.pdf Size: 344.1 kB

## [2025 02 11 board meeting minutes](#)

Filename: 2025\_02\_11\_board\_meeting\_minutes.pdf Size: 418.6 kB

## [2025 04 22 board meeting minutes](#)

Filename: 2025\_04\_22\_board\_meeting\_minutes.pdf Size: 340.7 kB

## [2025 03 11 board meeting minutes](#)

Filename: 2025\_03\_11\_board\_meeting\_minutes.pdf Size: 341.9 kB

## [HLA2 June 2025 Board Minutes](#)

Filename: HLA2\_June\_2025\_Board\_Minutes.pdf Size: 488.5 kB

## **Entry 6 – Enrollment & Retention**

Completed - Jul 31 2025

## **Instructions**

### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

## **Entry 6 – Enrollment and Retention of Special Populations**

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## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	<p>Annual Report Recruitment and Retention Strategies 2025-2026</p> <p>Annual Report Recruitment and Retention Strategies 2025-2026</p> <p>100%</p> <p>11</p> <p>F4</p> <p>HLA2 employed the following strategies to recruit an enroll SWD's:</p> <ul style="list-style-type: none"> <li>- offered robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades</li> <li>-Included visits to ICT classrooms during school tours with prospective families.</li> <li>-School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families, including students with disabilities.</li> <li>-All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities</li> <li>-HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's</li> <li>-HLA2 sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school</li> <li>-HLA2 offered monthly school tours and quarterly virtual open houses to learn more about school culture and programatic</li> </ul>	<p>HLA2 will continue to employ the following strategies to recruit an enroll SWD's:</p> <ul style="list-style-type: none"> <li>- Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades</li> <li>-Include visits to ICT classrooms in virtual school tours with prospective families.</li> <li>-School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families.</li> <li>-All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities</li> <li>-HLA leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's</li> <li>-HLA2 will continue to sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school</li> <li>-HLA2 will continue to offer monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings</li> <li>-HLA2 will continue to invite families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff</li> </ul>

offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.

and feel prepared to enter the school.

HLA2 employed the following strategies to recruit and enroll SWD's:

- offered robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades
- Included visits to ICT classrooms during school tours with prospective families.
- School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was an inclusive and welcoming community that was open to all families, including students with disabilities.
- All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities
- HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's
- HLA2 sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school
- HLA2 offered monthly school tours and quarterly virtual open houses to learn more about school culture and programmatic offerings
- HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure

	<p>families feel a connection with the school and staff and feel prepared to enter the school.</p> <p>h</p>	
English Language Learners	<p>HLA2 engaged in an ambitious recruitment campaign focused within CSD21, as well as well as outlying areas focused on connecting with ELL families. -When visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses were offered in Spanish, Ukrainian, and Russian</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian, Ukrainian, and Creole.</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major</p>	<p>HLA2 will continue with recruitment strategies that were found to be successful this past recruitment season which include following: visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses will be offered in Spanish, Russian, and Ukrainian</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish, Russian, and Ukrainian</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits"</p>

	<p>recruitment/retention strategy has been scheduling “virtual home visits” with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 advertised with El Diario Newspaper to market to MLL communities in CSD21. El Diario is the largest spanish language daily newspaper in New York. -HLA2's enrollment policy includes a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukranian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p>	<p>with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 will continue to advertise with El Diario Newspaper to market HLA2 to MLL communities in CSD21. El Diario is the largest spanish language daily newspaper in New York. -HLA2's enrollment policy will continue to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To continue to support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukranian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p>
Economically Disadvantaged	<p>Annual Report Recruitment and Retention Strategies 2025-2026 Annual Report Recruitment and Retention Strategies 2025-2026 100% 11 F2</p> <p>HLA2 employed a number of targeted strategies to market and recruit ED families to school. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21, and offered private virtual open houses to learn more about our school community, curriculum. -HLA2 marketing materials included information about</p>	<p>HLA2 will continue to conduct targeted outreach to local (CBOs) that serve low-income families. During visits, staff provide paper applications, flyers highlighting key supports available at HLA2, and offer to assist families with the application process directly.</p> <p>Recruitment staff prioritize attending weekend events like block parties, community days, and health fairs that draw economically disadvantaged families.</p> <p>HLA2 ensures that marketing materials explicitly highlight school services that support economically disadvantaged families—such as</p>

the schools free transportation offerings, meal offerings, and afterschool programming options. - HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families in zipcodes that have high populations of ED families. -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school, throughout CSD 21 and neighboring zip codes -HLA2 offered quarterly live virtual open houses through zoom and monthly school tours live to provide families with the opportunity to learn more about school culture and programatic offerings -HLA2 invited new families to participate in virtual visits during the summertime after families completed their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA2 offered new families the opportunity to participate in a free summer school program to offer intensive math and literacy support to help prepare for the upcoming school year

HLA2 employed a number of targeted strategies to market and recruit ED families to school. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21, and offered private virtual open houses to learn more about our school community, curriculum. -HLA2 marketing

free meals, school supplies, extended-day programs, and after-school care.

HLA2's digital ad campaigns on platforms like Facebook and Instagram utilize geographic and interest-based targeting to reach families in ZIP codes and neighborhoods with high rates of economic need.

All recruitment materials and advertisements make clear that HLA2 is free and public, with no tuition or entrance requirements. Messaging focuses on reducing perceived barriers for economically disadvantaged families.

materials included information about the schools free transportation offerings, meal offerings, and afterschool programming options. - HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families in zipcodes that have high populations of ED families. -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school, throughtout CSD 21 and neighboring zip codes -HLA2 offered quarterly live virtual open houses through zoom and monthly school tours live to provide families with the opportunity to learn more about school culture and programatic offerings -HLA2 invited new families to participate in virtual visits during the summertime after families completed their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA2 offered new families the opportunity to participate in a free summer school program to offer intensive math and literacy support to help prepare for the upcoming school year



## Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	<p>All newly enrolled families of SWD's meet with HLA2's Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the</p>	<p>Given that HLA2 consistently serves a larger proportion of SWD's than the district, the school plans to continue the practices employed over the previous year which include the following: All newly enrolled families of SWD's meet with HLA2's Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as</p>

school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week.

HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction.

Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community. The following are HLA2's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that educators plan to meet each of those needs

extended time to complete work, reading questions or directions, or offering on task focusing prompts.

If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week.

HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction.

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Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd

	<p>during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these plans would serve as structured and documented efforts to support our students during this time.</p> <p>Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child.</p>	<p>Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that educators plan to meet each of those needs during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these plans would serve as structured and documented efforts to support our students during this time.</p> <p>Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child."</p>
English Language Learners	<p>HLA2 implemented new processes to strengthen relationships with ELL families. At the start of the year MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. These profiles were shared with families of MLL students as well.</p>	<p>HLA2 will continue to employ its strategies from 2024-2025 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible.</p>
Economically Disadvantaged	<p>Student Retention continues to be a primary focus for HLA2. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and</p>	<p>In addition to the previous years retention strategies, HLA2 plans to connect families with community organizations that treat trauma and mental health, offer free after-care for families during Friday afternoons</p>

	families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA2 teachers and leaders frequently contacted families via weekly school messages or more personalized communication to support each student's individual needs.	(days in which the school dismisses at 1pm for staff PD), and continue to survey families to identify areas that might be impediments to retention or to academic and social success.
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Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 8 – Organization Chart**

Completed - Jul 31 2025

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

### **24 25 HLA2 Organizational Structure & MS Expansion**

Filename: 24\_25\_HLA2\_Organizational\_Structur\_jqpukK5.pdf Size: 144.5 kB

## **Entry 9 – School Calendar**

Completed - Jul 31 2025

### **Instructions**

#### **Required of ALL Charter Schools**

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

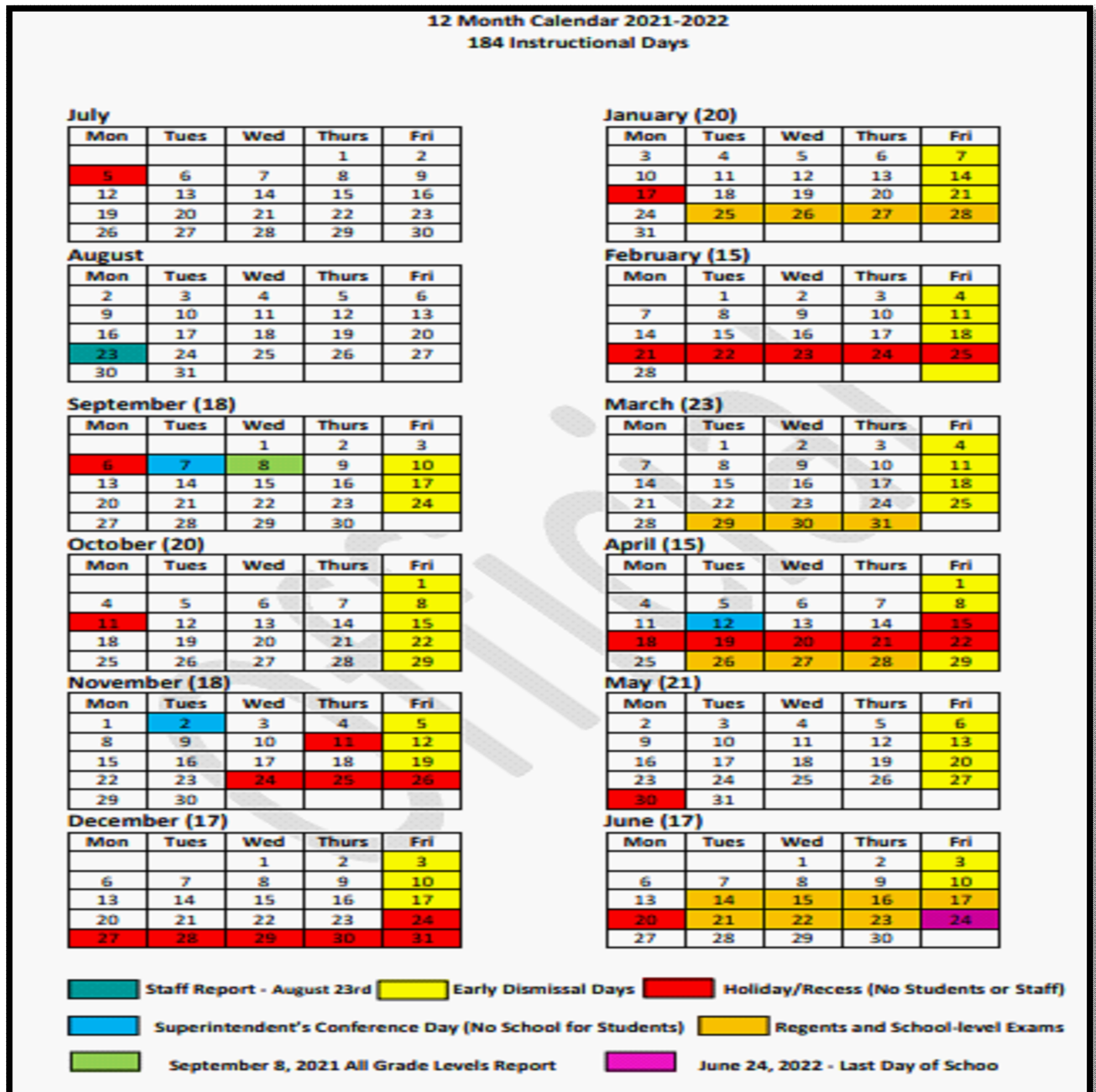
School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars** that clearly indicate the **start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. Schools must use a calendar format and ensure there is a monthly tally of instructional days.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

#### Sample Calendar:



# Entry 10 – Faculty/Staff Roster Template

Completed - Jul 31 2025

## INSTRUCTIONS

### Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

**Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required.** Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
<b>NOTE: MUST BE DONE FIRST</b>	
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the <b>first name</b> of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the <b>last name</b> of the Faculty/Staff person.
TEACH ID	Enter the <b>7-digit TEACH ID</b> for the Faculty/Staff person; <b>verify the TEACH ID is correctly entered</b> .
Role at the School / Network	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
Total Years Experience in this Role	Enter the <b>number of years</b> of experience the Faculty/Staff person has <b>in the role selected</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date at the School / Network	Enter the <b>date</b> that the Faculty/Staff person was <b>hired at the school/network</b> .
Start Date at the School / Network	Enter the <b>date</b> that the Faculty/Staff person actually <b>began employment at this school/network</b> .
Date Employee Separated from Service (if applicable)	Enter the <b>date</b> that the Faculty/Staff person <b>separated from service at the school/network</b> .
Certification Status / Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
FOR TEACHERS ONLY: Choose Subject Taught	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Notes	Optional

## [HLA2 faculty-staff-roster-template-may-2025](#)

Filename: HLA2\_faculty-staff-roster-templat\_MHQB0I6.xlsx Size: 55.8 kB

# Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Incomplete



# Instructions

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025.**

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

**PLEASE NOTE:** This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

## Entry 11 – Progress Toward Goals

**PROGRESS TOWARD CHARTER GOALS**

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

**No Responses Selected**

**PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

## 2. ORGANIZATION GOALS

---

## 2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Thank you.

Entry 12 – Audited Financial Statements

Incomplete

Required of ALL Charter Schools

**ALL charter schools** must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor’s report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

**ALL SUNY-authorized charter schools** must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

Entry 12a – Audited Financial Report Template (BOR)

Incomplete

Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” from the portal or the [Annual Reports](#) webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 3, 2025**.

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the “other” fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

## Entry 12b – Additional Financial Documents

Incomplete

**Regents, NYCDOE, and Buffalo BOE-authorized schools** must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a “Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”)

- 1. Advisory and/or Management Letter
- 2. Federal Single Audit
- 3. Agreed-Upon Procedure Report
- 4. Evidence of Required Escrow Account for Each School
- 5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

## Entry 12c – Financial Contact Information

Incomplete

**Regents, NYCDOE, and Buffalo BOE-authorized schools** should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 13 – Fiscal Year 2025-2026 Budget

Incomplete

**SUNY-authorized charter schools** are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools** are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

## Optional Additional Documents to Upload (BOR)

Incomplete

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
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**Trustee Name:**

William Mack

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**Name of Charter School Education Corporation:**

Hebrew Language Academy 2

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member. Board Finance committee member.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212 801 2230

**Business Address:**

One Vanderbilt Avenue New York, NY 10804

**E-mail Address:**


mackw@gtlaw.com

**Home Telephone:**

347 678 5987

**Home Address:**

103 Wilmot Rd New Rochelle, NY 10804



**Signature**

6/9/2025

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Michael Tobman

---

**Name of Charter School Education Corporation:**

HLA & HLA2 Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

7189156460

---

**Business Address:**

51 Tappan Landing Road, Tarrytown NY 10591

---

**E-mail Address:**

michael.tobman@gmail.com

---

**Home Telephone:**

---

**Home Address:**

51 Tappan Landing Road, Tarrytown NY 10591

---

*MD Tobman*

MD Tobman (Jul 21, 2025 13:14 EDT)

---

**Signature**

**Date**

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- Digitally certified PDF signature
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*last revised 04/2022*









# Mike Tobman 2025- Current-former-trustee-financial-disclosure-form

Final Audit Report

2025-07-21

Created:	2025-07-14
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqIByom05Dj9G6fpj4DSs3t4iAuNiqYAI

## "Mike Tobman 2025- Current-former-trustee-financial-disclosure-form" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)  
2025-07-14 - 10:46:21 PM GMT
-  Document emailed to michael.tobman@gmail.com for signature  
2025-07-14 - 10:46:33 PM GMT
-  Email viewed by michael.tobman@gmail.com  
2025-07-21 - 5:10:26 PM GMT
-  Signer michael.tobman@gmail.com entered name at signing as MD Tobman  
2025-07-21 - 5:14:42 PM GMT
-  Document e-signed by MD Tobman (michael.tobman@gmail.com)  
Signature Date: 2025-07-21 - 5:14:44 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-21 - 5:14:44 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes          No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes          No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

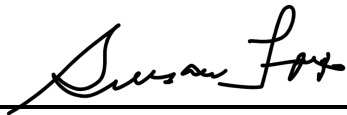
---

**Home Telephone:**

---

**Home Address:**

---



---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Ella Zalkind

---

**Name of Charter School Education Corporation:**

HLA2

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

9177961046

---

**Business Address:**

2640 East 14 Street, Brooklyn, NY 11235

---

**E-mail Address:**

Ezalkind@bzlawgroup.com

---

**Home Telephone:**

---

**Home Address:**

---

*Ella Zalkind*

Ella Zalkind (Jul 22, 2025 17:59 EDT)

Jul 22, 2025

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**Signature****Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# Ella Zalkind-2025 Current-former-trustee-financial-disclosure-form (1) (2) (1) (3)

Final Audit Report

2025-07-22

Created:	2025-07-22
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAixCXDik0xnnXtW1j3GuFJoLSOwBjslx1

## "Ella Zalkind-2025 Current-former-trustee-financial-disclosure-form (1) (2) (1) (3)" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)  
2025-07-22 - 9:51:01 PM GMT
-  Document emailed to ezalkind@bzlawgroup.com for signature  
2025-07-22 - 9:54:20 PM GMT
-  Email viewed by ezalkind@bzlawgroup.com  
2025-07-22 - 9:58:28 PM GMT
-  Signer ezalkind@bzlawgroup.com entered name at signing as Ella Zalkind  
2025-07-22 - 9:59:43 PM GMT
-  Document e-signed by Ella Zalkind (ezalkind@bzlawgroup.com)  
Signature Date: 2025-07-22 - 9:59:45 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-22 - 9:59:45 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Alice Li

---

**Name of Charter School Education Corporation:**

HLA & HLA2 Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

718-902-5968

---

**Business Address:**

15 Gloria Place, Plainview NY 11803

---

**E-mail Address:**

Ali@cfigi.com

---

**Home Telephone:**

7189025968

---

**Home Address:**

15 Gloria Place, Plainview NY 11803

---



Alice Yamin Li (Jul 14, 2025 18:54 EDT)

7/14/2025

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes            No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes            No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

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**Business Telephone:**

718-377-7200

**Business Address:**

2186 Mill Avenue Brooklyn, New York 11234


**E-mail Address:**

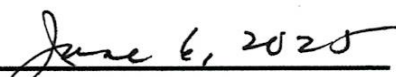
ni50727@aol.com

**Home Telephone:**

**Home Address:**

19 Beach 219 Street Rockaway Point, New York 11697

  
Signature

  
Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Stella Binkevich

---

**Name of Charter School Education Corporation:**

HLA and HLA2

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

917-826-9788

---

**Business Address:**

370 Jay St., 7th floor; Brooklyn, NY 11201

---

**E-mail Address:**

sbinkevich@gmail.com

---

**Home Telephone:**

917-826-9788

---

**Home Address:**

402 e 83rd street, apt 6A; New York, NY 10028

---

*Stella Binkevich*

5/21/2025

---

**Signature****Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Adam Miller

---

**Name of Charter School Education Corporation:**

HLA2 Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

2129063442

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**Business Address:**

810 7th Avenue NY. NY

---

**E-mail Address:**

amiller@klmlp.com

---

**Home Telephone:**

---

**Home Address:**

---

*Adam Miller*

07/17/25

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*





## Hebrew Language Academy Charter School 2 (HLA2)

### Minutes

#### HLA2 Board Meeting

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##### Date and Time

Tuesday July 16, 2024 at 6:00 PM

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

When it is your time to speak during the meeting, your name will be called, and you will be unmuted.

We request you limit your comment(s) or question(s) to three minutes. You will receive a one-minute warning before your allotted time elapses.

Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

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##### Trustees Present

Adam Miller (remote), Ella Zalkind (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

**Trustees Absent**

Alice Li, Mike Tobman

**Trustees who arrived after the meeting opened**

Adam Miller

**Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

---

**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Susan Fox called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Jul 16, 2024 at 6:02 PM.

**C. Adoption of Agenda**

Stella Binkevich made a motion to Adopt the Agenda.

Will Mack seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes**

Will Mack made a motion to approve the minutes from June 2024.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Action**

**A. Proposed Board Resolutions**

1. Revising the HLA2 Charter Agreement to Allow for a Maximum Enrollment of 360 Students for K-5
2. Request for Middle School Expansion in the Charter Renewal Application

Elyse Castellano provided an explanation to the board for the proposed revisions mentioned above.

Stella Binkevich made a motion to approve both aforementioned board resolutions.

Ella Zalkind seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Board Discussion**

#### **A. Proposed Board Member Addition**

The board discussed a proposed addition to the board of trustees. All board members received the proposed board members' resume to review last week. The proposed trustee is an interventionist at HLA Charter School and met with Jon, Katie, and two members of the Governance Committee- Sue & Mike. They all agreed she would be a good asset to the HLA2 Board. The candidate will need to complete all paperwork required by NYSED before being formally voted on by the HLA2 board.

### **IV. School Report**

#### **A. Head of School Update**

Katie Passley, Head of School, shared a PowerPoint presentation that covered summer updates including summer school, all staff professional development, building preparation, registration & enrollment. HLA2 has enrolled a total of 124 new students for SY 24-25.

Katie also shared the 24/25 school Priorities:

- Knowing Our Content: Consistent Lessons
- Inventing in Our Teams: Consistent Teaching
- Bringing our Mission to Life: Coherence Across Programs

### **V. Network Report**

#### **A. Hebrew Public Update**

Elyse Castellano, CFO/COO of Hebrew Public, provided a brief update and shared headlines from the second-annual summer Operations team professional development, which led training on student information systems, attendance and assessment platforms, and more! Teams gained skills and a problem-solving framework.

Michelle Galeotti continues to support the HLA2 Operations team with the building opening, tech infrastructure, and furniture setup and ensures everything that needs to happen for students & teachers ahead of September is taking place.

Adam Miller arrived.

## **VI. Public Comments**

### **A. Review of Public Comments**

No public comments were made during this time.

## **VII. Closing Items**

### **A. Adjourn Meeting**

Sue shared reminders with the board for end of year paperwork requirements.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,  
Susan Fox

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 Special Board Meeting

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#### Date and Time

Thursday August 29, 2024 at 11:00 AM

#### Location

2286 Cropsey Avenue, Brooklyn, NY 11214

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

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#### Trustees Present

Adam Miller (remote), Ella Zalkind (remote), Mike Tobman (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

#### Trustees Absent

Alice Li

#### Guests Present

Elyse Castellano (remote), Emily Fernandez, Jon Rosenberg (remote), Lauren Murphy (remote)

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Mike Tobman called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Thursday Aug 29, 2024 at 11:01 AM.

**C. Adoption of Special Agenda & August 27 Meeting Agenda**

Will Mack made a motion to adopt today's special meeting agenda & the August 27 meeting agenda.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve July 2024 Minutes**

Will Mack made a motion to approve the minutes from HLA2 Board Meeting on 07-16-24.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve August 2024 Minutes**

Will Mack made a motion to approve the minutes from HLA2 August Board Meeting on 08-27-24.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Action**

**A. Approval of HLA2 Charter Renewal Application**

Susan Fox made a motion to approve the HLA2 Charter Renewal Cover Letter as presented to the board with the addition of the language "has substantially achieved with limited exceptions..." in the second paragraph.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mike Tobman made a motion to approve the justification letter with the caveat that the board will rely on the CMO (Hebrew Public) to include the addition of updated petition numbers prior to the submission on 9/3.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mike Tobman made a motion to approve the full HLA2 renewal & expansion charter application.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approval of the School Safety Plan 24/25**

Mike Tobman made a motion to approve the HLA2 school safety plan 24/25.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approval of HLA2 Family Handbook 24/25**

Will Mack made a motion to approve the HLA2 Family Handbook for school year 24/25.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Resolution and Vote to elect Joanne Cavanaugh to the Board of Trustees pending approval by NYSED.**

Susan Fox made a motion to approve the following resolution: Hebrew Language Academy Charter School 2, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Joanne Cavanaugh as a member to its Board of Trustees, with a term expiring on June 30, 2027, pending approval by NYSED.

The resolution approving Joanne Cavanaugh is adopted upon NYSED's approval.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Executive Session**

### **A. Head of School Evaluation Review**

Stella Binkevich made a motion to enter into an executive session at 11:17 am to review the Head of School Evaluation.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

Emily Fernandez reviewed the HOS evaluation with the board members.

Stella Binkevich made a motion to exit executive session at 11:23 am.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Board Action**

### **A. Approve Head Of School Evaluation**

Susan Fox made a motion to approve the Head of School Evaluation.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:24 AM.

Respectfully Submitted,  
Adam Miller

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.





# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 Board Meeting

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#### Date and Time

Tuesday October 15, 2024 at 6:00 PM

#### Location

2286 Cropsey Avenue, Brooklyn, NY 11214

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

When it is your time to speak during the meeting, your name will be called, and you will be unmuted.

We request you limit your comment(s) or question(s) to three minutes. You will receive a one-minute warning before your allotted time elapses.

Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

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#### Trustees Present

---

Adam Miller (remote), Ella Zalkind (remote), Mike Tobman (remote), Stella Binkevich (remote)

**Trustees Absent**

Alice Li, Susan Fox, Will Mack

**Guests Present**

Elyse Castellano, Katie Passley (remote), Lauren Murphy (remote)

---

**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Adam Miller called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Oct 15, 2024 at 6:04 PM.

**C. Adoption of October 2024 Agenda**

Adam Miller made a motion to approve the October 2024 agenda.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes**

Mike Tobman made a motion to approve the minutes from HLA2 Board Meeting on 09-17-24.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. School Report**

**A. Head of School Update**

Katie Passley updated the board on upcoming events, including the ribbon-cutting ceremony on October 29th at 10 AM- everyone is encouraged to attend. The Key Performance Indicator dashboard was shared and explained; 1 staff vacancy for a Kindergarten/1st grade associate teacher. Enrollment is currently at 334 students without Pre-k.

**III. Public Comments**

**A. Review of Public Comments**

No public comments were shared at this time.

#### IV. Executive Session

##### A. Board Discussion

Adam Miller made a motion to enter into executive session.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

The board went into executive session to discuss the NYSED focus group meeting.

Adam Miller made a motion to exit executive session.

Stella Binkevich seconded the motion.

The board **VOTED** to approve the motion.

#### V. Closing Items

##### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,  
Adam Miller

---

Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 Board Meeting

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#### Date and Time

Tuesday September 17, 2024 at 6:00 PM

#### Location

2286 Cropsey Ave, Brooklyn, NY 11214

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

When it is your time to speak during the meeting, your name will be called, and you will be unmuted.

We request you limit your comment(s) or question(s) to three minutes. You will receive a one-minute warning before your allotted time elapses.

Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

---

#### Trustees Present

---

Ella Zalkind (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

**Trustees Absent**

Adam Miller, Alice Li, Mike Tobman

**Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote), Yuna Shin, Board on Track (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Susan Fox called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Sep 17, 2024 at 6:02 PM.

**C. Adoption of September 2024 Agenda**

Stella Binkevich made a motion to adopt September's 2024 agenda.

Will Mack seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes**

Will Mack made a motion to approve the minutes from HLA2 Special Board Meeting on 08-29-24.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board on Track Presentation**

**A. Software Overview**

Yuna Shin, Board on Track's Customer Success Specialist provided a software demonstration for the board members.

**III. School Report**

**A. Head of School Update**

Katie Passley provided a school report with updates from the last month including

**Beginning of the year goals:**

- Practicing Routines and Procedures

- Building a joy for learning
- Building stamina in all content areas
- Collaborating on class expectations
- Assessing current levels of performance and planning next steps

#### **NY State Testing Scores:**

- Compared HLA2 testing scores with NY State, NYC, District 21 which is HLA2's school district, and District 22 which is HLA's school district
- HLA2 students scored 54% proficient in ELA
- HLA2 students scored 66% proficient in math

#### **Key Performance Indicators & Charter Benchmarks:**

- Student Performance
  - HLA2 outperformed the state, city, and district on several levels.
  - ELA performance is a focus area for this year
- Organizational Capacity
  - HLA2 is fully staffed
- Enrollment & Recruitment
  - HLA2 has met/exceeded 85% of authorized enrollment
  - Continuing to enroll new students daily
  - Most grades are full or nearly full
  - HLA2 has exceeded original K-5 enrollment projections by approximately 5.2%

### **IV. Network Report**

#### **A. Hebrew Public Update**

Hebrew Public's Chief Financial Officer/Operating Officer, Elyse Castellano, echoed praise of the enrollment in HLA2 and reminded the board that the renewal application was submitted at the end of August and the team is awaiting the next steps from State Ed which will likely include an interview with the board.

Lauren Murphy shared an invitation to HLA2's ribbon cutting ceremony on Tuesday, October 29th at 10 AM. More reminders will be shared closer to the date and we hope to see all board members there!

### **V. Public Comments**

#### **A. Review of Public Comments**

There were no requests for public comments.

### **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
Susan Fox

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 August Board Meeting

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#### Date and Time

Tuesday August 27, 2024 at 6:00 PM

#### Location

Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214).

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**No actions were taken by the board during this meeting.**

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#### Trustees Present

Adam Miller (remote), Ella Zalkind (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

#### Trustees Absent

Alice Li, Mike Tobman

#### Trustees who arrived after the meeting opened

Stella Binkevich

#### Guests Present

Elyse Castellano (remote), Emily Fernandez (remote), Katie Passley, Lauren Murphy (remote)

---

### I. Opening Items

#### A. Record Attendance

#### B.



### **Call the Meeting to Order**

Adam Miller called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Aug 27, 2024 at 6:02 PM.

#### **C. Adoption of Agenda**

No quorum was present.

#### **D. Approve Minutes**

No quorum was present.

### **II. Board Action**

#### **A. Approval of HLA2 Charter Renewal Application**

No quorum was present.

#### **B. Approval of School Safety Plan 24/25**

No quorum was present.

#### **C. Approval of HLA2 Family Handbook 24/25**

No quorum was present.

Stella Binkevich arrived.

#### **D. Resolution and Vote to elect Joanne Cavanaugh to the Board of Trustees pending approval by NYSED.**

No vote was taken at this time.

### **III. School Report**

#### **A. Head of School Update**

Katie Passley provided an update to the board that included highlights from summer professional development, back-to-school events, and an enrollment update.

### **IV. Network Report**

#### **A. Hebrew Public Update**

Elyse Castellano provided an update on behalf of Hebrew Public's network team. HLA2 Operations team in partnership with Hebrew Public has worked very hard to get the building ready for students and teachers in September. Helping with systems, alignment, and strong attendance, especially in the first week.

## **V. Public Comments**

### **A. Review of Public Comments**

No public comments were shared at this time.

## **VI. Executive Session**

### **A. Head of School Evaluation Review**

No action was taken during this time.

## **VII. Board Action**

### **A. Approve Head Of School Evaluation**

No action was taken during this time.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,  
Adam Miller

---

Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 Board Meeting

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#### Date and Time

Tuesday November 19, 2024 at 6:00 PM

#### Location

HLA2 Charter School

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

When it is your time to speak during the meeting, your name will be called, and you will be unmuted.

We request you limit your comment(s) or question(s) to three minutes. You will receive a one-minute warning before your allotted time elapses.

Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

---

#### Trustees Present

---

Adam Miller (remote), Alice Li (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Mike Tobman (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

### **Trustees Absent**

*None*

### **Guests Present**

Elyse Castellano (remote), Jon Rosenberg (remote), Katie Passley, Lauren Murphy (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Adam Miller called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Nov 19, 2024 at 6:03 PM.

## **II. Board Actions**

### **A. Adoption of November 2024 Agenda**

Susan Fox made a motion to adopt the November 2024 agenda.  
Will Mack seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Susan Fox made a motion to approve the minutes from HLA2 Board Meeting on 10-15-24.  
Mike Tobman seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **III. Governance Committee Update**

### **A. Report from the Recent Committee Meeting**

Mike Tobman recapped last week's Governance committee meeting for the board.

At the end of each school year, all board members are asked to complete two self-evaluations: one individual evaluation and one board evaluation. The full board self-evaluation assesses various aspects of their performance in relation to the school's mission and governance. Most board members responded affirmatively to all questions, with no notable issues raised in most areas, and one board member was on maternity leave.

The individual evaluation provides feedback from each board member on their own performance, challenges, and priorities for the coming year. Some of the key goals identified include: community outreach, increased enrollment, and continued academic growth.

The CMO evaluation is completed by Hebrew Public leadership and then shared with the Head of School and their leadership team to complete. The committee worked together to review the CMO and provide their own input.

#### **IV. School Report**

##### **A. Head of School Update**

Katie Passley reviewed the HLA2 dashboard which consisted of Key Performance Indicators (KPIs) focused on benchmarks 3, 7, 9, and 10. Majority of the goals listed were met or nearly met.

HLA2's enrollment stands at 353 with 2 new students who will be starting by the end of the week for a total of 355 students in Grades PK-5. This marks the largest enrollment the school has ever seen.

#### **V. Network Report**

##### **A. Hebrew Public Update**

Elyse Castellano, Hebrew Public's Chief Financial and Operating Officer has been working closely with Katie and her team to streamline data that is shared with the board. They have also reviewed her first Q1 budget reports.

#### **VI. Public Comments**

##### **A. Review of Public Comments**

No members of the public were present.

#### **VII. Executive Session**

##### **A. Executive Session**

Adam Miller made a motion to enter into executive session at 6:13 pm.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

Jon Rosenberg, Hebrew Public's CEO shared an update on the charter renewal with the board.

Mike Tobman made a motion to exit executive session.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,  
Adam Miller

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



## Hebrew Language Academy Charter School 2 (HLA2)

### Minutes

#### HLA2 Board Meeting

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##### Date and Time

Tuesday December 17, 2024 at 6:00 PM

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

When it is your time to speak during the meeting, your name will be called, and you will be unmuted.

We request you limit your comment(s) or question(s) to three minutes. You will receive a one-minute warning before your allotted time elapses.

Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

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##### Trustees Present

Alice Li (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Stella Binkevich (remote), Susan Fox (remote)

### **Trustees Absent**

Adam Miller, Mike Tobman, Will Mack

### **Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Susan Fox called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Dec 17, 2024 at 6:04 PM.

## **II. Board Actions**

### **A. Adoption of December 2024 Agenda**

Susan Fox made a motion to adopt the December 2024 agenda.  
Stella Binkevich seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Stella Binkevich made a motion to approve the minutes from HLA2 Board Meeting on 11-19-24.  
Joanne Cavanaugh seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **III. School Report**

### **A. Head of School Update**

The Head of School highlighted the progress and initiatives during the winter reset period.

Key performance indicators show trends:

- Internal assessments for ELA and Math are nearly meeting benchmarks, with support from consultants to strengthen small-group instructional planning.
- Chronic absenteeism has improved to 30%, surpassing the goal of 33%, while attendance is at 92%, with efforts ongoing to reach the 95% target.



- No new suspensions have been reported, keeping the rate at 0.8%, and there are no staff vacancies.
- Enrollment is thriving, with 335 students meeting the goal and consistent additions from the new neighborhood and word-of-mouth referrals.
  - Current enrollment is above 350, with applications for the next year up significantly—105 compared to 81 at this time last year.

Planning for middle school expansion continues, with external collaboration driving recruitment and contingency strategies.

#### **IV. Network Report**

##### **A. Hebrew Public Update**

Elyse Castellano, COO/CFO provided updates on ongoing operational and programmatic support.

- The Operations team continues to collaborate closely with the Head of School on compliance requirements, facility management, and preparation for state testing next year. Efforts also focus on the charter renewal application and communications with the school's authorizer.
- The Talent team is actively supporting staffing management and planning for the 2025-26 hiring season, with new job postings going live before the winter break and a \$1,000 referral bonus for successful hires.
- The Program team celebrated the completion of the first round of family conferences and is supporting quarter 2 efforts to strengthen family partnerships and targeted student support. In January, they will assist with key academic data collection, including winter NWEA MAP testing, to inform instruction and prepare for spring state exams with computer-based testing simulations.

The network team expressed appreciation for school-based staff and commended the Head of School and her team for a successful fall semester.

#### **V. Public Comments**

##### **A. Review of Public Comments**

No public comments were made during this time.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,  
Susan Fox

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 Board Meeting

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#### Date and Time

Tuesday January 14, 2025 at 6:00 PM

#### Location

2286 Cropsey Ave, Brooklyn, NY 11214

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

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Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

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#### Trustees Present

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Adam Miller (remote), Alice Li (remote), Joanne Cavanaugh (remote), Mike Tobman (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

### **Trustees Absent**

Ella Zalkind

### **Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Susan Fox called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Jan 14, 2025 at 6:02 PM.

## **II. Board Actions**

### **A. Adoption of January 2025 Agenda**

Mike Tobman made a motion to adopt the January 2025 agenda.  
Susan Fox seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Susan Fox made a motion to approve the minutes from HLA2 Board Meeting on 12-17-24.  
Mike Tobman seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **III. School Report**

### **A. Head of School Update**

Katie shared DMAC competititon and asked for voting

3,6,9,10 - KPIs

Enrollment -  
exceeding # of applicants last yr

3 new students enrolled this week and one more next week.

#### **IV. Network Report**

##### **A. Hebrew Public Update**

Continuing to get letters of support from community leaders.

FY26 budgeting season  
non-personnel expenses

Computer-based testing is in full motion- all students take tests on the computer  
it;s well-underway

Compliance, finance, and facility management.

#### **V. Public Comments**

##### **A. Review of Public Comments**

No public comments were received.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,  
Adam Miller

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



## Hebrew Language Academy Charter School 2 (HLA2)

### Minutes

#### HLA2 Board Meeting

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##### **Date and Time**

Tuesday May 13, 2025 at 6:00 PM

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

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Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

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##### **Trustees Present**

Adam Miller (remote), Alice Li (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Mike Tobman (remote), Stella Binkevich (remote)

### **Trustees Absent**

Susan Fox, Will Mack

### **Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Mike Tobman called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday May 13, 2025 at 6:02 PM.

## **II. Board Actions**

### **A. Adoption of the Meeting Agenda**

Alice Li made a motion to adopt the meeting agenda.  
Joanne Cavanaugh seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Alice Li made a motion to approve the minutes from HLA2 Board Meeting on 04-22-25.  
Mike Tobman seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **III. School Report**

### **A. Head of School Update**

Katie Passley shared highlights from Career Day, a new event for the school year. Organized by the Hebrew department, the event featured 4th and 5th grade students conducting career interviews in Hebrew, with support from network staff. The entire school participated by dressing up as their future professions, creating a fun and educational atmosphere.

Looking ahead, Israel Day is scheduled for May 28. Although it is celebrated on a different date each year due to state testing conflicts, the event will feature engaging activities such as a virtual flight to Israel and a marketplace experience. Photos will be shared at the June meeting.

Key performance indicators were reviewed. Chronic absenteeism stands at 33.33%, just shy of the target 33.18%. Overall attendance is currently 91%, under the annual goal of 95%, but the suspension rate remains low at 0.8%. Staffing is in a strong position, with no full-time vacancies and promising candidates applying for next year. Current enrollment is at 333, slightly below the budgeted 340, with 85% of authorized enrollment met. Kindergarten enrollment is stable at 55 students. For the upcoming school year, 257 applications have been received so far, an increase from 203 at this time last year. One teacher is in the process of completing certification, expected to be finalized by summer, keeping the school in compliance.

Elyse then presented the financial report. She confirmed there were no major updates since the previous month and emphasized that the school continues to meet most financial benchmarks. Despite being slightly below projected enrollment, the school anticipates ending the year with a surplus due to higher-than-expected billing for special education services. The standard per-pupil funding is \$19,039. Students receiving 20–60% SPED services generate an additional \$10,439, and those receiving over 60% generate approximately \$19,430 more, bringing their total funding to nearly \$39,000 per student. The school also qualifies for additional facilities funding.

In closing, Katie shared that since the school's lottery, 104 new students have enrolled for the 2025–26 school year. Due to strong interest in kindergarten, the school will add a third section next year. Enrollment is expected to surpass 400 students for the first time in the school's history.

#### **IV. Network Report**

##### **A. Hebrew Public Update**

Elyse Castellano provided an update on network operations, beginning with enrollment efforts. She reported that the External team is actively working on-site at HLA2, supporting new student enrollment and engaging with families who are close to completing their enrollment packets. Roger remains highly optimistic about enrollment growth, aligning with projections of over 400 students for the upcoming academic year, which will enhance the school's sustainability. On the operations and program side, Katie has been leading intensive efforts around computer-based testing over the past two weeks, with notable success thanks to the team's hard work. In talent management, Katie is also collaborating with the team to refine staff evaluations, which will inform staff designations, compensation, and titles for next year. These staffing decisions will be finalized before the draft budget is presented to the Finance Committee in early June. Additionally, Elyse and Katie are scheduled to meet later in the week to finalize the staffing structure and identify any additional contract needs for the next school year.

#### **V. Public Comments**

##### **A.**



### **Review of Public Comments**

No public comments were recieved.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,  
Susan Fox

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



## Hebrew Language Academy Charter School 2 (HLA2)

### Minutes

#### HLA2 Board Meeting

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##### **Date and Time**

Tuesday February 11, 2025 at 6:00 PM

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

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##### **Trustees Present**

Adam Miller (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Mike Tobman (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

### **Trustees Absent**

Alice Li

### **Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Mike Tobman called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Feb 11, 2025 at 6:00 PM.

## **II. Board Actions**

### **A. Adoption of the Meeting Agenda**

Will Mack made a motion to adopt the February 2025 meeting agenda.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Susan Fox made a motion to approve the minutes from HLA2 Board Meeting on 01-14-25.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approval of the 2025-26 Academic Calendar**

Will Mack made a motion to approve the 25-26 academic calendar.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. School Report**

### **A. Head of School Update**

Katie Passley presented the Head of School report.

**School Spotlight:** Hebrew presentations have begun, allowing students to showcase their Hebrew learning to families.

- Grades 3-5 present in Hebrew, covering topics based on grade level.
- Pre-K to Grade 2 perform plays.
- Families are impressed by students' Hebrew progress.

**Key Performance Indicators (KPIs):**

- **Attendance:** Chronic absenteeism goal met; overall attendance at 91% (goal: 95%).
  - Initiatives like attendance team outreach are helping.
- **Suspensions:** Out-of-school suspensions at 1.3% (goal: 2%).
- **Vacancies:** One current vacancy, with an offer expected this week.
- **Recruitment & Retention:**
  - Two new kindergarten enrollments last week, one more expected after the break.
  - Overall enrollment stands at 350 students, including Pre-K.
  - Certified teachers: 14 in compliance, with a goal of 15.

**Enrollment Updates:**

- First and fourth grades are full; other grades have limited seats available.
- Applications for next school year are significantly higher than last year, especially for Pre-K and kindergarten.

**IV. Network Report**

**A. Hebrew Public Update**

Elyse Castellano, CFO at Hebrew Public briefed the board on the following:

**Financial Benchmarks related to Key Performance Indicators (KPIs):** The school is currently meeting key financial metrics related to cash on hand, budget development, and expense management. Two areas categorized as "nearly meets" include the net profit margin, which declined from 4.92% last year due to a reduction in COVID-related funding but remains in a surplus position due to strong budgeting. Additionally, enrollment management is slightly below the projected 340 students, though enrollment trends are promising for the future. Overall, the school's financial position remains strong, demonstrating fiscal responsibility and stability.

**Network Report:** The network continues to support HLA2 in key areas, including recruitment, instructional coaching, financial management, professional development, and charter renewal efforts for middle school expansion. The Talent team is collaborating with Katie to develop next year's staffing structure, with job postings for the 2026 school year now live. The Finance and Operations teams meet regularly with HLA2 leadership to

review financials and budget planning. Efforts to engage community members and partners for middle school expansion approval are ongoing. Additionally, the External team remains actively involved in student recruitment, working with school teams to boost enrollment through outreach, advertising, and tours. HLA2 has received significantly more applications compared to this time last year.

## **V. Public Comments**

### **A. Review of Public Comments**

No public comments were received.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,  
Adam Miller

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



## Hebrew Language Academy Charter School 2 (HLA2)

### Minutes

#### HLA2 Board Meeting

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##### **Date and Time**

Tuesday April 22, 2025 at 6:00 PM

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

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##### **Trustees Present**

Adam Miller (remote), Alice Li (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Mike Tobman (remote), Susan Fox (remote), Will Mack (remote)

### **Trustees Absent**

Stella Binkevich

### **Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Adam Miller called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Apr 22, 2025 at 6:03 PM.

## **II. Board Actions**

### **A. Adoption of the Meeting Agenda**

Will Mack made a motion to adopt the agenda.

Mike Tobman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Will Mack made a motion to approve the minutes from HLA2 March Board Meeting on 03-11-25.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. School Report**

### **A. Head of School Update**

Katie Passley, Head of School, provided an update on middle school planning, noting that the school is officially moving forward with preparations related to space, staffing, curriculum, and furniture. This marks a continuation of the previously developed model, generating strong excitement from families, especially those with students in grades 3–5.

Upcoming New York State exams were discussed, with ELA scheduled for next week, Math the following week, and Science for 5th grade on May 15th. An info session was held for families, with a recording available online.

A highlight shared was the success of B'Yachad, which is the Hebrew After School Program, that saw increased participation this year and positive feedback from families requesting an extension for next year.

Key performance indicators (KPIs) were reviewed: current attendance is at 91% (target is 95%), there are no full-time staff vacancies, and kindergarten enrollment has reached 55 out of a target of 58. Total school enrollment stands at 333 out of a goal of 340. Since the recent lottery, 42 new students have been enrolled for next year, and overall enrollment is projected to increase by approximately 8%. The operations and leadership teams continue to support families through the registration process to maintain momentum in the enrollment pipeline.

#### **IV. Network Report**

##### **A. Hebrew Public Update**

Elyse Castellano opened her update by commending Katie and the leadership team for their exceptional work in securing a successful charter renewal for HLA2, which was approved for a five-year term along with a middle school expansion.

On a more challenging note, Elyse addressed the unexpected termination of Hebrew Public's \$4.3 million TSL grant due to a federal executive order targeting grants with DEI components. While this has led to budgetary challenges and staffing reductions at the network level, the impact on individual school budgets has been minimal. Hebrew Public joined legal action to reverse the decision, and, as of late March, the grant was reinstated; however, no further guidance has been received. As such, the network is proceeding with a conservative budget that excludes this funding. Nevertheless, TSL initiatives, such as increased teacher salaries for certification, hard-to-staff roles, and performance-based incentives, will remain in place.

#### **V. Public Comments**

##### **A. Review of Public Comments**

No public comments were made during this time.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.



Respectfully Submitted,  
Susan Fox

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



# Hebrew Language Academy Charter School 2 (HLA2)

## Minutes

### HLA2 March Board Meeting

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#### Date and Time

Tuesday March 11, 2025 at 6:00 PM

#### Location

2286 Cropsey Avenue, Brooklyn, NY 11214

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If you would like to make a comment during the next board meeting, please email [boardhla2@hebrewpublic.org](mailto:boardhla2@hebrewpublic.org) include your full name to sign up, and indicate if you will be attending in person or via Zoom.

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#### Trustees Present

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Adam Miller (remote), Alice Li (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

### **Trustees Absent**

Mike Tobman

### **Guests Present**

Lauren Murphy (remote), Valencia Chapman-Thompson, Valerie Khaytina (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Susan Fox called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Mar 11, 2025 at 6:01 PM.

## **II. Board Actions**

### **A. Adoption of the Meeting Agenda**

Will Mack made a motion to adopt the agenda.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Susan Fox made a motion to approve the minutes from HLA2 Board Meeting on 02-11-25.

Stella Binkevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. School Report**

### **A. Head of School Update**

Valencia Chapman-Thompson, Assistant Head of School & Academic Dean K-2, walked the board through the KPI dashboard for the month and shared the following enrollment update:

Key performance indicators were reviewed, with goals met for chronic absenteeism, out-of-school suspensions, and organizational capacity, as all full-time positions are filled. Student attendance is at 91%, with efforts ongoing to reach 95%. Enrollment and new student applications targets have been met, though work continues on kindergarten and

K-5 enrollment. Legal compliance goals have been achieved, with no excess of uncertified teachers.

Currently, there are 350 students in Pre-K through 5th grade, and applications have increased by 54% from last year. Enrollment is projected to reach 378 for the 2025-26 school year, about an 8% increase.

#### **IV. Network Report**

##### **A. Hebrew Public Update**

Valerie Khaytina provided the Network Update, highlighting ongoing work on staffing and budget planning for next year. Student recruitment efforts for HLA2 are progressing well, with strong community interest and positive word-of-mouth. There is optimism about opening middle school applications, with expectations that many current families will continue.

Additionally, the network is closely monitoring recent news regarding the potential deportation of 240,000 Ukrainians, which could significantly impact many school families. Preparations are underway to support affected families, though the hope is that they will be able to remain in the U.S.

The board discussed the ongoing challenges faced by Ukrainian students and families due to recent policy changes, including the potential elimination of Temporary Protected Status (TPS) and the abrupt end of the Uniting for Ukraine program. Concerns were raised about the uncertainty surrounding their immigration status and the emotional toll on students who have settled into the school community.

Board members emphasized the school's role in providing emotional and social support to students facing instability. Efforts to support families include pro bono legal assistance and community outreach. The school has successfully integrated Ukrainian students, with many demonstrating strong adaptation and language skills.

The board also acknowledged the potential impact on enrollment and the budget if families are forced to leave. Ukrainian parents have been actively involved in student recruitment, and new families continue to enroll due to the school's strong support system. Board members reiterated their commitment to providing a welcoming and stable environment for all vulnerable families during these uncertain times.

#### **V. Public Comments**

##### **A. Review of Public Comments**

No public comments were received during this time.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,  
Susan Fox

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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



## Hebrew Language Academy Charter School 2 (HLA2)

### Minutes

#### HLA2 Board Meeting

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##### **Date and Time**

Tuesday June 17, 2025 at 6:00 PM

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All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

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Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

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##### **Trustees Present**

Adam Miller (remote), Alice Li (remote), Ella Zalkind (remote), Joanne Cavanaugh (remote), Susan Fox (remote), Will Mack (remote)

### **Trustees Absent**

Mike Tobman, Stella Binkevich

### **Guests Present**

Elyse Castellano (remote), Emily Fernandez (remote), Katie Passley, Lauren Murphy (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Adam Miller called a meeting of the board of trustees of Hebrew Language Academy Charter School 2 (HLA2) to order on Tuesday Jun 17, 2025 at 6:02 PM.

## **II. Routine Board Actions**

### **A. Adoption of the Meeting Agenda**

Will Mack made a motion to adopt the June 2025 agenda.  
Susan Fox seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

Will Mack made a motion to approve the minutes from HLA2 Board Meeting on 05-13-25.  
Susan Fox seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **III. Annual Meeting Action Items**

### **A. Review and Approve 2025/26 Budget**

Joanne Cavanaugh made a motion to approve the 2025/26 budget.  
Will Mack seconded the motion.  
Elyse Castellano, CFO, provided a high-level overview of the budget for the board members. The finance committee met on June 4th to review the budget thoroughly and recommended that the board to approve it.  
The board **VOTED** unanimously to approve the motion.

### **B. Review and Approve 2025/26 Vendor List**

Susan Fox made a motion to approve the 2025/26 vendor list.

Will Mack seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Review and Approve 2025/26 Board and Committee Meeting Dates**

Susan Fox made a motion to Approve 2025/26 Board and Committee Meeting Dates.

Joanne Cavanaugh seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Board Officer Roles for 2025/26**

Will Mack made a motion to Approve Board Officer Roles for 2025/26.

Susan Fox seconded the motion.

a. ***Adam Miller, Chair***

b. ***Mike Tobman, Vice Chair***

c. ***Sue Fox, Treasurer***

d. ***Alice Li, Secretary***

The board **VOTED** unanimously to approve the motion.

**E. Board Member Term Renewals through June 30, 2028**

Joanne Cavanaugh made a motion to Board Member Term Renewals through June 30, 2028.

Will Mack seconded the motion.

a. Mike Tobman

b. Ella Zalkind

The board **VOTED** unanimously to approve the motion.

**F. Preview 2025/26 School Safety Plan**

The plan will be voted on during the August meeting– as per Section 155.17 of the Commissioner of Education’s Regulations, charter schools **do** have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period.

That period will begin on July 1, the safety plan will be posted to the school’s website.

**IV. School Report**

**A. Head of School Update**

Katie Passley, the Head of School, provided a brief but engaging update, highlighting several key moments and updates:

**End-of-Year Celebrations:**

- Israel Day: A school-wide favorite, featuring a creative mock airplane experience in the cafeteria and cultural activities like a Shuk and café.



- Field Day: Held at Kaiser Park with strong participation from students, families, and staff, promoting community building.
- Tzofim Friendship Caravan: For the first time, the school hosted the performance in its own gym, thanks to the new building.

#### **Key Performance Indicators (KPIs):**

- Chronic Absenteeism: Slight increase post-break (1% dip), but expected to normalize.
- Student Attendance: Holding steady at 91%, just below the 95% goal.
- Staffing: No current vacancies; hiring efforts ongoing for new middle school positions.

#### **Enrollment & Recruitment:**

- Application numbers are up, 257 collected vs. 203 at this point last year.
- Certification: One teacher above the goal of 15 is set to complete certification this summer.
- Enrollment: 133 new students enrolled for 2025–2026; strong demand has led to the addition of a third kindergarten section.
- Overall projected enrollment is over 400 students, with ongoing support to guide families through the registration process.

### **V. Network Report**

#### **A. Hebrew Public Update**

Elyse Castellano, CFO/COO provided an update to the board, covering several key areas of network operations and support for HLA2:

- HLA 2 Support: Roger from the external department has been actively supporting HLA2 by assisting with tours and family registration, following the recent approval of the budget by the network finance team.
- Operations Planning: The network operations team is currently focused on planning a targeted and effective summer professional development (PD) program for school operations staff, ensuring the limited two-day window is used meaningfully.
- Talent Management: Katie, in coordination with Emily Hurst, has ensured all staff renewal letters have been distributed and is finalizing negotiations for incoming hires for the next academic year.

### **VI. Public Comments**

#### **A. Review of Public Comments**

No public comments.

## VII. Executive Session

### A. HOS Evaluation

Adam Miller made a motion to enter into executive session at 6:31 pm.

Susan Fox seconded the motion.

The board **VOTED** unanimously to approve the motion.

Emily Fernandez reviewed the Head of School Evaluation with the board, and they had a discussion.

Adam Miller made a motion to exit executive session at 6:46 pm.

Will Mack seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VIII. Action Item

### A. Board Vote on HOS Evaluation Recommendation

Susan Fox made a motion to made a motion to approve the Head of School evaluation, which included a compensation adjustment.

Adam Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IX. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,

Adam Miller

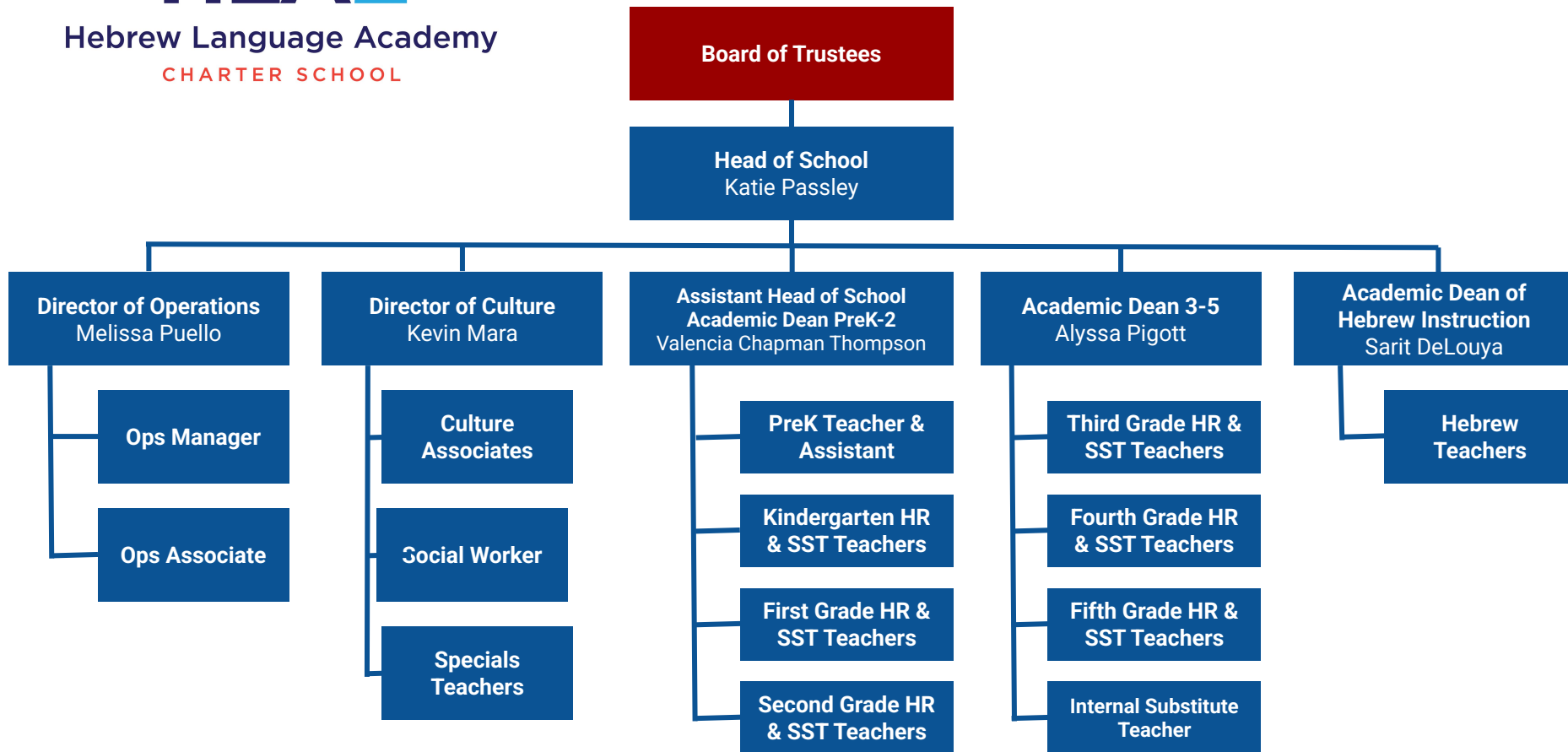
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Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous PreK-5 curriculum that includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.



Hebrew Language Academy  
CHARTER SCHOOL

# Organizational Structure SY24-25





Hebrew Language Academy 2  
CHARTER SCHOOL

Updated 5/20/2025

# ACADEMIC CALENDAR 2025-2026 לוח שנת הלימודים

182 Instructional Days

AUGUST						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER (19)						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER (20)						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Important Dates

### General Notes:

**September 2:** First Day of School (half day)  
**June 26:** Last Day of School (half day)  
 3:30pm dismissal Monday - Thursday  
 1:00pm dismissal Friday

### School Closings

**September 1:** Labor Day  
**September 23-24:** Rosh Hashanah  
**October 2:** Yom Kipur  
**October 13:** Indigenous Peoples' Day  
**October 20:** Diwali  
**November 11:** Veterans Day  
**November 27-28:** Thanksgiving  
**December 24 - January 1:** Winter break  
**January 19:** MLK Day  
**February 16-20:** Midwinter Break  
**March 20:** Eid-al-Fitr  
**April 2-10:** Spring Break  
**May 25:** Memorial Day  
**May 27:** Eid-al-Adha  
**June 19:** Juneteenth

### Half Days

**September 2-3:** First and Second Days of School,  
**November 20:** Family Conferences  
**November 26:** Day before Thanksgiving Break  
**December 23:** Day before Winter Break  
**February 12:** Family Conferences  
**April 1:** Day before Spring Break  
**May 7:** Family Conferences  
**June 25:** Half Day for Students  
**June 26:** Last Day of School

### Family Conferences (half day for students)

**November 20-21:** Q1 Family Conferences  
**February 12-13:** Q2 Family Conferences  
**May 7-8:** Q3 Family Conferences

### Marking Periods

**Marking Period 1:** 9/2/25-11/7/25  
**Marking Period 2:** 11/10/25-1/23/26  
**Marking Period 3:** 1/26/26-4/1/26  
**Marking Period 4:** 4/13/26-6/26/26

NOVEMBER (17)						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER (17)						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY (20)						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY (15)						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH (21)						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL (15)						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY (19)						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE (19)						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## Key

First Day/Last Day (students)

Half Day

Family Conferences (Early Dismissal)

Staff PD (No School)

No School



# FDNY

May 01, 2025

## HEBREW LANGUAGE ACADEMY 2

2286 Cropsey Ave  
Brooklyn, NY 11214--5706

Re: Fire Safety Inspection Report

**BIN:** 3425955

**FDNY Account:** 42721795

**DCID:**

**Facility Type:** Charter School

**DBA:** HEBREW LANGUAGE ACADEMY 2

**Premises:** 2286 CROPSEY AVENUE BROOKLYN NY 11214

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 05/01/2025 at 02:06 PM

The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.



The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire  
Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857



# Certificate of Occupancy

CO Number: 3425955-0000002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	<b>Borough:</b> BROOKLYN <b>Address:</b> 2286 CROPSEY AVENUE <b>Building Identification Number(BIN):</b> 3425955	<b>Block Number:</b> 6471 <b>Lot Number(s):</b> 109 <b>Additional Lot Number(s):</b> <b>Application Type:</b> NB - NEW BUILDING	<b>Full Building Certificate Type:</b> Temporary <b>Date Issued:</b> 04/16/2024
<b>This building is subject to this Building Code:</b> 2008			
<b>This Certificate of Occupancy is associated with job#</b> 320978064-01			
B.	<b>Construction Classification:</b> I-B: 2 HOUR PROTECTED - NON-COMBUST <b>Building Occupancy Group classification:</b> R-2 - RESIDENTIAL: APARTMENT HOUSES <b>Multiple Dwelling Law Classification:</b> HAEA		
	<b>No. of stories:</b> 23	<b>Height in feet:</b> 240	<b>No. of dwelling units:</b> 151
C.	<b>Fire Protection Equipment:</b> Fire Alarm System, Sprinkler System, Standpipe System		
D.	<b>Parking Spaces and Loading Berths:</b> Open Parking Spaces: 0 Enclosed Parking Spaces: 215 Total Loading Berths: Not available		
E.	<b>This Certificate is issued with the following legal limitations:</b> Restrictive Declaration: None      Zoning Exhibit: 2012000374458, 2012000374459 BSA Calendar Number(s): None      CPC Calendar Number(s): C200358ZMK		
<b>Borough Comments:</b> updated elevator signoff is required prior next renewal.			

Borough Commissioner

Commissioner



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	S-2	136	OG	2B		320978064	Temporary	07/15/2024
Description of Use: Parking Garage METERS ROOM, STORAGE ROOMS (7 PERSONS), LAUNDRY ROOM (9 PERSONS), EMPLOYEE LOCKER (2 PERSONS), MECHANICAL ROOM AND 81 RESIDENTIAL ACCESSORY ATTENDANT PARKING SPACES (117 PERSONS), PARKING ATTENDANT OFFICE (1 PERSON)						Exceptions:		
Floor 1	R-2	22	100	2B		320978064	Temporary	07/15/2024
Description of Use: Apartment House RESIDENTIAL LOBBY						Exceptions:		
Floor 1	E	10	100	3B		320978064	Temporary	07/15/2024
Description of Use: Academies and schools CHARTER SCHOOL LOBBY AND VESTIBULE						Exceptions:		
Floor 1	M	1044	100	6		320978064	Temporary	07/15/2024
Description of Use: Retail Sales COMMERCIAL RETAIL SPACES AND VESTIBULE						Exceptions:		
Floor 2	S-2	185	100	4C,2B,6C		320978064	Temporary	07/15/2024
Description of Use: Parking Garage COMPACTOR ROOM, 134 ATTENDANT ACCESSORY PARKING SPACES AND 97 BICYCLE PARKING SPACES.						Exceptions:		
Floor 3	A-3	185	100	3B		320978064	Temporary	07/15/2024
Description of Use: Cafeteria - school up to grade 12 EDU CAFETERIA ACCESSORY TO SCHOOL USE (NON-SIMULTANEOUS OCCUPANCY)						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 3	E	762	100	3A		320978064	Temporary	07/15/2024
Description of Use: Academies and schools CHARTER SCHOOL, CLASS ROOMS, OFFICES, NURSE ROOM AND TEACHERS'S LOUNGE						Exceptions:		
Floor 3	A-3	173	100	3B		320978064	Temporary	07/15/2024
Description of Use: School Auditorium - EDU AUDITORIUM ACCESSORY TO SCHOOL USE (NON-SIMULTANEOUS OCCUPANCY)						Exceptions:		
Floor 4	R-2	65	100	2B		320978064	Temporary	07/15/2024
Description of Use: Apartment House ROOF TOP RECREATION OPEN SPACE ACCESSORY TO RESIDENTIAL						Exceptions:		
Floor 4	R-2	N/A	40	2A	4.67	320978064	Temporary	07/15/2024
Description of Use: Apartment House LOWER LEVAL OF 14 TRIPLEX CLASS A APARTMENTS IN CONJUNCTION WITH 5TH & 6TH FLOORS						Exceptions:		
Floor 5	R-2	N/A	40	2A	4.67	320978064	Temporary	07/15/2024
Description of Use: Apartment House MID LEVEL OF 14 TRIPLEX CLASS A APARTMENTS IN CONJUNCTION WITH 4TH & 6TH FLOORS						Exceptions:		
Floor 5	R-2	N/A	40	2A	4	320978064	Temporary	07/15/2024
Description of Use: Apartment House 4 CLASS A APARTMENT (TOWER)						Exceptions:		





## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 6	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 6	R-2	N/A	40	2A	4.66	320978064	Temporary	07/15/2024
Description of Use: Apartment House UPPER LEVEL OF 14 TRIPLEX CLASS A APARTMENTS IN CONJUNCTION WITH 4TH & 5TH FLOORS						Exceptions:		
Floor 7	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 8	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 9	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 10	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 11	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 12	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 13	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 14	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 15	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 16	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 17	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 18	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 19	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 20	R-2	N/A	40	2A	8	320978064	Temporary	07/15/2024
Description of Use: Apartment House 8 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 21	R-2	N/A	40	2A	7	320978064	Temporary	07/15/2024
Description of Use: Apartment House 7 CLASS A APARTMENTS (TOWER)						Exceptions:		
Floor 22	R-2	N/A	40	2A	3	320978064	Temporary	07/15/2024
Description of Use: Apartment House LOWER LEVEL OF 6 DUPLEX CLASS A APARTMENTS IN CONJUNCTION WITH 23RD FLOOR (TOWER)						Exceptions:		



## Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 23	R-2	N/A	40	2A	3	320978064	Temporary	07/15/2024
Description of Use: Apartment House UP LV OF 6 DUPLEX CLASS A APTS IN CONJUNCTION WITH 22ND FL.APT 22A-3 BRS,284 SF OF OP TO BL AREA;APT22B-4 BRS,287 SF OF OP TO BL AREA;APT 22E-4 BRS,301 SF OF OP TO BL AREA;APT 22F-3 BRS, 297SF TO OP TO BL AREA.APT22G &22H-3 BRS,289SF OF OP TO BL AREA						Exceptions:		
Roof	R-2	5	100	2B		320978064	Temporary	07/15/2024
Description of Use: Apartment House MECHANICAL ROOM, ELEVATOR MACHINE ROOM AND LOBBY						Exceptions:		

**CofO Comments:** TOTAL(151)DWELLING UNITS WITH (236) ACCESSORY PARKING SPACES LOCATED IN CELLAR (81), 2ND FLOOR (134) AND OPEN SPACE ON GROUND (21 LOCATED IN LOT 55). (97) BICYCLE PARKING SPACES LOCATED ON 2ND FLOOR. 1700 S.F. OFBICYCLE PARKING IS PROVIDED; 1700 S.F. OF BICYCLE PARKING IS EXEMPT FROM FLOOR AREA. AUTOMOBILE PARKING SPACES PROPOSED WILL BE FULLY ATTENDED BY PAID ATTENDANTS EMPLOYED BY THE OWNER OR OPERATORS OF SUCH SPACES ANDSHALL BE AVAILABLE TO HANDLE THIS PARKING TWENTY-FOUR HOURS A DAY. THESE PREMISES HAVE BEEN DECLARED TO BE SUBJECT TO THE PROVISION OF ZONING RESOLUTION SECTION 12-10 AS TO ZONING LOT OWNERSHIP. DECLARATION HAS BEEN RECORDED IN COUNTY CLERK'S OFFICE UNDER CRFN 2012000374458 &2012000374459. PREMISES CONSTITUTE ONE ZONING LOT CONSISTING OF TWO TAX LOTS, 109 & 55. NOTE: TOTAL OPEN TO BELOW AREA ON 23RD FLOOR IS 1747 SF.NO AREA OR STRUCTURE SHALL BE CONSTRUCTED OVER THE OPEN TO BELOW AREA.

Borough Commissioner

Commissioner