

### **HLA2 Special Board Meeting**

#### **Date and Time**

Thursday August 29, 2024 at 11:00 AM EDT

#### Location

2286 Cropsey Avenue, Brooklyn, NY 11214

All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

#### Agenda

I.

|    |  | Purpose            | Presenter   |  |
|----|--|--------------------|-------------|--|
| Ор | Opening Items  |                    |             |  |
| Α. | Record Attendance                                      |                    |             |  |
| В. | Call the Meeting to Order                              |                    | Adam Miller |  |
|    | Call to Order & Reminder for Public Comment(s) Sign Up |                    |             |  |
| C. | Adoption of Special Agenda & August 27 Meeting Agenda  | Vote               | Adam Miller |  |
| D. | Approve July 2024 Minutes                              | Approve<br>Minutes | Adam Miller |  |

|      |     |   | Purpose            | Presenter       |  |
|------|-----|---|--------------------|-----------------|--|
|      | E.  | Approve August 2024 Minutes   | Approve<br>Minutes | Adam Miller     |  |
| II.  | Воа | ard Action  |                    |                 |  |
|      | Α.  | Approval of HLA2 Charter Renewal Application  | Vote               | Adam Miller     |  |
|      | В.  | Approval of School Safety Plan 24/25  | Vote               | Adam Miller     |  |
|      | C.  | Approval of HLA2 Family Handbook 24/25  | Vote               | Adam Miller     |  |
|      | D.  | Resolution and Vote to elect Joanne Cavanaugh to the Board of Trustees pending approval by NYSED. | Vote               | Adam Miller     |  |
| III. | Exe | ecutive Session   |                    |                 |  |
|      | Α.  | Head of School Evaluation Review  | FYI                | Emily Fernandez |  |
| IV.  | Воа | Board Action  |                    |                 |  |
|      | Α.  | Approve Head Of School Evaluation   | Vote               | Adam Miller     |  |
| V.   | Clo | sing Items  |                    |                 |  |
|      | Α.  | Adjourn Meeting   | Vote               | Adam Miller     |  |





# Minutes

HLA2 August Board Meeting

Date and Time Tuesday August 27, 2024 at 6:00 PM

Location Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214).

No actions were taken by the board during this meeting.

**Trustees Present** Adam Miller (remote), Ella Zalkind (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

**Trustees Absent** Alice Li, Mike Tobman

**Trustees who arrived after the meeting opened** Stella Binkevich

Guests Present Elyse Castellano (remote), Emily Fernandez (remote), Katie Passley, Lauren Murphy (remote)

#### I. Opening Items

#### A. Record Attendance

Β.

#### Call the Meeting to Order

Adam Miller called a meeting of the board of trustees of Hebrew Language Academy 2 to order on Tuesday Aug 27, 2024 at 6:02 PM.

#### C. Adoption of Agenda

No quorum was present.

#### **D.** Approve Minutes

No quorum was present.

#### **II. Board Action**

#### A. Approval of HLA2 Charter Renewal Application

No quorum was present.

#### B. Approval of School Safety Plan 24/25

No quorum was present.

#### C. Approval of HLA2 Family Handbook 24/25

No quorum was present. Stella Binkevich arrived.

# D. Resolution and Vote to elect Joanne Cavanaugh to the Board of Trustees pending approval by NYSED.

No vote was taken at this time.

#### **III. School Report**

#### A. Head of School Update

Katie Passley provided an update to the board that included highlights from summer professional development, back-to-school events, and an enrollment update.

#### **IV. Network Report**

#### A. Hebrew Public Update

Elyse Castellano provided an update on behalf of Hebrew Public's network team. HLA2 Operations team in partnership with Hebrew Public has worked very hard to get the building ready for students and teachers in September. Helping with systems, alignment, and strong attendance, especially in the first week.

#### V. Public Comments

#### A. Review of Public Comments

No public comments were shared at this time.

#### **VI. Executive Session**

#### A. Head of School Evaluation Review

No action was taken during this time.

#### **VII. Board Action**

#### A. Approve Head Of School Evaluation

No action was taken during this time.

#### VIII. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted, Adam Miller



### **HLA2 August Board Meeting**

Published on August 26, 2024 at 3:38 PM EDT

#### **Date and Time**

Tuesday August 27, 2024 at 6:00 PM EDT

#### Location

Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214).

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If you would like to make a comment during the next board meeting, please email <u>boardhla2@hebrewpublic.org</u> include your full name to sign up, and indicate if you will be attending in person or via Zoom.

If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

When it is your time to speak during the meeting, your name will be called, and you will be unmuted.

We request you limit your comment(s) or question(s) to three minutes. You will receive a one-minute warning before your allotted time elapses.

Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

### Agenda

|      |     |   | Purpose            | Presenter        |
|------|-----|---|--------------------|------------------|
| I.   | Ор  | ening Items   |                    |                  |
|      | Α.  | Record Attendance   |                    |                  |
|      | В.  | Call the Meeting to Order   |                    | Adam Miller      |
|      |     | Call to Order & Reminder for Public Comment(s) Sign Up  |                    |                  |
|      | C.  | Adoption of Agenda  | Vote               | Adam Miller      |
|      | D.  | Approve Minutes   | Approve<br>Minutes | Adam Miller      |
|      |     | Approve minutes for HLA2 Board Meeting on July 16, 2024   |                    |                  |
| II.  | Boa | ard Action  |                    |                  |
|      | Α.  | Approval of HLA2 Charter Renewal Application  | Vote               | Adam Miller      |
|      | В.  | Approval of the School Safety Plan 24/25  | Vote               | Adam Miller      |
|      | C.  | Approval of HLA2 Family Handbook 24/25  | Vote               | Adam Miller      |
|      | D.  | Resolution and Vote to elect Joanne Cavanaugh to the Board of Trustees pending approval by NYSED. | Vote               | Adam Miller      |
| III. | Sch | nool Report   |                    |                  |
|      | Α.  | Head of School Update   | FYI                | Katie Passley    |
| IV.  | Net | work Report   |                    |                  |
|      | Α.  | Hebrew Public Update  | FYI                | Elyse Castellano |
| V.   | Pul | olic Comments   |                    |                  |
|      | Α.  | Review of Public Comments   | FYI                | Adam Miller      |
| VI.  | Exe | ecutive Session   |                    |                  |
|      | Α.  | Head of School Evaluation Review  | FYI                | Emily Fernandez  |

|       |                                      | Purpose | Presenter   |
|-------|--------------------------------------|---------|-------------|
| VII.  | Board Action                         |         |             |
|       | A. Approve Head Of School Evaluation | Vote    | Adam Miller |
| VIII. | Closing Items                        |         |             |
|       | A. Adjourn Meeting                   | Vote    | Adam Miller |
|       |                                      |         |             |





### Minutes

HLA2 Board Meeting

#### Date and Time

Tuesday July 16, 2024 at 6:00 PM

All board meetings take place at Hebrew Language Academy Charter School 2 (2286 Cropsey Ave, Brooklyn, NY 11214). All meetings are open to the public.

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If you wish to make a public comment via Zoom, please ensure your name on Zoom matches the sign-up name provided.

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Board and staff members do not typically respond to public comments at the time they are made. However, we will do our best to respond to unanswered questions within a few business days.

#### **Trustees Present**

Adam Miller (remote), Ella Zalkind (remote), Stella Binkevich (remote), Susan Fox (remote), Will Mack (remote)

#### **Trustees Absent**

Alice Li, Mike Tobman

#### Trustees who arrived after the meeting opened

Adam Miller

#### **Guests Present**

Elyse Castellano (remote), Katie Passley, Lauren Murphy (remote)

#### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Susan Fox called a meeting of the board of trustees of Hebrew Language Academy 2 to order on Tuesday Jul 16, 2024 at 6:02 PM.

#### C. Adoption of Agenda

Stella Binkevich made a motion to Adopt the Agenda. Will Mack seconded the motion. The board **VOTED** unanimously to approve the motion.

#### **D.** Approve Minutes

Will Mack made a motion to approve the minutes from June 2024. Stella Binkevich seconded the motion. The board **VOTED** unanimously to approve the motion.

#### **II. Board Action**

#### A. Proposed Board Resolutions

- 1. Revising the HLA2 Chater Agreement to Allow for a Maximum Enrollment of 360 Students for K-5
- 2. Request for Middle School Expansion in the Charter Renewal Application

Elyse Castellano provided an explanation to the board for the proposed revisions mentioned above.

Stella Binkevich made a motion to approve both aforementioned board resolutions. Ella Zalkind seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **III. Board Discussion**

#### A. Proposed Board Member Addition

The board discussed a proposed addition to the board of trustees. All board members received the proposed board members' resume to review last week. The proposed trustee is an interventionist at HLA Charter School and met with Jon, Katie, and two members of the Governance Committee- Sue & Mike. They all agreed she would be a good asset to the HLA2 Board. The candidate will need to complete all paperwork required by NYSED before being formally voted on by the HLA2 board.

#### **IV. School Report**

#### A. Head of School Update

Katie Passley, Head of School, shared a PowerPoint presentation that covered summer updates including summer school, all staff professional development, building preparation, registration & enrollment. HLA2 has enrolled a total of 124 new students for SY 24-25.

Katie also shared the 24/25 school Priorities:

- Knowing Our Content: Consistent Lessons
- · Inventing in Our Teams: Consistent Teaching
- Bringing our Mission to Life: Coherence Across Programs

#### V. Network Report

#### A. Hebrew Public Update

Elyse Castellano, CFO/COO of Hebrew Public, provided a brief update and shared headlines from the second-annual summer Operations team professional development, which led training on student information systems, attendance and assessment platforms, and more! Teams gained skills and a problem-solving framework.

Michelle Galeotti continues to support the HLA2 Operations team with the building opening, tech infrastructure, and furniture setup and ensures everything that needs to happen for students & teachers ahead of September is taking place.

Adam Miller arrived.

#### **VI. Public Comments**

#### A. Review of Public Comments

No public comments were made during this time.

#### **VII. Closing Items**

#### A. Adjourn Meeting

Sue shared reminders with the board for end of year paperwork requirements. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted, Susan Fox