



Board Meeting Agenda

July 16, 2024, 6 pm

1. Call to Order & Reminder for Public Comment(s) Sign Up
2. Board Action: Adoption of July 2024 Agenda
3. Board Action: Approval of June 2024 Minutes
4. Board Action: Proposed Board Resolutions
5. Board Discussion: Proposed Board Member Addition
6. School Report
7. Network Report
8. Public Comments
9. Executive Session
10. Adjournment

Board of Trustees Meeting Minutes

June 25, 2024, 6 pm

Trustees Present

Mike Tobman
Will Mack
Stella Binkevich
Adam Miller

Also, Present:

Katie Passley, Head of School, HLA2
Jon Rosenberg, CEO/COO, Hebrew Public
Valerie Khaytina, Chief External Officer, Hebrew Public
Lauren Murphy, Associate Chief of Staff, Hebrew Public
Robert Keogh, 4th Sector Solutions, HLA Financial Consultant

1. Call to Order

Adam Miller called the board meeting to order at 6:02 p.m.

2. Adoption of the June 2024 Meeting Agenda

Adam Miller asked for a motion to adopt the June 2024 meeting agenda. Mike Tobman made a motion to adopt the meeting agenda, Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of the May 2024 Minutes

Adam Miller asked for a motion to adopt the May 2024 meeting minutes. Mike Tobman made a motion to adopt the meeting minutes, Will Mack seconded, and the motion was carried unanimously.

4. Review and Adopt the revised Code of Ethics Policy

Adam Miller asked for a motion to adopt the revised code of ethics policy. Mike Tobman made the motion, Stella seconded, and the motion went to a vote where it unanimously passed with no objections or abstentions.

5. Review and Approve updated Financial Policies and Procedures

Robert Keogh, HLA2’s financial consultant provided a high-level overview on why the financial policies have been updated outlining that the procedures haven’t been revised in several years and are outdated. The documents have been updated and now include all efficiencies HLA2 is utilizing in order to streamline financials.



Hebrew Language Academy 2
CHARTER SCHOOL

Adam Miller asked for motion to approve, Mike Tobman made the motion, Stella Binkevich seconded, and the motion went to a vote where it unanimously passed with no objections or abstentions.

6. Review and Approve 2024/25 Budget

On June 4, 2024, the finance committee met to review both the financial projections for the 2024-25 school year and the proposed budget for the 2024-25 school year. The Committee voted to recommend that the Board adopt the 2024-25 budget.

Adam Miller asked for a motion to approve the 2024/25 budget. Mike Tobman made the motion, Stella Binkevich seconded the motion, and the motion went to a vote where it unanimously passed with no objections or abstentions.

7. Review and Approve 2024/25 Vendor List

Adam Miller asked for a motion to approve the 2024/25 vendor list, Mike Tobman made the motion, Stella Binkevich seconded the motion, and the motion went to a vote where it unanimously passed with no objections or abstentions.

8. Review and Approve 2024/25 Board and Committee Meeting Dates

Adam Miller asked for a motion to approve 24/25 board & committee meeting dates. Will Mack made the motion, Mike Tobman seconded, and the motion went to a vote where it unanimously passed with no objections or abstentions.

9. Approve Board officer roles for 2024/25

- a. Adam Miller, Chair
- b. Mike Tobman, Vice Chair
- c. Sue Fox, Treasurer
- d. Alice Li, Secretary

Adam Miller asked for a motion to approve the aforementioned board slate. Will Mack made the motion and Stella Binkevich seconded, and the motion went to a vote where it unanimously passed with no objections or abstentions.

10. Board Member Term Renewal(s) through June 30, 2027

- a. Stella Binkevich

Adam Miller asked for a motion to approve Stella Binkevich's term through June 30, 2027, Mike Tobman made the motion, Will Mack seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

11. Preview 2024/25 School Safety Plan

The safety plan was previewed by the board + members of the public. The plan will be voted on during the August meeting— as per Section 155.17 of the Commissioner of Education's Regulations, charter schools **do** have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted on the school's website.

I2.School Report

Katie Passley, Head of School, shared a PowerPoint presentation that included photos and covered general school updates, and classroom spotlights that included end-of-year events such as field day, visit to HLA, and graduation. A brief enrollment report was shared: 124 new students have been registered for September, and there is a waitlist for each grade.

I3.Network Report

No network update was provided.

I4.Public Comments

No members of the public were present to make a public comment.

I5.Adjournment

Adam Miller asked for a motion to adjourn the meeting at 6:28 p.m. Mike Tobman made a motion to adjourn, Will Mack seconded, and the motion was carried unanimously. The board will meet next on July 16, 2024.

**HEBREW LANGUAGE
ACADEMY CHARTER SCHOOL 2**

**RESOLUTIONS OF THE
BOARD OF TRUSTEES**

**Revising the Charter Agreement to Allow for a Maximum Enrollment of 360
Students
Request for Middle School Expansion in the Charter Renewal Application**

July 16, 2024

The resolutions hereinafter set forth as the action of the Board of Trustees of HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 (the "**School**") have been duly adopted at a meeting of the Board of Trustees of the School (the "**Board**") duly called and held for such purpose, and do hereby direct that these Resolutions be filed in the minute book of the School:

WHEREAS, the School was granted a charter by the New York State Board of Regents (the "**Board of Regents**") at a regularly scheduled meeting on November 14-15, 2016, to operate pursuant to its Charter Application (the "**Application**") which was incorporated by reference into the Charter Agreement (the "**Charter Agreement**") signed by and between the State Education Department of New York ("**Authorizer**") and the School which was incorporated by reference into the Charter Agreement (the "**Agreement**") signed by and between the Authorizer and the School on or about November 15, 2016, for an initial term to run through and including June 30, 2022, which was subsequently renewed for a second three (3) year term to run through and including June 30, 2025 ("**Current Charter Term**");

WHEREAS, the School is currently authorized to serve a maximum enrollment of 489 students in Grades K-5 ("**Elementary School**") during its Current Charter Term; and

WHEREAS, the School continues to experience a decrease in Elementary School enrollment as result of changing neighborhood demographics and the after- effects of the Covid-19 Pandemic, among other factors; and

WHEREAS, the School's community desires and has requested that the School continue to serve its students beyond Elementary School into Grades 6-8 ("**Middle School**"); and

WHEREAS, the Board, in consultation and coordination with School leadership believes that in order to more effectively and efficiently serve students enrolled at the School, it is in the best interest of the School to: (i) reduce the total number of students which the School serves from 489 to 360 students beginning with the 2025-2026 school year (the "**Enrollment Revision**"); and (ii) modify the grades served from the current grade span of K-5 to include grades 6-8 beginning with the 2025-2026 school year (the "**Middle School Expansion**").

BE IT RESOLVED, that the School is authorized to make a request to the Authorizer through a Charter Agreement revision request for the Enrollment Revision, and through the Charter renewal application for the Enrollment Revision and the Middle School Expansion, respectively (taken together- the “**Charter Revision Request**”); and

BE IT FURTHER RESOLVED, that any Trustee or officer of the Board, the Board’s designee or the School’s Charter Management Organization, Hebrew Public (each, a “**Proper Representative**”), be and hereby is authorized and directed, jointly and severally, to execute and deliver the Charter Revision Request, and any other documents consistent with the transactions described above and such further agreements, assignments, pledges, instruments, consents and documents ancillary to the Charter Revision Request, or necessary in the determination of any Proper Representative, in the name of and on behalf of the School in order to fully carry out the intent and accomplish the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, all actions heretofore taken by any Proper Representative, for and on behalf of the School in connection with the Charter Revision Request, shall be and hereby are ratified and approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior to the passage of these resolutions are hereby ratified and approved.

BOARD CHAIR’S CERTIFICATE

The undersigned does hereby certify that the foregoing resolutions of Hebrew Language Academy Charter School 2 were duly adopted by the Board of Trustees of Hebrew Language Academy Charter School 2 on July 16, 2024.

Board Chair