

Application: Hebrew Language Academy Charter School 2

Elyse Piker Castellano - Elyse@hebrewpublic.org
2022-2023 Annual Report

Summary

ID: 0000000189

Status: Annual Report Submission

Last submitted: Aug 1 2023 11:20 AM (EDT)

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

a1. Popular School Name

HLA2

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #21 - BROOKLYN

e. Date of Approved Initial Charter

Nov 1 2017

f. Date School First Opened for Instruction

Sep 1 2017

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous K-5 curriculum which includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.

h. School Website Address

<https://hebrewpublic.org/schools/hla2/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

489

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

326

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

| |
|---|
| k |
| 1 |
| 2 |
| 3 |
| 4 |
| 5 |

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

Yes

I1. Charter Management Organization Name

Hebrew Public

I2. Charter Management Organization Email Address

elyse@hebrewpublic.org

I3. Charter Management Organization Email Phone Number

646-896-9478

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for previous year (K-5, 6-9, etc.) | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|---|--------------|--------------|--|--|--|
| Site 1 | 1879 Stillwell Ave., Brooklyn, NY 11223 | 718.682.5610 | NYC CSD 21 | K-5 | K-5 | K-5 |

m1a. Please provide the contact information for Site 1.

| | Name | Title | Work Phone | Alternate Phone | Email Address |
|---|------------------|-------------------------|--------------|-----------------|--|
| School Leader | Katie Passley | Head of School | 917-414-1709 | | kpassley@hla2.org |
| Operational Leader | Melissa Puello | Director of Operations | 917-699-0392 | | mpuello@hla2.org |
| Compliance Contact | Elyse Castellano | Chief Operating Officer | 646-896-9478 | | elyse@hebrewpublic.org |
| Complaint Contact | Emily Fernandez | Chief Schools Officer | 212-792-6234 | | emily@hebrewpublic.org |
| DASA Coordinator | Kevin Mara | Director of Culture | 301-351-1317 | | kmara@hla2.org |
| Phone Contact for After Hours Emergencies | Melissa Puello | Director of Operations | 917-699-0392 | | mpuello@hla2.org |

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[HLA2 Cert of Occupance.pdf](#)

Filename: HLA2 Cert of Occupance.pdf **Size:** 188.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[HLA2 Fire Cert.pdf](#)

Filename: HLA2 Fire Cert.pdf **Size:** 188.5 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

n/a

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

| | |
|-----------------|--|
| Name | Elyse Castellano |
| Position | Chief Operating Officer |
| Phone/Extension | 646-896-9478 |
| Email | elyse@hebrewpublic.org |

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

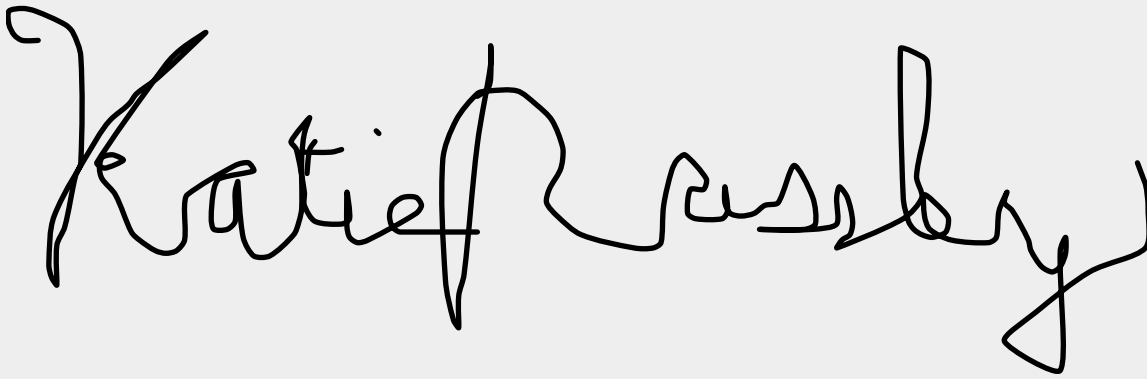
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

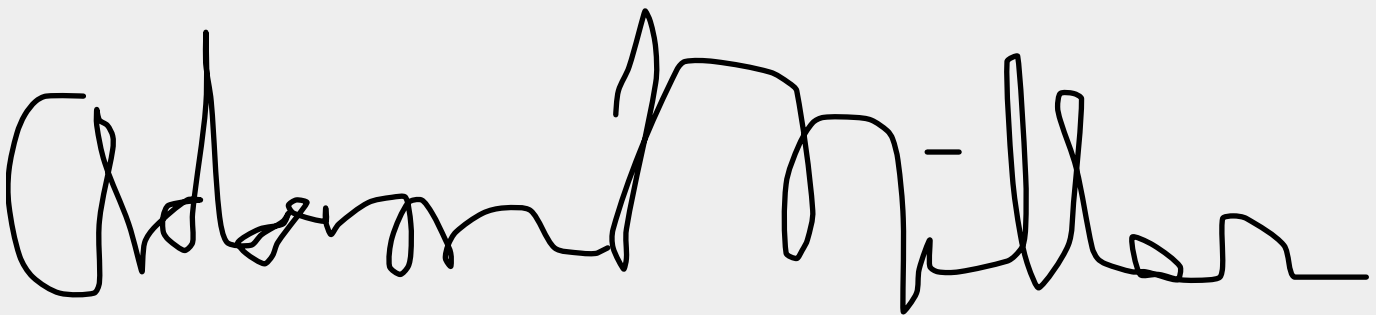
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "Katie Rusby".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "Adam Miller".

Date

Aug 1 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Hebrew Language Academy Charter School 2

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

| | Link to Documents |
|---|---|
| 1. Current Annual Report (i.e., 2022-2023 Annual Report) | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |
| 2. Board meeting notices, agendas and documents | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |
| 3. New York State School Report Card | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |
| 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |
| 5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo) | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |
| 6. Authorizer-approved FOIL Policy | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |
| 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List) | https://hebrewpublic.org/schools/hla2/hla2-school-documents/ |

Thank you.



Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|-----------------------------------|---|---|---|
| Academic Goal 1 | | | | |
| Academic Goal 2 | | | | |
| Academic Goal 3 | | | | |
| Academic Goal 4 | | | | |
| Academic Goal 5 | | | | |
| Academic Goal 6 | | | | |
| Academic Goal 7 | | | | |
| Academic Goal 8 | | | | |
| Academic Goal 9 | | | | |
| Academic Goal 10 | | | | |

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Meet | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|------------------|-----------------------------------|---|---------------------------------------|---|
| Academic Goal 21 | | | | |
| Academic Goal 22 | | | | |
| Academic Goal 23 | | | | |
| Academic Goal 24 | | | | |
| Academic Goal 25 | | | | |
| Academic Goal 26 | | | | |
| Academic Goal 27 | | | | |
| Academic Goal 28 | | | | |
| Academic Goal 29 | | | | |
| Academic Goal 30 | | | | |
| Academic Goal 31 | | | | |
| Academic Goal 32 | | | | |
| Academic Goal 33 | | | | |
| Academic Goal 34 | | | | |
| Academic Goal 35 | | | | |
| Academic Goal 36 | | | | |
| Academic Goal 37 | | | | |
| Academic Goal 38 | | | | |
| Academic Goal 39 | | | | |
| Academic Goal 40 | | | | |
| Academic Goal 41 | | | | |

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|------------------|--|--|--|--|
| Academic Goal 42 | | | | |
| Academic Goal 43 | | | | |
| Academic Goal 44 | | | | |
| Academic Goal 45 | | | | |
| Academic Goal 46 | | | | |
| Academic Goal 47 | | | | |
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| Academic Goal 66 | | | | |
| Academic Goal 67 | | | | |
| Academic Goal 59 | | | | |
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|------------------|--|--|--|--|
| Academic Goal 60 | | | | |
| Academic Goal 61 | | | | |
| Academic Goal 62 | | | | |

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-------------|---------------------|-----------------------------------|--|---|
| Org Goal 1 | | | | |
| Org Goal 2 | | | | |
| Org Goal 3 | | | | |
| Org Goal 4 | | | | |
| Org Goal 5 | | | | |
| Org Goal 6 | | | | |
| Org Goal 7 | | | | |
| Org Goal 8 | | | | |
| Org Goal 9 | | | | |
| Org Goal 10 | | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |
| Org Goal 16 | | | | |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|-----------------|-----------------------------------|---------------------------------------|---|
| Financial Goal 1 | | | | |
| Financial Goal 2 | | | | |
| Financial Goal 3 | | | | |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|-------------------|-----------------|-----------------------------------|---------------------------------------|---|
| Financial Goal 6 | | | | |
| Financial Goal 7 | | | | |
| Financial Goal 8 | | | | |
| Financial Goal 9 | | | | |
| Financial Goal 10 | | | | |

Thank you.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

| | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|----------------------------------|-----------------------------------|-----------------------------------|
| | | | |

2. Audit Firm Contact Information

| | School Audit Contact Name | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|---------------------------|----------------------------|----------------------------|------------------------------------|
| | | | | |

3. If applicable, please provide contact information for the school's outsourced financial services firm.

| | Firm Name | Contact Person | Mailing Address | Email | Phone | Years With Firm |
|--|-----------|----------------|-----------------|-------|-------|-----------------|
| | | | | | | |

Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Will Mack-FD-2023

Filename: Will_Mack-FD-2023.pdf Size: 154.6 kB

HLA2-Adam-FD-2023

Filename: HLA2-Adam-FD-2023.pdf Size: 383.9 kB

S FOX HLA2 TRUSTEE DISCL FINAN INTEREST

Filename: S_FOX_HLA2_TRUSTEE_DISCL_FINAN_INTEREST.pdf Size: 482.1 kB

Ella Zalkind-FD-2023

Filename: Ella_Zalkind-FD-2023.pdf Size: 403.9 kB

Tobman 2023 disclosure

Filename: Tobman_2023_disclosure.pdf Size: 497.1 kB

Stella Binkevich, HLA2, Disclosure of financial interest form 2023

Filename: Stella_Binkevich_HLA2_Disclosure_o_0fykWQ4.pdf Size: 1.6 MB

Alice-HLA2-FD-2023 (signed)

Filename: Alice-HLA2-FD-2023_signed.pdf Size: 614.1 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

| | Trustee Name | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Completed Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2022-2023 |
|---|----------------|--|-----------------------|--|---------------------------------|----------------------------------|---|---------------------------------------|--|
| 1 | Adam Miller | amiller@klmlp.com | Chair | Governance Committee, Education and Accountability Committee | Yes | 2 | 07/01/2023 | 06/30/2026 | 11 |
| 2 | Michael Tobman | michael.tobman@gmail.com | Vice Chair | Governance Committee, Education and Accountability Committee | Yes | 2 | 07/01/2022 | 06/30/2025 | 9 |
| 3 | Sue Fox | foxs@shrefronty.org | Treasurer | Governance Committee Finance and Audit Committee | Yes | 2 | 07/01/2023 | 06/30/2026 | 7 |
| 4 | Alice Li | ali@cfgj.com | Secretary | Governance Committee | Yes | 2 | 07/01/2023 | 06/30/2026 | 7 |

| | | | | | | | | | |
|---|------------------|--|----------------|---|-----|---|------------|------------|-----------|
| | | | | Finance and Audit Committee | | | | | |
| 5 | William Mack | mackw@gtlaw.com | Trustee/Member | Governance Committee Finance and Audit Committee | Yes | 2 | 07/01/2023 | 06/30/2026 | 5 or less |
| 6 | Ella Zalkind | ellagzalkind@aol.com | Trustee/Member | Education and Accountability Committee | Yes | 2 | 07/01/2022 | 06/30/2025 | 9 |
| 7 | Stella Binkevich | Stella.binkevich@ridewithvia.com | Trustee/Member | Finance and Audit Committee Education and Accountability Committee | Yes | 2 | 07/01/2021 | 06/30/2024 | 8 |
| 8 | | | | | | | | | |
| 9 | | | | | | | | | |

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|--|---|
| a. Total Number of BOT Members on June 30, 2023 | 7 |
| b.Total Number of Members Added During 2022-2023 | 0 |
| c. Total Number of Members who Departed during 2022-2023 | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 7 |

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

7

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

4

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

[HLA2 February 2023- Minutes](#)

Filename: HLA2_February_2023-_Minutes.pdf Size: 94.7 kB

[HLA2 August 2022- Minutes](#)

Filename: HLA2_August_2022-_Minutes.pdf Size: 132.7 kB

[HLA2 July 2022- Minutes](#)

Filename: HLA2_July_2022-_Minutes.pdf Size: 96.6 kB

[HLA2 January 2023- Minutes](#)

Filename: HLA2_January_2023-_Minutes.pdf Size: 105.5 kB

[HLA2 December 2022- Minutes](#)

Filename: HLA2_December_2022-_Minutes.pdf Size: 157.7 kB

[HLA2 April 2023- Minutes](#)

Filename: HLA2_April_2023-_Minutes.pdf Size: 98.3 kB

[HLA2 June 2023- Minutes](#)

Filename: HLA2_June_2023-_Minutes.pdf Size: 130.7 kB

[HLA2 March 2023- Minutes](#)

Filename: HLA2_March_2023-_Minutes.pdf Size: 98.0 kB

[HLA2 May 2023- Minutes](#)

Filename: HLA2_May_2023-_Minutes.pdf Size: 100.8 kB

[HLA2 November 2022- Minutes](#)

Filename: HLA2_November_2022-_Minutes.pdf Size: 93.7 kB

[HLA2 October 2022- Minutes](#)

Filename: HLA2_October_2022-_Minutes.pdf Size: 101.9 kB

[HLA2 September 2022- Minutes](#)

Filename: HLA2_September_2022-_Minutes.pdf Size: 131.6 kB

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

| | Describe Recruitment Efforts in 2022-2023 | Describe Recruitment Plans in 2023-2024 |
|----------------------------|---|--|
| Economically Disadvantaged | <p>HLA2 employed a number of targeted strategies to market and recruit ED families to school. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21, and offered private virtual open houses to learn more about our school community, curriculum. -HLA2 marketing materials included information about the schools free transportation offerings, meal offerings, and afterschool programming options. - HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families in zip codes that have high populations of ED families. -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school, throughout CSD 21 and neighboring zip codes -HLA2 offered quarterly live virtual open houses through zoom and monthly school tours live to provide families with the opportunity to learn more about school culture and programmatic offerings -HLA2 invited new families to participate in virtual visits during the summertime after families completed their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA2 offered new families the opportunity to participate in a free summer</p> | <p>HLA2 will continue with recruitment strategies that were found to be successful this past recruitment season which include following: visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses were offered in Spanish, Russian, and Ukrainian</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russia, and Ukrainian</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits"</p> |

| | | |
|----------------------------------|---|--|
| | <p>school program to offer intensive math and literacy support to help prepare for the upcoming school year</p> | <p>with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 advertised with El Diario Newspaper to market HLA2 to MLL communities in CSD21. El Diario is the largest spanish language daily newspaper in New York. -HLA2's enrollment policy will continue to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs -To continue to support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students "</p> |
| <p>English Language Learners</p> | <p>"HLA2 engaged in an ambitious recruitment campaign focused within CSD21, as well as well as outlying areas focused on connecting with ELL families. -When visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners. -On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language. -Downloadable paper applications are also available in 6 of the most</p> | <p>"HLA2 will continue with recruitment strategies that were found to be successful this past recruitment season which include following: visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners. -On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language. -Downloadable paper applications are also available in 6 of the most commonly spoken languages within</p> |

commonly spoken languages within the community.

-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.

-Virtual open houses were offered in Spanish, Ukrainian, and Russian

-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian, Ukrainian, and Creole.

-Registration documents are available to families in multiple foreign languages

-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 advertised with El Diario Newspaper to market to MLL communities in CSD21. El Diario is the largest spanish language daily newspaper in New York. -HLA2's enrollment policy includes a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students "

the community.

-HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.

-Virtual open houses will be offered in Spanish, Russian, and Ukrainian

-In-person school tours are and will continue to be available to families in multiple languages including Spanish, Russian, and Ukrainian

-Registration documents are available to families in multiple foreign languages

-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA2 will continue to advertise with El Diario Newspaper to market HLA2 to MLL communities in CSD21. El Diario is the largest spanish language daily newspaper in New York. -HLA2's enrollment policy will continue to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To continue to support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students "

Students with Disabilities

HLA2 employed the following strategies to recruit an enroll SWD's:

- offered robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades
- Included visits to ICT classrooms during school tours with prospective families.
- School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families, including students with disabilities.
- All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities
- HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's
- HLA2 sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school
- HLA2 offered monthly school tours and quarterly virtual open houses to learn more about school culture and programatic offerings
- HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.
- Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.

HLA2 will continue to employ the following strategies to recruit an enroll SWD's:

- Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades
- Include visits to ICT classrooms in virtual school tours with prospective families.
- School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families.
- All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities
- HLA leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's
- HLA2 will continue to sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school
- HLA2 will continue to offer monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings
- HLA2 will continue to invite families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.
- Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.

Good Faith Efforts To Meet Enrollment Retention Targets

| | Describe Retention Efforts in 2022-2023 | Describe Retention Plans in 2023-2024 |
|----------------------------|--|---|
| Economically Disadvantaged | <p>Student Retention continues to be a primary focus for HLA2. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA2 teachers and leaders frequently contacted families via weekly school messages or more personalized communication to support each student's individual needs.</p> | <p>In addition to the previous years retention strategies, HLA2 plans to connect families with community organizations that treat trauma and mental health, offer free after-care for families during Friday afternoons (days in which the school dismisses at 1pm for staff PD), and continue to survey families to identify areas that might be impediments to retention or to academic and social success.</p> |
| English Language Learners | <p>HLA2 implemented new processes to strengthen relationships with ELL families. At the start of the year MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. These profiles were shared with families of MLL students as well.</p> | <p>HLA2 will continue to employ its strategies from 2022-2023 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible.</p> |
| Students with Disabilities | <p>"All newly enrolled families of SWD's meet with HLA2's Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how</p> | <p>Given that HLA2 consistently serves a larger proportion of SWD's than the district, the school plans to continue the practices employed over the previous year which include the following: All newly enrolled families of SWD's meet with HLA2's Special Education Coordinator.</p> |

these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction. Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school

Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much

works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community. The following are HLA2's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that educators plan to meet each of those needs during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these plans would serve as structured and documented efforts to support our students during this time.

Families of SWD are encouraged to attend parent/teacher conferences

support as possible to help students access their academic environment and instruction.

Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community. The following are HLA2's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

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each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child."

plans would serve as structured and documented efforts to support our students during this time.

Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child."

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023) | 0 |
| Total Category A: 5 or 30% whichever is less | 5.0 |

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|--|------------|
| i. Mathematics | 1 |
| ii. Science | 0 |
| iii. Computer Science | 0 |
| iv. Technology | 0 |
| v. Career and Technical Education | 0 |
| Total Category B: not to exceed 5 | 1.0 |

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023) | 5 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023) | 0 |
| Total Category C: not to exceed 5 | 5.0 |

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|-------|-----------|
| Total | 19 |

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|------------------|-----------|
| Total Category D | 7 |

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|------------------|-----------|
| Total Category E | 16 |

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|------------------|-----------|
| Total Category F | 42 |

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[HLA2 Org Chart 2022-2023](#)

Filename: HLA2_Org_Chart_2022-2023.pdf Size: 363.0 kB

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[HLA2 Academic Calendar 23-24 3](#)

Filename: HLA2_Academic_Calendar_23-24_3.pdf Size: 138.3 kB

Entry 14 Staff Roster

Completed - Aug 1 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

[HLA2 Roster Coming Soon](#)

Filename: HLA2_Roster_Coming_Soon.xlsx Size: 8.8 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

William Mack

Name of Charter School Education Corporation:

Hebrew Language Academy 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member, member of finance committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212 801 2230

Business Address:

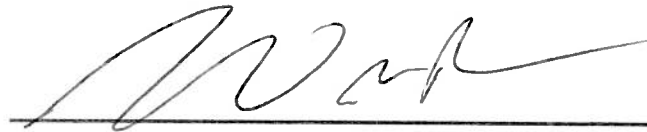
One Vanderbilt Ave

E-mail Address:

mackw@gtlaw.com

Home Telephone:

Home Address:



6/20/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

HLA2 Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

| Date(s) | Nature of financial interest / transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
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| | | | |

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Adam Miller

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Susan Fox

Name of Charter School Education Corporation:

Hebrew Language Academy 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

I am currently the Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

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|---|------------------------------|---|---|---|
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Business Telephone:

347-689-1880

Business Address:

Shorefront YM-YWHA of Brighton-Manhattan Beach, 3300 Coney Island Avenue Brooklyn, NY 11235

E-mail Address:

foxs@shorefrontny.org

Home Telephone:

516-328-3806

Home Address:

29 Lawrence Street New Hyde Park, NY 11040



6/13/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ella Zalkind

Name of Charter School Education Corporation:

HLA 2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

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Business Telephone:

718 513 3588

Business Address:

2640 East 14 Street, Brooklyn, NY 11235

E-mail Address:

Home Telephone:

Home Address:



6-12-23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michael D. Tobman

Name of Charter School Education Corporation:

HLA & HLA2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Since the inception of planning for HLA, and well before the creation of the CMO, I have provided public affairs consulting in support of HLA, HLA2, Horizon HLA, our Staten Island school, and on general matters & concerns. compensation, as a consultant and never an employee, has varied and is currently \$2,500 monthly.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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| | | | |

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None

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|---|------------------------------|---|---|---|
| | | | | |

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Business Telephone:

718-915-6460 / 212-214-9255

Business Address:

123 William St, NY NY 10038 - 12th floor

E-mail Address:

michael.tobson@gmail.com

Home Telephone:

718-915-6460

Home Address:

51 Tappan Landing Rd, Tarrytown NY 10591



6/28/23

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Stella Binkevich

Name of Charter School Education Corporation:

Hebrew Language Academy 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

former treasurer

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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Business Telephone:

Business Address:

10 Crosby St. New York, NY 10013

E-mail Address:

sbinkevich@gmail.com

Home Telephone:

917-826-9788

Home Address:

402 E. 83rd Street, apt 6A New York, NY 10028

 6/9/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

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|--|-------------------------------------|--|--|--|
| | | | | |

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718-902-5968

Business Address:

340 Madison Avenue 3rd Fl, New York, NY 10017

E-mail Address:

ali@cfgi.com

Home Telephone:

718-902-5968

Home Address:

1610 metropolitan avenue apt 6H, Bronx, NY 10462

Alice Li

Alice Li (Jun 14, 2023 21:39 EDT)

6/14/2013

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022


Alice-HLA2-FD-2023 copy (signed) (dragged)

Final Audit Report

2023-06-15

| | |
|-----------------|--|
| Created: | 2023-06-14 |
| By: | Lauren Murphy (lauren@hebrewpublic.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAPhTi7C6eVWgaV0zesSnO9z4eRT59C-Xc |

"Alice-HLA2-FD-2023 copy (signed) (dragged)" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2023-06-14 - 9:10:30 PM GMT- IP address: 108.54.82.232
-  Document emailed to ali@cfgi.com for signature
2023-06-14 - 9:10:45 PM GMT
-  Email viewed by ali@cfgi.com
2023-06-15 - 1:39:23 AM GMT- IP address: 45.41.142.81
-  Signer ali@cfgi.com entered name at signing as Alice Li
2023-06-15 - 1:39:51 AM GMT- IP address: 108.29.82.138
-  Document e-signed by Alice Li (ali@cfgi.com)
Signature Date: 2023-06-15 - 1:39:53 AM GMT - Time Source: server- IP address: 108.29.82.138
-  Agreement completed.
2023-06-15 - 1:39:53 AM GMT



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

February 14, 2023, 6 pm

Trustees Present

| |
|------------------|
| Mike Tobman |
| Adam Miller |
| Alice Li |
| Stella Binkevich |

Also Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller asked for a motion to start the meeting at 6:01 pm. Mike Tobman made the motion and called the meeting to order.

2. Adoption of the February 2023 Meeting Agenda

Adam Miller asked for a motion to adopt the February 2023 meeting agenda. Mike Tobman made a motion to adopt the meeting agenda, Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of the January 2023 Minutes

Adam Miller asked for a motion to approve the January 2023 meeting minutes, Stella Binkevich made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. Leadership Update

Katie Passley, Head of School Instruction updated the board on the following:

- School Spotlights
 - 100th day of school
 - Dress up as 100 things or 100 years old
- Upcoming Events
 - Spirit Week, February 13-17th
 - Mid-winter Break, February 20-24th
- Classroom Spotlights
 - 22/23 HLA2 School Goals



Hebrew Language Academy 2

CHARTER SCHOOL

- Maintain well-managed classrooms, responsive to student needs
- Develop skilled, independent readers, writers, and mathematicians engaged in joyful and rigorous learning
- Tu BiShvat
 - Celebrated in Israel as an ecological awareness day, and trees are planted in celebration
- Hebrew Morning Meetings
- Test Prep Began
 - Grades 3-5
- Enrollment Update
 - Current K-5 enrollment is 318 students and 336 including Pre-K
 - Due to a robust waitlist, HLA2 has been able to maintain consistent enrollment
 - In the process of ensuring all current families submit applications for siblings (to receive sibling preference in the lottery)
 - The 2nd postcard marketing campaign should be delivered to families this week, resulting in many new applicants

5. Public Comments

No members of the public were present.

6. Adjournment

Adam Miller made the motion to adjourn the meeting at 6:08 pm, Stella Binkevich seconded, and the motion was carried unanimously. The board will meet next on March 21, 2023.

Board of Trustees Meeting Minutes

August 16, 2022, 6 pm

Location: Zoom

Trustees Present

| |
|------------------|
| Stella Binkevich |
| Alice Li |
| Will Mack |
| Adam Miller |
| Ella Zalkind |

Also Present:

Katie Passley, Head of School, HLA2

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Lauren Murphy called the meeting to order at 6:05 pm.

2. Adoption of August 2022 Meeting Agenda

Lauren Murphy asked for a motion to adopt the July 2022 meeting agenda. Alice Li made a motion to adopt the August 2022 meeting agenda, and Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of July 2022 Minutes

Lauren Murphy asked for a motion to approve the July 2022 meeting minutes, Will Mack made a motion to approve, Stella Binkevich seconded, and the motion was carried unanimously.

4. Approval of HLA2’s School Safety Plan

The Board all received a copy of the school safety plan for the 2022/23 year prior to the June meeting, where it was discussed. As per Section 155.17 of the Commissioner of Education’s Regulations, charter schools do have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period began on July 1, when the safety plan was posted on the school’s website. Lauren Murphy asked for a motion to approve, Alice Li made the motion, Stella Binkevich seconded, and the plan was approved unanimously with no abstentions or objections.

5. Leadership Update



Hebrew Language Academy 2
CHARTER SCHOOL

Katie Passley, HLA2's Head of School updated the board on the following:

- Preparing to launch the school year
 - New staff were welcomed into the building this week
 - Returning staff will be back in the building next week
 - Welcoming families to the school for a “Meet your Teacher” event on Thursday, September 1st
 - Families will be able to drop off supplies
- Enrollment Updates
 - Pre-K is fully enrolled, with more than 45 students on the waitlist
 - 100 new students have been enrolled in grades K-5
 - Applications are being received from Ukrainian refugee families and HLA2 is doing it's best to accommodate where spaces are available
 - Currently on track to reach the enrollment projection of 300 students

6. Public Comments

No members of the public were present.

7. Executive Session

Lauren Murphy asked for a motion to enter executive session at 6:10 pm, Adam Miller made the motion to enter into executive session, Alice Li seconded, and with no abstentions, the board went into executive session.

The board exited the executive session at 6:36 pm.

No votes were taken during this time.

8. Adjournment

Lauren Murphy asked for a motion to adjourn the meeting. Alice Li made a motion to adjourn the meeting at 6:37 pm, Stella Binkevich seconded, and the motion was carried unanimously. The board will meet next on September 20th.



Board of Trustees Meeting Minutes

July 19, 2022, 6 pm

Location: Zoom

Trustees Present

| |
|------------------|
| Stella Binkevich |
| Sue Fox |
| Mike Tobman |
| Ella Zalkind |
| Adam Miller |

Also Present:

Katie Passley, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:05 pm.

2. Adoption of July 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the July 2022 meeting agenda. Mike Tobman made a motion to adopt the July 2022 meeting agenda, and Sue Fox seconded, and the motion was carried unanimously.

3. Approval of June 2022 Minutes

Adam Miller asked for a motion to approve the June 2022 meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Leadership Update

Katie Passley, HLA2’s Head of School updated the board on the following:

- General Updates
 - Two goals for the upcoming school year
 - Maintain well managed classrooms, responsive to student needs
 - Develop skilled, independent readers, writers, and mathematicians engaged in joyful and rigorous learning
 - Both of the goals align with Hebrew Public’s network goals
 - Focus on Early Literacy: Strengthening Foundations implementation in grades K-2
 - Building stronger culture systems and developing staff in leading



Hebrew Language Academy 2
CHARTER SCHOOL

- culture
 - Embedding Hebrew and Israeli culture into our school communities
- Summer Work for Leaders
 - Leadership Institute for HOS, Directors of Operations, and Deans across all Hebrew Public schools began this week at HLA in Mill Basin
 - Schedules, staffing, curriculum pacing, & planning for PD
 - Student recruitment & registration
 - Planning for family engagement: community recruitment events, newsletters, meet the teacher
 - Preparing the building for staff & students
 - New teachers the week of 8.15
 - Returning staff the week of 8.22
- Enrollment Update
 - Trending higher than the original projection
- Student Support Team
 - Plan in place for Russian and Ukrainian families with little to no English language
 - SEL support
 - Strong Mental Health Team at Hebrew Public network
 - HLA2 has a school social worker and an intern this year
 - Intervention teachers
 - Team of 5 that is ready to meet the needs of the entire student body

5. Public Comments

No members of the public were present.

6. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:22 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next for governance training via Zoom on August 3rd.



Board of Trustees Meeting Minutes

January 17, 2023, 6 pm

Trustees Present

| |
|--------------|
| Mike Tobman |
| Adam Miller |
| Alice Li |
| Ella Zalkind |

Also Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller asked for a motion to start the meeting at 6:04 pm. Mike Tobman made the motion and called the meeting to order.

2. Adoption of the January 2023 Meeting Agenda

Adam Miller asked for a motion to adopt the January 2023 meeting agenda. Mike Tobman made a motion to adopt the meeting agenda, Alice Li seconded, and the motion was carried unanimously.

3. Approval of the December 2022 Minutes

Adam Miller asked for a motion to approve the December 2022 meeting minutes, Mike Tobman made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. Leadership Update

Katie Passley, Head of School Instruction updated the board on the following:

- School Spotlights
 - Benchmark Assessments
 - K-2
 - Reading Running Records
 - These allow you to assess reading behavior as students read from developmentally appropriate texts
 - Help capture what students know and understand about the reading process
 - MAP Math Tests



Hebrew Language Academy 2

CHARTER SCHOOL

- A computerized, adaptive test which maps a student's academic growth and proficiency in math
- Grades 3-5
 - ELA Interim Assessments
 - Math Interim Assessments
 - Similar to state testing to help students, teachers, and support staff practice for state tests
- Grade 4 & 5 participated in Holocaust Remembrance Day Lessons
 - Part of Hebrew Curriculum
 - Students are actively engaged in the lessons and have shared what they know from previous years
 - A lot of the conversation is in Hebrew
- Draw me a City Contest
 - An art competition throughout the Hebrew Public Network including affiliate schools
 - 2 Winners at HLA2!
 - 3-5 Category
 - 4th Grade, 1st place
 - K-2 Category
 - 2nd Grade, 3rd place
- Upcoming Events
 - This Friday is the end of Quarter 2
 - Tuesday, January 24th will start Quarter 3
 - Next Friday, 1/27 is staff PD day
 - K-2 Teachers
 - Will be using the recent testing data to reset for the last two quarters
 - 3-5 Teachers
 - Preparing for test prep
- Classroom Spotlights
 - Katie shared photos of the students in action in the classrooms learning
 - Differentiated instruction and expression of learning
 - Pre-K students created mandalas using colorful pasta
 - Grade 2 students took MAP assessments which will guide future instruction
 - Grade 3 students engaged in small groups during guided reading
 - Grade 4 students represented their thinking about geometric measurements on white boards to share with peers



Hebrew Language Academy 2

CHARTER SCHOOL

- Students have choice to share what they know with their teacher and their peers
- Enrollment Update
 - Continue to enroll new students in grades where seats are available
 - 2nd grader enrolled today from the waitlist
 - Enrolling 3rd grader tomorrow!
 - K-5 320 students
 - 338 students total including Pre-K
 - Student recruitment for 23-24 has begun and the school has received about 5% more of applications to date than last year
 - 18 Pre-K seats for 23-24
 - 42 K seats for 23-24
 - With a total of 60 K seats but anticipating our current Pre-K students will fill some of the K seats for 23-24
 - 25 1st grade seats for 23-24
 - 5-6 seats for all other grades for 23-24

5. Public Comments

No members of the public were present.

6. Adjournment

Adam Miller made the motion to adjourn the meeting at 6:12 pm, Mike Tobman seconded, and the motion was carried unanimously. The board will meet next on February 14, 2023.



Board of Trustees Meeting Minutes

December 20, 2022, 6 pm

Location: Zoom

Trustees Present

| |
|------------------|
| Mike Tobman |
| Stella Binkevich |
| Adam Miller |
| Sue Fox |
| Alice Li |
| Ella Zalkind |
| Will Mack |

Also Present:

Katie Passley, Head of School, HLA2

Lea Steinwurz, Assistant Director of Operations, HLA2

Jon Rosenberg, CEO, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:01 pm.

2. Adoption of the December 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the December 2022 meeting agenda. Stella Binkvich made a motion to adopt the meeting agenda, Sue Fox seconded, and the motion was carried unanimously.

3. Approval of the November 2022 Minutes

Adam Miller asked for a motion to approve the November 2022 meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Approval of amended January 2022 Meeting Minutes

Adam Miller asked for a motion to approve the amended January 2022 meeting minutes. The headline of minutes was amended from January 25, 2021, to January 25, 2022. Sue Fox made a motion to approve, Stella Binkevich seconded, and the motion was carried unanimously.

5. Leadership Update



Hebrew Language Academy 2
CHARTER SCHOOL

Katie Passley, Head of School Instruction updated the board on the following:

- School Spotlight Event
 - Festival of the Holidays Event on 12/18 was hosted at HLA for all Hebrew Public schools to attend
 - HLA2 Choir performed
 - Ukrainian students performed a song and dance
 - Many activities and delicious food
 - The event will be yearly!
- General Updates
 - Teacher PD Day will be held on January 3, 2023
- Classroom spotlight
 - Reminder of HLA2 Goal: developing independent learners
 - Focusing on the goal by working on multiple means of participation
 - Show call- where students stop and jot answers on wipe off board and then hold them up
 - Hands on exploration
 - Working with teachers around student engagement
 - Goal is for 100% student participation in lessons
 - Habits of discussion
 - Small group
 - 1:1 with teacher
 - Students co-teaching lesson with teachers
 - Developing our OLAM values
 - Aware communicators
 - Staff worked a lot in professional development regarding mutual exchanges of communication
 - Sharing that learning with students as developmentally appropriate
 - Acknowledging different points of view
- Enrollment Update
 - Recruitment for 23-24 has kicked off
 - Social media marketing campaigns
 - 11,000 homes postcard mailers to homes in the community
 - HLA2 applicants will receive a personalized letter from the school for the holidays
 - 90 applications for next year as of today
 - Students from Ukraine are still enrolling
 - 5th grade will have 60 seats
 - Most will be filled by rising 4th grade

- 60 seats for K

6. Discussion and Vote on HLA2’s First Amendment to Lease

Jon Rosenberg discussed the amendment to HLA2’s lease with the board members.

The amendment contemplates occupancy beginning in the 24/25 school year, with the current developer providing reimbursement for getting out of our current lease obligation at the temporary site at Stillwell.

The Trustees asked clarifying questions and had a discussion about the changes to the lease.

Adam Miller asked for a motion to approve the resolution presented to the board which authorizes Friends of HLA2 (Friends) to proceed with executing the First Amendment and incorporating such terms in a sublease agreement. Sue Fox made the motion and Will Mack seconded, and it went to a vote where it was unanimously approved with no abstentions or objections.

RESOLUTIONS OF THE BOARD OF TRUSTEES OF HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2

2286 CROPSEY AVENUE FACILITY

The Board of Trustees (the “Board”) of Hebrew Language Academy Charter School 2, a New York not-for-profit education corporation (the “School”), at a duly constituted meeting of the Board held on December 20, 2022, does hereby (i) approve and adopt the following resolutions and (ii) direct that these resolutions be recorded among the minutes of the proceedings of the School.

WHEREAS, in conjunction and in support of the School, Friends of Hebrew Language Academy 2, Inc. (“Friends”), entered into a lease dated September 30, 2020 (the “Cropsey Lease”) with Barone CYSA, LLC (the “Landlord”) for a new, to-be-constructed, turn-key premises (“Cropsey”) located within the building (the “Building”) located at 2286 Cropsey Avenue, Brooklyn, NY) which Friends, in turn, will sublease to the School so that the School can transition from its current facility located at 1870 Stillwell Avenue (“Stillwell”) to Cropsey in order to house its growing student body; and

WHEREAS, pursuant to the Cropsey Lease, Landlord intended to satisfy the Delivery Date Conditions and deliver Cropsey on July 1, 2022 (“Anticipated Delivery Date”) or, alternatively, at the latest, by the outside delivery date of July 1, 2023 (“Outside Delivery Date”); and

WHEREAS, by letter dated October 28, 2021 and subsequent conversations thereafter, Landlord notified Friends that the Delivery Date Conditions would not be completed by the Anticipated Delivery Date or by Outside Delivery Date, either, due to ongoing construction delays related to the COVID-19 Pandemic and other issues concerning Landlord’s



Hebrew Language Academy 2
CHARTER SCHOOL

construction of the residential portions of the Building that are affecting Landlord's Work under the Cropsey Lease; and

WHEREAS, as a result of the aforementioned delays, Friends and the School have extended the lease (the "Stillwell Lease") and sublease (the "Stillwell Sublease"), respectively, and secured space at a nearby dance studio so that the School can continue to operate without interruption as work on Cropsey continues; and

WHEREAS, Friends and the School do not wish for Friends to terminate the Cropsey Lease but rather desire to provide Landlord with additional time to complete Cropsey so

that ultimately, the School can take possession and use and occupy Cropsey provided that: (i) upon such completion, any costs that Friends or the School may have remaining under the Stillwell Lease or Stillwell Sublease, respectively, are covered by the Landlord; and (ii) the Cropsey Lease still retains outside delivery date by which the Cropsey Lease can be terminated if

Landlord fails to complete Delivery Date Conditions, both of which have been adequately address in the first amendment to the Cropsey Lease (the "First Amendment") that has been negotiated.

NOW THEREFORE, BE IT RESOLVED, that after due deliberation and consideration, the Board believes the First Amendment is in the best interest of the School and its students and desires to direct Friends to proceed with executing such First Amendment and incorporating such terms in a sublease to be provided to the School for review and execution.

7. Public Comments

No members of the public were present.

8. Adjournment

Adam Miller made the motion to adjourn the meeting at 6:30 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on January 17, 2023.



Board of Trustees Meeting Minutes

April 25, 2023, 6 pm

Trustees Present

| |
|------------------|
| Mike Tobman |
| Adam Miller |
| Stella Binkevich |

Also, Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller asked for a motion to start the meeting at 6:04 pm. Mike Tobman made the motion and called the meeting to order.

2. Adoption of the April 2023 Meeting Agenda

No quorum was present.

3. Approval of the March 2023 Minutes

No quorum was present.

4. School Report

Katie Passley, Head of School Instruction updated the board on the following:

- School Spotlights
 - Pre-K – 2 ELA State Test Prep Rally
 - Kindergarten Hebrew Shows in classes
- Upcoming Events
 - Enrollment Night 4/26
 - NYS Math Test for grades 3-5
 - Scholastic book fair for school
 - Family conferences
- Classroom Spotlights- always continuing to build on HLA2’s 22-23 goals
 - Field Trips K-2
 - Puppetworks
 - Aquarium
- Enrollment Update
 - The student lottery was held on 4/4
 - As of today, 36 new students currently enrolled for 23/24



Hebrew Language Academy 2

CHARTER SCHOOL

- Staff members have personally reached out to all families that received offers with personalized phone calls welcoming them to school.
- HLA2 will continue to enroll families through the summer
- Our enrollment priorities over the coming weeks are focused on the enrollment of new PK, K, and 1st-grade students
- Holding tours and enrollment events for families to see the school and get additional information
 - 10 families in attendance for today's tour
 - I-pads available to finish the enrollment
 - All families who receive offers will receive text, email, and personal calls from HLA2 staff over spring break

5. Network Report

Elyse Castellano previewed the school summer program from Bloomberg Funding, UCAN. Our students will engage in ELA & Math for the first three hours of their day and then move to the UCAN facility to spend the remainder of the day there.

Hebrew Public is hosting a big event with Israeli Superstar, Idan Raichel, on June 7th at City Winery. All community members, board members, and staff are invited to purchase tickets, purchase a journal ad in the program booklet, and/or make a donation.

6. Public Comments

No members of the public were present.

7. Adjournment

Adam Miller asked for a motion to adjourn the meeting at 6:14 pm. Stella Binkevich made the motion and the board will meet next on May 16, 2023.

Annual Board of Trustees Meeting Minutes

June 20, 2023, 6 pm

Trustees Present

| |
|--------------|
| Sue Fox |
| Adam Miller |
| Ella Zalkind |
| Mike Tobman |
| Will Mack |

Also, Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Mike Tobman asked for a motion to start the meeting at 6:05 pm. Sue Fox made the motion and called the meeting to order.

2. Adoption of the June 2023 Meeting Agenda

Mike Tobman asked for a motion to adopt the June 2023 meeting agenda. Sue Fox made a motion to adopt the meeting agenda, Will Mack seconded, and the motion was carried unanimously.

3. Approval of the May 2023 Minutes

Mike Tobman asked for a motion to adopt the May 2023 meeting minutes. Will Mack made a motion to adopt the meeting minutes, Sue Fox seconded, and the motion was carried unanimously.

4. Review and Approval 2023/24 Budget

Last week, the finance committee met to review both the financial projections for the 2022-2023 school year and the proposed budget for the 2023-2024 school year. The Committee voted to recommend that the Board adopt the 2023-24 budget.

Mike Tobman asked for a motion to approve the 23/24 budget. Sue Fox made the motion, Will Mack seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

5. Review and Approval 2023/24 Vendor List

Mike Tobman asked for a motion to approve the 23/24 vendor list. Will Mack made the motion, Sue Fox seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

6. Review and Approval 2023/24 Board and Committee Meeting Dates

Board members reviewed the dates and times of the Board and Committee meeting dates for the 2022-23 year. Mike Tobman asked for a motion to approve the 2023/24 board and committee meeting dates. Sue Fox made the motion, Adam Miller seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

7. Review and Approval 2023/24 School Calendar

Mike Tobman asked for a motion to approve the 2023/24 School Calendar. Will Mack made the motion, Sue Fox seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

8. Approval of Board Officer roles for 2023/24

After a brief discussion, Will Mack made a motion to approve the following slate of officers for the 23-24 school year.

- a. Adam Miller, Chair
- b. Mike Tobman, Vice Chair
- c. Sue Fox, Treasurer
- d. Alice Li, Secretary

Sue Fox seconded the motion and the motion went to a vote where it unanimously passed with no objections or abstentions.

9. Board Member Term Renewal through June 30, 2026

- a. Adam Miller
- b. Sue Fox
- c. Alice Li
- d. Will Mack

Mike Tobman made the motion to approve the aforementioned trustees term renewal through June 30, 2026. Sue Fox seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

10. Preview 2023/24 School Safety Plans

- All trustees received and reviewed the school safety plan
- The plan will be voted on during the August meeting– as per Section 155.17 of the Commissioner of Education’s Regulations, charter schools do have to draft, publicly



Hebrew Language Academy 2
CHARTER SCHOOL

notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted to the school’s website.

11. School Report

Katie Passley, Head of School updated the board on the following:

- School Spotlights
 - Field Day
 - Held in Keiser Park
 - Students and their families were invited
 - Israel Day
 - Utilized the Playstreet permit to have a “cafe” where students earned shekels throughout the week to purchase items
- Upcoming Events
 - 6/23 - Pre-K graduation
 - 6/26 - 5th grade graduation
 - 6/27 - Kindergarten graduation
 - Last day of school is 6/28
- Classroom Spotlights- always continuing to build on HLA2’s 22-23 goals
 - Joyful instruction to close out week
 - Spirit Week
 - Decades day
 - Twin day
 - Blue and white day
 - Disney day
- Enrollment Update
 - Enrolled a total of 92 new students for SY 23-24
 - 18 PK students
 - Over 40 new K students
 - Anticipate enrolling more of the coming weeks
 - Anticipating our enrollment for SY 23-24 will look quite similar or possibly a bit larger than the current year
 - Staff have begun scheduling virtual summer visits with newly enrolled families to:
 - Build relationships with families
 - Gather information about new students
 - Prepare them for a successful school year

12. Network Report

Elyse Castellano, Hebrew Public’s Chief Operating Officer, updated the board on the following:

- Very excited for an In-person full day program for summer through UNCAN
- Summer Professional Development



Hebrew Language Academy 2

CHARTER SCHOOL

- Developing comprehensive summer PD for a strong start to the 23-24 school year
- All school operations teams will be convening
- Leader PD in July
- All staff PD in August

13. Public Comments

No members of the public were present.

14. Adjournment

Mike Tobman asked for a motion to adjourn, Will Mack made a motion to adjourn the meeting at 6:18 pm. Sue Fox seconded the motion and the meeting was adjourned.

Board of Trustees Meeting Minutes

March 21, 2023, 6 pm

Trustees Present

| |
|--------------|
| Mike Tobman |
| Adam Miller |
| Sue Fox |
| Will Mack |
| Ella Zalkind |

Also, Present:

Katie Passley, Head of School, HLA2

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller asked for a motion to start the meeting at 6:03 pm. Mike Tobman made the motion and called the meeting to order.

2. Adoption of the March 2023 Meeting Agenda

Adam Miller asked for a motion to adopt the March 2023 meeting agenda. Will Mack made a motion to adopt the meeting agenda, Sue Fox seconded, and the motion was carried unanimously.

3. Approval of the February 2023 Minutes

Adam Miller asked for a motion to approve the February 2023 meeting minutes, Sue Fox made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Leadership Update

Katie Passley, Head of School Instruction updated the board on the following:

- School Spotlights
 - Pre-K Hebrew Show
 - First performance
 - Families were invited to the building
 - 1st and 2nd will have a similar show
 - 3-5 will present their Hebrew projects
 - Spring Book Character Day
 - 2 Character days a year!
 - The first one took place in the fall around Halloween
 - The second one took place in spring around Purim
 - Author Visit



Hebrew Language Academy 2

CHARTER SCHOOL

- Erica Lyons “Alone Together on Dan Street”
- She visited HLA2 and read her book to grades K-2
- The reading took place in the dance studio across the street
- Upcoming Events
 - Spring Break!
 - April 5th - April 14th
- Classroom Spotlights- always continuing to build on HLA2’s 22-23 goals
 - Pre-K-2 Science experiments
 - Highlight of kids' days
 - 3-5 Test Prep
 - Always important to bring joy into test preparation and celebrate their hard work
 - Hebrew Women’s History Month
- Enrollment Update
 - 243 applications have been received for next school year
 - Trending similarly to the current year
 - The HLA2 Operations Team is preparing for the lottery which will be held on Tuesday, April 4th @ 10 am and will be broadcast live
 - All families who receive offers will receive text, email, and personal calls from HLA2 staff over spring break

5. Network Update

Lauren Murphy discussed Harlem Hebrew Charter School’s closure. The school will close at the end of the year due to longstanding enrollment challenges in a very crowded Harlem school market and declining city enrollment. Hebrew Public Leadership Team is going above and beyond to support all of the families and staff members during this difficult time.

6. Public Comments

No members of the public were present.

7. Adjournment

Adam Miller asked for a motion to adjourn the meeting at 6:20 pm, Stella Binkevich made the motion, Alice Li seconded, and the motion was carried unanimously. The board will meet next on April 25, 2023.



Board of Trustees Meeting Minutes

May 16, 2023, 6 pm

Trustees Present

| |
|------------------|
| Sue Fox |
| Adam Miller |
| Stella Binkevich |
| Alice Li |

Also, Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller asked for a motion to start the meeting at 6:03 pm. Sue Fox made the motion and called the meeting to order.

2. Adoption of the April 2023 & May 2023 Meeting Agenda

Adam Miller asked for a motion to adopt the April 2023 & May 2023 meeting agenda. Stella Binkevich made a motion to adopt the meeting agenda, Sue Fox seconded, and the motion was carried unanimously.

3. Approval of the March 2023 & April 2023 Minutes

Adam Miller asked for a motion to adopt the March 2023 & April 2023 meeting minutes. Alice Li made a motion to adopt the meeting minutes, Stella Binkevich seconded, and the motion was carried unanimously.

4. Approval of 23/24 amended sublease

The board received a copy of the amended sublease prior to the meeting for review. The updated document includes the cost of Cropsey, which is strategic and maximizes the facilities funding. Adam Miller asked the board if they had any questions, which they did not. Adam Miller asked for a motion to approve the amended sublease for 2023/24 years. Sue Fox made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

5. Network Report

Elyse Castellano, Hebrew Public’s Chief Operating Officer, updated the board on the following:

- Cropsey Avenue Site
- Searching to hire a Director of Operations



Hebrew Language Academy 2
CHARTER SCHOOL

- 23/24 Budget will be brought to the finance committee and then to the full board in June

6. School Report

Katie Passley, Head of School updated the board on the following:

- School Spotlights
 - Hebrew Shows, new event
 - Pre-K-2 will put on shows and plays showcasing new Hebrew vocabulary
 - Grades 3-5 will do presentations on projects they've been working on
 - Great way to invite our families back into the building
- Upcoming Events
 - Monday, May 29th- No School- Memorial Day
 - Thursday, June 1st- Field Day
 - Tuesday, June 6th- Tzofim Caravan Performance
 - Field trip to HLA!
 - Thursday, June 8th- HLA2's Annual Israel Day Celebration- Bet Cafe
- Classroom Spotlights- always continuing to build on HLA2's 22-23 goals
 - Focus on upping student engagement
 - Maintain well-managed classrooms, responsive to student needs
 - Develop skilled, independent readers, writers, and mathematicians engaged in joyful and rigorous learning
- Enrollment Update
 - Since the last board meeting, HLA2 has enrolled 27 more students for a total of 63 total new students for the 23-24 school year
 - Families a due date of Monday, May 22nd to complete their enrollment for next year
 - Nearly reached full PK enrollment for next year with 14 of 18 seats filled
 - HLA2 will continue to enroll families through the summer focusing on Kindergarten and 1st-grade students

7. Public Comments

No members of the public were present.

8. Adjournment

Adam Miller asked for a motion to adjourn the meeting at 6:15 pm. Sue Fox made the motion and the board will meet next on June 20, 2023.



Board of Trustees Meeting Minutes

November 22, 2022, 6 pm

Location: Zoom

Trustees Present

| |
|------------------|
| Mike Tobman |
| Stella Binkevich |
| Adam Miller |
| Alice Li |
| Ella Zalkind |

Also Present:

Valencia Chapman-Thompson, Assistant Head of School Instruction, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm.

2. Adoption of the November 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the November 2022 meeting agenda. Stella Binkevich made a motion to adopt the meeting agenda, Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of the October 2022 Minutes

Adam Miller asked for a motion to approve the October 2022 meeting minutes, Stella Binkevich made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. Leadership Update

Valencia Chapman-Thompson, Assistant Head of School Instruction updated the board on the following:

- General Updates
 - 5th-grade students supporting 2nd-grade students during Hebrew class
 - Students are participating in the Draw Me a City contest
 - Drawing and learning about the cities their classrooms in the school are named after
 - Pre-K students are learning about construction and materials used to build structures



Hebrew Language Academy 2

CHARTER SCHOOL

- Teachers are so engaged and actively coach students throughout the day
- Hebrew Class
 - Students drew Thank You cards “Todah” for one another
- Upcoming Events
 - Picture Day is on December 1st
- Enrollment Update
 - HLA2 has continued to enroll new students from the waitlist to fill all open seats
 - Beginning November 1st student recruitment season will begin with visits to local Pre-Ks, new social media campaigns, and postcards mailers to collect applications for the 23-24 school year

5. Public Comments

No members of the public were present.

6. Adjournment

Adam Miller asked for a motion to adjourn the meeting at 6:07 pm. Mike Tobman made the motion, Stella Binkevich seconded, and the motion was carried unanimously. The board will meet next on December 20.



Board of Trustees Meeting Minutes

October 19, 2022, 6 pm

Location: Zoom

Trustees Present

| |
|------------------|
| Sue Fox |
| Will Mack |
| Stella Binkevich |
| Alice Li |
| Ella Zalkind |

Also Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1. Call to Order

Lauren Murphy called the meeting to order at 6:02 pm.

2. Adoption of the October 2022 Meeting Agenda

Lauren Murphy asked for a motion to adopt the October 2022 meeting agenda. Will Mack made a motion to adopt the meeting agenda, Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of the September 2022 Minutes

Lauren Murphy asked for a motion to approve the September 2022 meeting minutes, Sue Fox made a motion to approve, Ella Zalkind seconded, and the motion was carried unanimously.

4. Renewal Agreement between HLA2 & Hebrew Public

- a. The board received a copy of the renewal agreement via email seven days in advance of the meeting. As part of the School’s new charter term, it is also time to adopt a new version of the educational services agreement between Hebrew Public and the School. Elyse Castellano discussed the proposed agreement which makes a few important changes:
 - i. It more accurately describes the services provided by Hebrew Public across areas such as Talent/HR, Finance, and Program. In doing so, it is consistent in overall breadth and scope with the original agreement
 - ii. It clarifies a list of services that are provided by Hebrew Public but that had historically been within the School’s scope of responsibility. These



Hebrew Language Academy 2
CHARTER SCHOOL

services are billed back to the School and are separate from the management fee

- b. Lauren Murphy asked for a motion to adopt the 2022 renewal agreement between HLA2 and Hebrew Public, Will Mack made a motion to approve, Sue Fox, seconded the motion. The motion went to a vote, with no abstentions and no objections, and the motion was carried unanimously.

5. Leadership Update

Katie Passley, HLA2's Head of School updated the board on the following:

- General Updates
 - Academic Deans supporting in classrooms
 - Book Character Day
 - Next Friday, students will have an opportunity to dress as their favorite book character and there will be a parade around the block
 - Student support in ELA
 - Small group work
 - Very supportive for Ukrainian students who are paired with native speakers as well as English speakers
 - Whole group work
- Enrollment Updates
 - HLA2 has continued to enroll new students from the waitlist to fill all open seats
 - Since the last board meeting, enrollment has increased from 314 to 319 students
 - Several neighborhood families have stopped by to engage and inquire about enrolling their child for the next year
 - Recruitment for 23-24 school year will begin on November 1st
 - Social media campaigns
 - Postcard mailers
 - Visiting Pre-Ks

6. Network Update

Elyse Castellano, Hebrew Public's Chief of Staff shared an update with the board:

- Open Meetings Update
 - The Open Meetings Law was extended through October 2022. It is anticipated that it will not be renewed and now need to consider planning for a hybrid meeting option to maximize board meeting participation by families, Board Members, and staff
 - Hebrew Public and HLA2 are exploring ways to ensure that we maximize board and family engagement by offering Hybrid Board Meetings starting in November



Hebrew Language Academy 2

CHARTER SCHOOL

- It is critical that Board Members make arrangements to attend board meetings in person as the law requires our board members to be in person to approve board work

7. Public Comments

No members of the public were present.

8. Adjournment

Lauren Murphy asked for a motion to adjourn the meeting at 6:11 pm. Sue Fox made the motion, Alice Li seconded, and the motion was carried unanimously. The board will meet next on November 22.

Board of Trustees Meeting Minutes

September 20, 2022, 6 pm

Location: Zoom

Trustees Present

| |
|--------------|
| Sue Fox |
| Mike Tobman |
| Adam Miller |
| Ella Zalkind |

Also Present:

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Jon Rosenberg, CEO, Hebrew Public

Jino Arielly, Senior External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm.

2. Adoption of September 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the September 2022 meeting agenda. Sue Fox made a motion to adopt the meeting agenda, and Mike Tobman seconded, and the motion was carried unanimously.

3. Approval of August 2022 Minutes

Adam Miller asked for a motion to approve the August 2022 meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Leadership Update

Katie Passley, HLA2's Head of School updated the board on the following:

- General Updates
 - Welcomed students back to school on September 6
 - Building excitement for learning
 - Building community with morning meetings
 - Building strong routines with interactive models
 - 2022-23 Goals
 - Maintaining well-managed classrooms responsive to student needs
 - Developing Guild independent readers writers and mathematicians engaged in joyful and rigorous planning



Hebrew Language Academy 2
CHARTER SCHOOL

- Enrollment Updates
 - HLA2 exceeded summertime projections
 - K-5 enrollment stands at 314 students
 - Over 11% increase from June 2022
 - Modest waitlist for every grade with the exception of Kindergarten but recruitment is still in progress
- Translation Paras
 - Helpful during arrival, dismissal, working in classrooms with students, especially helpful to prepare for the recent fire drill

5. Network Update

Elyse Castellano, Hebrew Public's Chief of Staff shared an update with the board:

- School Openings
 - The Hebrew Public team supported all 5 schools opening within the last 2-3 weeks, specifically, welcoming our newest Staten Island Hebrew Public Families
- COVID-19 Updates
 - Hebrew Public made some changes to the COVID policies from last year based on guidelines from the CDC
 - New policies are subject to change as COVID continues to evolve, and as new evidence emerges about the most effective methods of controlling COVID's spread
 - Optional Masking
 - Staff and students will continue to have the option to wear (or not wear) a mask, except in cases where someone has COVID or has been exposed to someone with COVID
 - Quarantine no longer required in cases of exposure without infection
 - On-Demand rapid testing
 - Schools have rapid test kits available for symptomatic staff and students
 - Testing will be required on Days 5 and 6 for anyone who has been exposed
 - Reduced quarantine period
 - The quarantine period for someone with a positive COVID-19 test result has been shortened to five days from ten days
 - Learning during quarantine
 - Important to support families and students during quarantine to avoid further learning loss if a student has tested positive for COVID but is asymptomatic so in this situation, Hebrew Public will provide at-home work assignments and school staff will complete a minimum of two progress check-ins during an asymptomatic student's quarantine period



Hebrew Language Academy 2
CHARTER SCHOOL

- These changes are all in support of keeping students healthy while keeping all students in school
- Additional Space for HLA2
 - Renting space across the street from the school
 - 2 story dance-studio
 - Will be used for gym space
 - HLA2 will integrate the space into the school schedule

6. Public Comments

No members of the public were present.

7. Executive Session

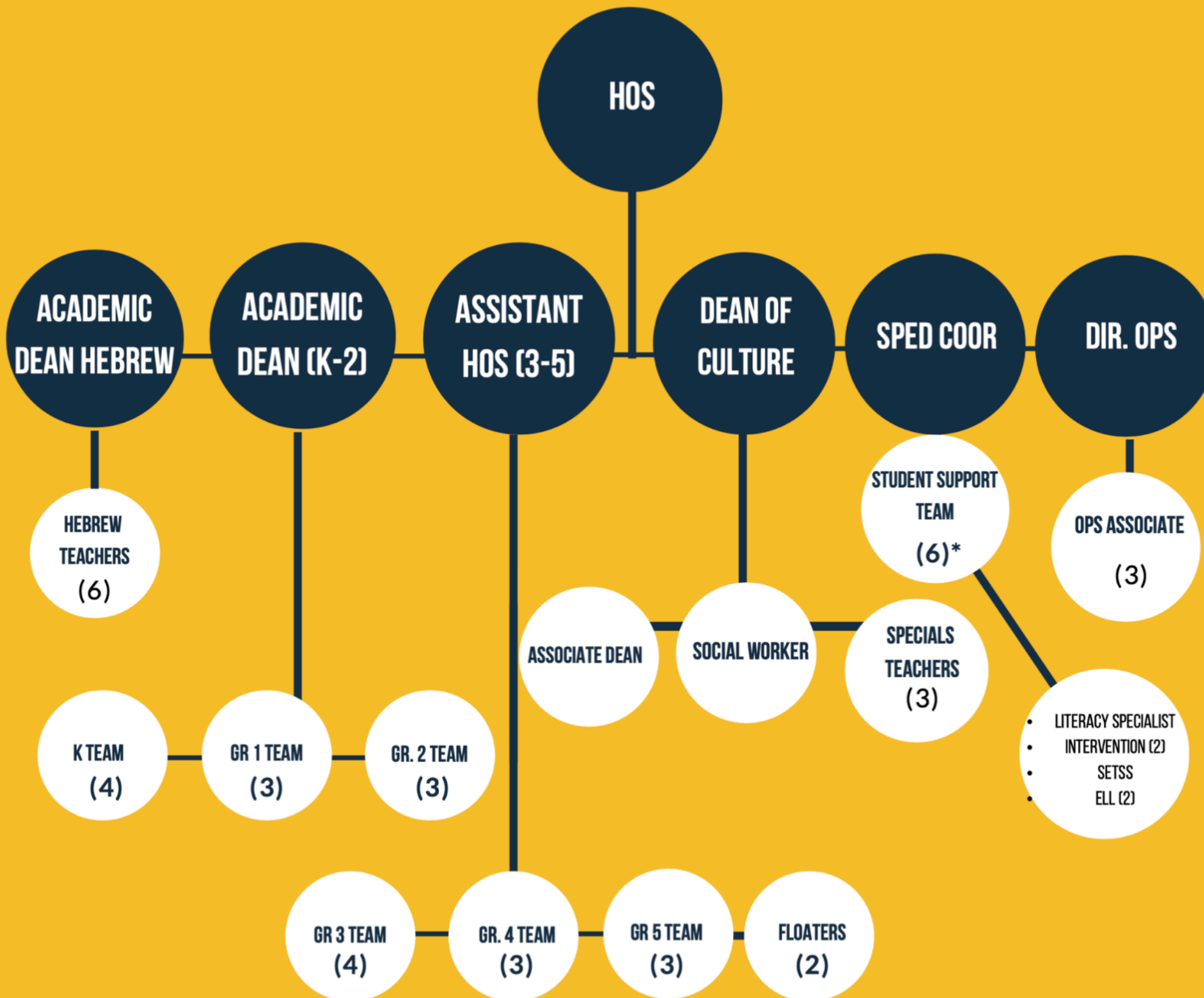
Adam Miller made the motion to enter into executive session at 6:15 pm, Mike Tobman seconded, and with no abstentions, the board went into executive session.

The board completed the CMO evaluation, no votes or motions were made during this time.

Adam Miller made the motion to exit executive session, Sue Fox seconded, and with no abstentions, the board exited the executive session at 6:34 pm.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:35 pm, Sue Fox seconded, and the motion was carried unanimously.



ACADEMIC CALENDAR 2023-2024 לוח שנת הלימודים

| AUGUST 23 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| SEPTEMBER 23 | | | | | | |
|--------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| OCTOBER 23 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Important Dates

General Notes:

- 9/5/23: First Day of School (half day)
- 6/26/24: Last Day of School (half day)
- 3:30pm dismissal Monday - Thursday
- 1:00pm dismissal Friday

School Closings

- 9/4/23: Labor Day
- 9/25/23: Yom Kippur
- 10/9/23: Indigenous Peoples' Day
- 11/23-24/23: Thanksgiving
- 12/25-1/1/24: Winter break
- 1/2/24: Staff Professional Development (no students)
- 1/15/24: MLK Day
- 2/19-23/24: Midwinter Break
- 3/29/24: Good Friday
- 4/1/24: Easter
- 4/10/24: Eid-al-Fitr
- 4/22-30/24: Passover/Spring Break
- 5/27/24: Memorial Day
- 6/17/24: Eid-al-Adha
- 6/19/24: Juneteenth

Half Days (in-person)

- 9/5/23: First Day of School
- 9/6/23: Half Day for Students
- 11/22/23: Day before Thanksgiving
- 11/30/23: Family Conferences
- 2/29/24: Family Conferences
- 5/16/24: Family Conferences
- 6/25/24: Half Day for Students
- 6/26/24: Last Day of School

Family Conferences (half day for students)

- Q1: 11/30-12/1/23
- Q2: 2/29-3/1/24
- Q3: 5/16-17/24

Marking Periods

- Marking Period 1: 9/5-11/17/23
- Marking Period 2: 11/20/23-2/9/24
- Marking Period 3: 2/12-4/26/24
- Marking Period 4: 4/29-6/14/24

State Testing

- 9/5-9/20/23: NYSITELL Window
- 3/11-6/7/24: NYSAA ELA/Math/Sci Assessment
- 4/11-17/24: NYS ELA Window (4/15-17 make up days)
- 4/15-5/24/24: NYSESLAT Speaking Testing Window (NY)
- 5/8-5/14/24: NYS Math Window (5/10-14 make up days)
- 5/13-5/24: NYSESLAT Listening, Reading, Writing Testing Window (NY)

Hebrew Public Assessments

- 9/11-10/6/23: MAP#1 (all students, K-8)
- 5/20-6/7/23: MAP#2 (all students, K-8)
- IA#1
- 11/1/23: ELA (grades 3-8)
- 11/8/23: Math (grades 2-8)
- IA #2
- 1/17-1/18/23: ELA (grades 3-8)
- 1/24/1/25/23: Math (grades 2-8)

| NOVEMBER 23 | | | | | | |
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| DECEMBER 23 | | | | | | |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
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| 31 | | | | | | |

| JANUARY 24 | | | | | | |
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| FEBRUARY 24 | | | | | | |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
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| MARCH 24 | | | | | | |
|----------|----|----|----|----|----|----|
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
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| 31 | | | | | | |

| APRIL 24 | | | | | | |
|----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
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| 28 | 29 | 30 | | | | |

| MAY 24 | | | | | | |
|--------|----|----|----|----|----|----|
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
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| JUNE 24 | | | | | | |
|---------|----|----|----|----|----|----|
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

Key

- First Day/Last Day (students)
- Hebrew Public Assessments
- Half Day
- Family Conferences (Early Dismissal)
- Staff PD (No School)
- No School



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 01.17.2023.

PREMISES

Hebrew Language Academy
1870 Stillwell Avenue
Brooklyn NY 11223

Hebrew Language Academy
1870 Stillwell Avenue
Brooklyn NY 11223

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **01.03.2023**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korbas

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

THE CITY OF NEW YORK



DEPARTMENT OF BUILDINGS
CERTIFICATE OF OCCUPANCY

JUL 0 1 1988

BOROUGH Brooklyn

DATE:

NO. 300704094

This certificate supersedes C.O. NO

ZONING DISTRICT R-5

THIS CERTIFIES that the new—altered—existing—building—premises located at

1870/86 Stillwell Avenue

Block 6852

Lot 18

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES, AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN.

PERMISSIBLE USE AND OCCUPANCY

| STORY | LIVE LOAD LBS PER SQ. FT. | MAXIMUM NO. OF PERSONS PERMITTED | ZONING DWELLING OR ROOMING UNITS | BUILDING CODE HABITABLE ROOMS | ZONING USE GROUP | BUILDING CODE OCCUPANCY GROUP | DESCRIPTION OF USE |
|--------|---------------------------------|---|---|--|---------------------|--|--------------------|
| Cellar | O.G. | | | | | | Ordinary Storage |
| 1 | O.G. 120 300 | | | | 3 | G | College |
| 2 | 75 | 240 | | | 3 | G | College |

OPEN SPACE USES None

(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS
 A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED
 THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND
 SPECIFICATIONS NOTED ON THE REVERSE SIDE. B-2

William J. Reid P.E.
 BOROUGH SUPERINTENDENT

Robert A. ...
 COMMISSIONER

ORIGINAL OFFICE COPY - DEPARTMENT OF BUILDINGS COPY

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the West side of Stillwell Avenue
 distant 0'-0" feet from the corner formed by the intersection of
 and 82nd Street
 running thence South 145'-7 1/2" feet; thence West 145'-8 1/2" feet;
 thence North 100'-0" feet; thence East 39'-9 3/4" feet;
 thence feet; thence feet;
 thence feet; thence feet;
 to the point or place of beginning.

N.B. or ALT. No. 300704094 DATE OF COMPLETION 9/16/98 CONSTRUCTION CLASSIFICATION 3 NFP
 BUILDING OCCUPANCY GROUP CLASSIFICATION Comm. HEIGHT 2 STORIES, 28 FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

| | YES | NO | | YES | NO. |
|--|-----|----|----------------------------|-----|-----|
| STANDPIPE SYSTEM | | | AUTOMATIC SPRINKLER SYSTEM | X | |
| YARD HYDRANT SYSTEM | | | | | |
| STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM | | | | | |
| SMOKE DETECTOR | X | | | | |
| FIRE ALARM AND SIGNAL SYSTEM | X | | | | |

- STORM DRAINAGE DISCHARGES INTO:
- A) STORM SEWER B) COMBINED SEWER C) PRIVATE SEWAGE DISPOSAL SYSTEM
- SANITARY DRAINAGE DISCHARGES INTO:
- A) SANITARY SEWER B) COMBINED SEWER C) PRIVATE SEWAGE DISPOSAL SYSTEM

LIMITATIONS OR RESTRICTIONS:
 BOARD OF STANDARDS AND APPEALS CAL. NO. _____
 CITY PLANNING COMMISSION CAL. NO. _____
 OTHERS: _____