

# Application: Hebrew Language Academy Charter School

Elyse Piker Castellano - Elyse@hebrewpublic.org  
2022-2023 Annual Report

## Summary

**ID:** 0000000176

**Status:** Annual Report Submission

## Entry 1 School Info and Cover Page

**Completed** - Jul 31 2023

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2023)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 800000064234

**a1. Popular School Name**

HLA

**b. CHARTER AUTHORIZER (As of June 30th, 2023)**

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. School Unionized**

Is your charter school unionized?

No

**d. DISTRICT / CSD OF LOCATION**

CSD #23 - BROOKLYN

**e. Date of Approved Initial Charter**

Jul 1 2009

**f. Date School First Opened for Instruction**

Sep 1 2009

## **g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

Hebrew Language Academy Charter School (HLA) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA offers an academically rigorous K-8 curriculum which includes daily instruction in the Hebrew language.

### 1) OLAM Values

- Outstanding Problem-Solving

- Lifelong Learning

- Aware Communication

- Making a Difference

### 2) Modern Hebrew Language

### 3) Differentiated Instruction

### 4) Professional Development

### 5) Social and Emotional Learning (SEL) and Supports

### 6) Diversity

### 7) Partnership with Hebrew Public

## **h. School Website Address**

<https://hebrewpublic.org/schools/hla/>

**i. Total Approved Charter Enrollment for 2022-2023 School Year**

783

**j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment**

610

**k. Grades Served**

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

**Responses Selected:**

k

1

2

3

4

5

6

7

8

## I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

Yes

### I1. Charter Management Organization Name

Hebrew Public

### I2. Charter Management Organization Email Address

[elyse@hebrewpublic.org](mailto:elyse@hebrewpublic.org)

### I3. Charter Management Organization Email Phone Number

646-896-9478

## FACILITIES INFORMATION

### m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

### School Site 1 (Primary)

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2186 Mill Ave.	7737509644	NYC CSD 23	Prek-8	Prek-8	

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Daniella Steinberg-Perez	Head of School	917-769-9815		<a href="mailto:DSteinberg@hla-charterschool.org">DSteinberg@hla-charterschool.org</a>
Operational Leader	Ksenia Parris	Director of Operations	347-768-0189		<a href="mailto:kparris@hla-charterschool.org">kparris@hla-charterschool.org</a>
Compliance Contact	Elyse Castellano	Chief Operating Officer	646-896-9478		<a href="mailto:elyse@hebrewpublic.org">elyse@hebrewpublic.org</a>
Complaint Contact	Emily Fernandez	Chief Schools Officer	212-792-6234		<a href="mailto:emily@hebrewpublic.org">emily@hebrewpublic.org</a>
DASA Coordinator	Daniella Steinberg-Perez	Head of School	917-769-9815		<a href="mailto:DSteinberg@hla-charterschool.org">DSteinberg@hla-charterschool.org</a>
Phone Contact for After Hours Emergencies	Ksenia Parris	Director of Operations	347-768-0189		<a href="mailto:kparris@hla-charterschool.org">kparris@hla-charterschool.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.**

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

**Site 1 Certificate of Occupancy (COO)**

[HLA Cert of Occupancy.pdf](#)

**Filename:** HLA Cert of Occupancy.pdf **Size:** 68.2 kB

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**Site 1 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[HLA FDNY Inspection 7-11-22.pdf](#)

**Filename:** HLA FDNY Inspection 7-11-22.pdf **Size:** 165.1 kB

**n. List of owned, rented, leased facilities not used to educate students**

Separate by semi-colon (;)

n/a

## CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

**o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

No

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Elyse Castellano
Position	Chief Operating Officer
Phone/Extension	646-896-9478
Email	<a href="mailto:elyse@hebrewpublic.org">elyse@hebrewpublic.org</a>

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

### Responses Selected:

Yes



As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

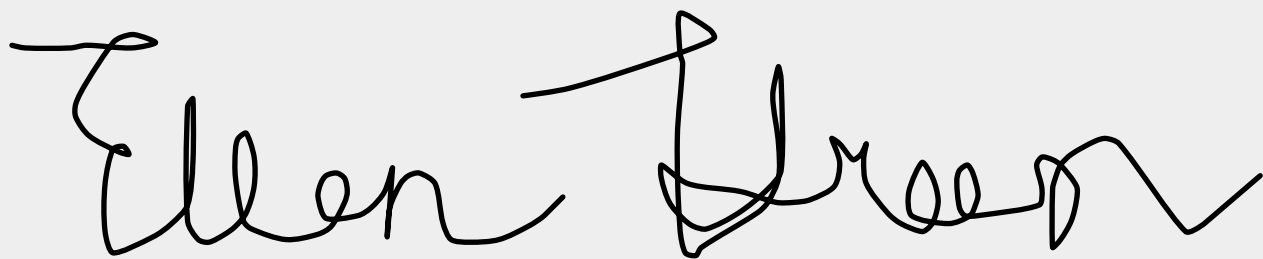
**Responses Selected:**

Yes

**Signature, Head of Charter School**

Handwritten signature of Pamela Blimberg in black ink on a light gray background.

**Signature, President of the Board of Trustees**

Handwritten signature of Ellen Green in black ink on a light gray background.

**Date**

Jul 31 2023



Thank you.

## Entry 2 Links to Critical Documents on School Website

Completed - Jul 31 2023

### Instructions

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

## Form for Entry 2 Links to Critical Documents on School Website

School Name: Hebrew Language Academy Charter School

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<a href="https://hebrewpublic.org/schools/hla/">https://hebrewpublic.org/schools/hla/</a>
2. Board meeting notices, agendas and documents	<a href="https://hebrewpublic.org/schools/hla/hla-board-meetings/">https://hebrewpublic.org/schools/hla/hla-board-meetings/</a>
3. New York State School Report Card	<a href="https://hebrewpublic.org/schools/hla/">https://hebrewpublic.org/schools/hla/</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://hebrewpublic.org/schools/hla/">https://hebrewpublic.org/schools/hla/</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	<a href="https://hebrewpublic.org/schools/hla/">https://hebrewpublic.org/schools/hla/</a>
6. Authorizer-approved FOIL Policy	<a href="https://hebrewpublic.org/schools/hla/">https://hebrewpublic.org/schools/hla/</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://hebrewpublic.org/schools/hla/">https://hebrewpublic.org/schools/hla/</a>

Thank you.



## Entry 3 Progress Toward Goals

Incomplete

## Instructions

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

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#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

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## 2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

### 2. Do have more academic goals to add?

(No response)

**2022-2023 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

**4. ORGANIZATION GOALS**

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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**2022-2023 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2022-2023 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 4 - Audited Financial Statements

Incomplete

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

### Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

**Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.**

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4c – Additional Financial Documents

Incomplete

**Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

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**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4d - Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

**SUNY-authorized charter schools** should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2023

## **Required of ALL Charter Schools**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **HLA-Brian-FD-2023**

Filename: HLA-Brian-FD-2023.pdf Size: 254.5 kB

### **Alice-HLA-FD-2023 (signed)**

Filename: Alice-HLA-FD-2023\_signed.pdf Size: 608.6 kB

### **Elly Rosenthal-22-23-HLA Disclosure Form**

Filename: Elly\_Rosenthal-22-23-HLA\_Disclosure\_Form.pdf Size: 511.2 kB

### **Stella Binkevich, HLA, Disclosure of financial interest form 2023 copy**

Filename: Stella\_Binkevich\_HLA\_Disclosure\_of\_iFF0ViQ.pdf Size: 1.6 MB

### **Ellen Disclosure of Financial Interest by a Current Trustee 06-02-2023 13-58-35 (1)**

Filename: Ellen\_Disclosure\_of\_Financial\_Inte\_uYD8EF4.pdf Size: 1.9 MB

### **HLA Tobman 2023 disclosure**

Filename: HLA\_Tobman\_2023\_disclosure\_.pdf Size: 499.6 kB

## **Entry 7 BOT Membership Table**

Completed - Jul 31, 2023

## **Instructions**

## **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.

2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

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**Authorizer:**

Who is the authorizer of your charter school?

NYCDOE

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Ellen Green	<a href="mailto:EMG522@aol.com">EMG522@aol.com</a>	Chair	Governance Committee, Education and Accountability Committee	Yes	1	07/01/2021	06/30/2024	11
2	Mike Tobman	<a href="mailto:michael.tobman@gmail.com">michael.tobman@gmail.com</a>	Vice Chair	Governance Committee Finance and Audit Committee Education and Accountability Committee	Yes	2	07/01/2022	06/30/2025	8
3	Alice Ya Min Li	<a href="mailto:ali@cfji.com">ali@cfji.com</a>	Treasurer	Governance Committee Finance and Audit Committee	Yes	1	07/01/2021	06/30/2024	9

4	Brian Tobin	<a href="mailto:Bat5089@gmail.com">Bat5089@gmail.com</a>	Secretary	Governance Committee Finance and Audit Committee	Yes	2	07/01/2023	06/30/2026	5 or less
5	Stella Binkevich	<a href="mailto:sbinkevich@gmail.com">sbinkevich@gmail.com</a>	Trustee/Member	Finance and Audit Committee Education and Accountability Committee	Yes	2	07/01/2022	06/30/2025	10
6	Elly Rosenthal	<a href="mailto:Rosekog.20@aol.com">Rosekog.20@aol.com</a>	Trustee/Member	Governance	Yes	1	07/01/2021	04/26/2023	8
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No



## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	5
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

### 3. Number of Board meetings held during 2022-2023

13

### 4. Number of Board meetings scheduled for 2023-2024

12

### Total number of Voting Members on June 30, 2023:

5

### Total number of Voting Members added during the 2022-2023 school year:

0

**Total number of Voting Members who departed during the 2022-2023 school year:**

1

**Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:**

11

**Total number of Non-Voting Members on June 30, 2023:**

0

**Total number of Non-Voting Members added during the 2022-2023 school year:**

0

**Total number of Non-Voting Members who departed during the 2022-2023 school year:**

0

**Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:**

0

**Board members attending 8 or fewer meetings during 2022-2023**

3

**Thank you.**

# Entry 8 Board Meeting Minutes

Completed - Jul 31 2023

## Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

### [HLA Special July 26, 2022 Minutes](#)

Filename: HLA\_\_Special\_July\_26\_2022\_Minutes.pdf Size: 49.7 kB

### [HLA September 2022 Minutes](#)

Filename: HLA\_September\_2022\_Minutes.pdf Size: 140.6 kB

### [HLA October 2022 Minutes](#)

Filename: HLA\_October\_2022\_Minutes.pdf Size: 120.4 kB

### [HLA May 2023 Minutes](#)

Filename: HLA\_May\_2023\_Minutes.pdf Size: 106.6 kB

### [HLA November 2022 Minutes](#)

Filename: HLA\_November\_2022\_Minutes.pdf Size: 121.7 kB

### [HLA April 2023 Minutes](#)

Filename: HLA\_April\_2023\_Minutes.pdf Size: 113.3 kB

### [HLA January 2023 Minutes](#)

Filename: HLA\_January\_2023\_Minutes.pdf Size: 121.4 kB

### [HLA February 2023 Minutes](#)

Filename: HLA\_February\_2023\_Minutes.pdf Size: 112.7 kB

### [HLA December 2022 Minutes](#)

Filename: HLA\_December\_2022\_Minutes.pdf Size: 114.6 kB

### [HLA July 2022 Minutes](#)

Filename: HLA\_July\_2022\_Minutes.pdf Size: 101.8 kB

### [HLA June 2023 Minutes](#)

Filename: HLA\_June\_2023\_Minutes.pdf Size: 123.9 kB

### [HLA August 2022 Minutes](#)

Filename: HLA\_August\_2022\_Minutes.pdf Size: 139.0 kB

### [HLA March 2023 Minutes](#)

Filename: HLA\_March\_2023\_Minutes.pdf Size: 100.5 kB

## Entry 9 Enrollment & Retention

Completed - Jul 31 2023

### Instructions for submitting Enrollment and Retention Efforts

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

#### **\*SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## Entry 9 Enrollment and Retention of Special Populations

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**Good Faith Efforts to Meet Recruitment Targets (Attract)**

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>HLA employed a number of targeted strategies to market and recruit ED families to school. -This past year HLA unveiled a free afterschool program open to all families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 22, and offered private virtual open houses to learn more about our school community, curriculum. -HLA marketing materials included information about the schools free transportation offerings, meal offerings, and afterschool programming. -HLA leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families in zipcodes that have high populations of ED families. -HLA sent out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school, throughout CSD 22 and neighboring zip codes -HLA offered quarterly live virtual open houses through zoom and monthly school tours live to provide families with the opportunity to learn more about school culture and programatic offerings -HLA invited new families to participate in virtual visits during the summertime after families completed their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school. -HLA offered new families the opportunity to</p>	<p>HLA will continue with recruitment strategies that were found to be successful this past recruitment season which included the following:                      -Offer a free afterschool program open to all families. -School staff continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 22. -HLA marketing materials will include information about the schools free transportation offerings, afterschool, and meal offerings. -HLA will continue to leverage digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to market to zip codes and communities that have high populations of ED families -HLA will send out 3 postcard mailings to zip codes that have high proportions of ED families to promote the school. - HLA will offer monthly school tours and quarterly live virtual open houses hosted by school leaders to provide families with the opportunity to learn more about school culture and programatic offerings -HLA invites newly enrolled families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.                      -HLA plans to continue offering new families the opportunity to participate in a free summer school</p>

	<p>participate in a free summer school program to offer intensive math and literacy support to help prepare for the upcoming school year</p>	<p>program which will offer intensive math and literacy support to help prepare for the upcoming school year</p>
<p>English Language Learners</p>	<p>HLA engaged in an ambitious recruitment campaign focused within CSD22, as well as well as outlying areas focused on connecting with ELL families. -When visiting local Pre-K's, CBO's, and houses of worship, HLA brings marketing materials and paper applications, they prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses were offered in Spanish and Russian.</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian, Ukrainian, and Creole.</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major recruitment/retention strategy has</p>	<p>"HLA will continue with recruitment strategies that were found to be successful this past recruitment season which include following: visiting local Pre-K's, CBO's, and houses of worship, HLA brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.</p> <p>-On the HLA website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.</p> <p>-Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.</p> <p>-HLA leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.</p> <p>-Virtual open houses were offered in Spanish and Russian.</p> <p>-In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian.</p> <p>-Registration documents are available to families in multiple foreign languages</p> <p>-For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over</p>

	<p>been scheduling “virtual home visits” with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA advertised with El Diario Newspaper to market to MLL communities in CSD22. El Diario is the largest spanish language daily newspaper in New York. -HLA's enrollment policy includes a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p>	<p>the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication. -HLA advertised with El Diario Newspaper to market HLA to MLL communities in CSD22. El Diario is the largest spanish language daily newspaper in New York. -HLA's enrollment policy will continue to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs - To continue to support enrollment of further ELLs, HLA has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukrainian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students "</p>
<p>Students with Disabilities</p>	<p>HLA employed the following strategies to recruit an enroll SWD's: - offered robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades -Included visits to ICT classrooms during school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families, including students with disabilities. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA leveraged</p>	<p>HLA will continue to employ the following strategies to recruit an enroll SWD's: - Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades -Include visits to ICT classrooms in virtual school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD22 making sure to mention that our school was and inclusive and welcoming community that was open to all families. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA leveraged</p>

digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school -HLA offered monthly school tours and quarterly virtual open houses to learn more about school culture and programatic offerings - HLA invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.

digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA sent out 3 postcard mailings to zip codes that have high proportions of SWD's to promote the school -HLA offered monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings -HLA invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA to ensure families feel a connection with the school and staff and feel prepared to enter the school.



**Good Faith Efforts To Meet Enrollment Retention Targets**

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Student Retention continues to be a primary focus for HLA. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA teachers and leaders frequently contacted families via weekly school messages or more personalized communication to support each student's individual needs.</p>	<p>In addition to the previous years retention strategies, HLA plans to connect families with community organizations that treat trauma and mental health, offer free after-care for families during Friday afternoons (days in which the school dismisses at 1pm for staff PD), and continue to survey families to identify areas that might be impediments to retention or to academic and social success.</p>
English Language Learners	<p>HLA implemented new processes to strengthen relationships with ELL families. At the start of the year MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. These profiles were shared with families of MLL students as well.</p>	<p>HLA will continue to employ its strategies from 2022-2023 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible.</p>
Students with Disabilities	<p>All newly enrolled families of SWD's meet with HLA Special Education Coordinator. Together, they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how</p>	<p>Given that HLA serves a larger proportion of SWD's than the district, the school plans to continue the practices employed over the previous year which include the following: All newly enrolled families of SWD's meet with HLA Special Education Coordinator. Together,</p>

these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts. If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction.

Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school

they review the student's IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student's progress. If a student qualifies for a placement that HLA does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts.

works with students to set smaller benchmarks that will help them achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community.

## **Entry 10 – Teacher and Administrator Attrition**

Completed - Jul 31 2023

## **Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

#### 1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## B. Emergency Conditional Clearances

### Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### Attestation

#### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

Completed - Jul 31 2023

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## Entry 11 Uncertified Teachers

School Name:

---

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	3
ii. Science	2
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
<b>Total Category C: not to exceed 5</b>	<b>5.0</b>

**TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	43

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	6

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	16

**CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	65

Thank you.



**Entry 12 Organization Chart**

Completed - Jul 31, 2023

[Instructions](#)



## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

### [HLA Organizational Chart 2022-2023](#)

Filename: HLA\_Organizational\_Chart\_2022-2023.pdf Size: 82.6 kB

## Entry 13 School Calendar

Incomplete

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 14 Staff Roster

Completed - Jul 31 2023

### [INSTRUCTIONS](#)

### Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

**Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.**

**Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

### [faculty-staff-roster-template-2023\\_HLA](#)

Filename: faculty-staff-roster-template-2023\_HLA.xlsx Size: 126.5 kB

## Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Brian Tobin

**Name of Charter School Education Corporation:**

HLA

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212-271-0637

**Business Address:**

399 Park Ave NY, NY 10022

**E-mail Address:**

Bat5089@gmail.com

**Home Telephone:**

**Home Address:**

360 W 22<sup>nd</sup> St NY, NY 10011



6/10/23

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

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**Name of Charter School Education Corporation:**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes      No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

718-902-5968

---

**Business Address:**

340 Madison Avenue 3rd Fl, New York, NY 10017

---

**E-mail Address:**

ali@cfgi.com

---

**Home Telephone:**

718-902-5968

---

**Home Address:**

1610 metropolitan avenue apt 6H, Bronx, NY 10462

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*Alice Li*

Alice Li (Jun 14, 2023 21:39 EDT)

6/14/2023

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

# Alice-HLA-FD-2023 (signed) (dragged)

Final Audit Report

2023-06-15

Created:	2023-06-14
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbdD_6IX6xYdjQ4EkV-UPVj2VXHAqhCaQ

## "Alice-HLA-FD-2023 (signed) (dragged)" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)  
2023-06-14 - 9:09:45 PM GMT- IP address: 108.54.82.232
-  Document emailed to ali@cfgi.com for signature  
2023-06-14 - 9:10:06 PM GMT
-  Email viewed by ali@cfgi.com  
2023-06-15 - 1:38:23 AM GMT- IP address: 45.41.142.226
-  Signer ali@cfgi.com entered name at signing as Alice Li  
2023-06-15 - 1:39:12 AM GMT- IP address: 108.29.82.138
-  Document e-signed by Alice Li (ali@cfgi.com)  
Signature Date: 2023-06-15 - 1:39:14 AM GMT - Time Source: server- IP address: 108.29.82.138
-  Agreement completed.  
2023-06-15 - 1:39:14 AM GMT

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Elly Rosenthal

---

**Name of Charter School Education Corporation:**

Hebrew Language Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Chief Financial Officer

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



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**Business Telephone:**

\_\_\_\_\_

**Business Address:**

\_\_\_\_\_

**E-mail Address:**

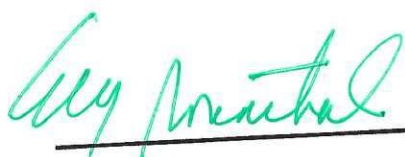
rosekog20@aol.com

**Home Telephone:**

732.842.5242

**Home Address:**

15 Seedling Drive Colts Neck NJ 07722



**Signature**

6/8/2023

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Stella Binkevich

---

**Name of Charter School Education Corporation:**

Hebrew Language Academy (HLA)

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

*former treasurer*

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

\_\_\_\_\_

**Business Address:**

10 Crosby St. New York, NY 10013

**E-mail Address:**

sbinkevich@gmail.com

**Home Telephone:**

917-826-9788

**Home Address:**

402 E. 83rd Street, apt 6A New York, NY 10028

 6/9/2023

**Signature**

**Date**

Acceptable signature formats include:

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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Ellen Green

---

**Name of Charter School Education Corporation:**

HLA

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

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**Business Telephone:**

none

---

**Business Address:**

none

---

**E-mail Address:**

emg522@aol.com

---

**Home Telephone:**


(917) 514-8902

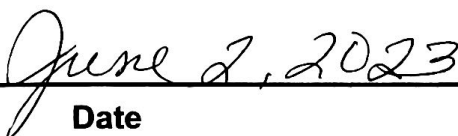
---

**Home Address:**

1744 E. 24 Street, Brooklyn, NY 11229

---

  
**Signature**

  
**Date**

---

Acceptable signature formats include:

- Digitally certified PDF signature
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**Disclosure of Financial Interest by a Current  
or Former Trustee**

Trustee Name:

Michael D. Tobman

Name of Charter School Education Corporation:

HLA & HLA2

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Since the inception of planning for HLA, and well before the creation of the CMO, I have provided public affairs consulting in support of HLA, HLA2, Horizon HLA, our Staten Island school, and on general matters & concerns. compensation, as a consultant and never an employee, has varied and is currently \$2,500 monthly.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

718-915-6460 / 212-214-9255

Business Address:

123 William St, NY NY 10038 - 12<sup>th</sup> floor

E-mail Address:

michael.tobson@gmail.com

Home Telephone:

718-915-6460

Home Address:

51 Tappan Landing Rd, Tarrytown NY 10591



6/28/23

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022





## **Board of Trustees Meeting Minutes**

July 26, 2022, 3 pm

Location: Zoom

### **Trustees Present**

Elly Rosenthal
Ellen Green
Mike Tobman
Alice Li

### **Also Present:**

Emily Fernandez, Chief Schools Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

### **1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 3:30 pm.

### **2. Adoption of July 12, 2022, Agenda & July 26 Special Meeting Agenda**

Ellen Green asked for a motion to adopt the July 12 agenda & July 26 special meeting agenda. Mike Tobman made the motion, Alice Li seconded, and the motion was carried unanimously.

### **3. Approval of June 2022 Meeting Minutes**

Ellen Green asked for a motion to approve the June 2022 meeting minutes. Elly Rosenthal made the motion, Mike Tobman seconded, and the motion was carried unanimously.

### **4. Executive Session**

Ellen Green made a motion to enter into executive session.

Ellen Green made a motion to exit the executive session, Elly Rosenthal seconded, and the motion was carried unanimously.



**5. Action Item**

The board reviewed the performance of Head of School, Daniella Steinberg, and unanimously approved a salary adjustment for the next year.

**6. Adjournment**

Ellen Green asked for a motion to adjourn the meeting, Mike Tobman made the motion, Alice Li seconded the motion and the meeting adjourned at 3:35 pm.



## **Board of Trustees Meeting Minutes**

September 13, 2022, 6 pm

Location: Zoom

### **Trustees Present**

Brian Tobin
Mike Tobman
Stella Binkevich
Ellen Green
Elly Rosenthal

### **Also Present:**

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

13 members of the public

### **1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

### **2. Adoption of September 2022 Agenda**

Ellen Green asked for a motion to adopt the September 2022 meeting agenda. Elly Rosenthal made the motion, Mike Tobman seconded, and the motion was carried unanimously.

### **3. Approval of August 2022 Meeting Minutes**

Ellen Green asked for a motion to approve the August 2022 Meeting Minutes. Elly Rosenthal made the motion, Mike Tobman seconded, and the motion was carried unanimously.

### **4. School Leadership Update**

Daniella Steinberg, Head of School updated the board on the following:

- First Day of School
  - i24 newscast covered the first day and featured on their channel (shared the clip during the meeting)
  - Interviewed staff and families
  - Ukrainian students were interviewed
  - Embodies our mission
- Enrollment
  - Pre-k capped at 18 students
  - Opening another K section and 5th Grade section on Monday
  - New registrations every day
  - Total 623 students
- Shared pictures of students
- In-person Student Orientation
  - Really great turn out
  - Was held on multiple days for different grades

### **5. Network Update**

Jon Rosenberg shared an update with the board:

- SI Hebrew Public, HLA2, and HLA have opened their doors to Ukrainian refugees
  - Connected with support services for Ukrainian-speaking social workers for the students
  - Front and center to provide support for our families
- School Openings
  - Our team supported in all 5 schools opening within the last 2-3 weeks, Specifically, welcoming our newest Staten Island Hebrew Public Families
- COVID-19 Updates
  - Hebrew Public made some changes to the COVID policies from last year based on guidelines from the CDC. New policies are subject to change as

COVID continues to evolve, and as new evidence emerges about the most effective methods of controlling COVID's spread.

- Optional Masking - Staff and students will continue to have the option to wear (or not wear) a mask, except in cases where someone has COVID or has been exposed to someone with COVID.
- Quarantine no longer required in cases of exposure without infection
- On-Demand rapid testing
  - Schools have rapid test kits available for symptomatic staff and students. Testing will be required on Days 5 and 6 for anyone who has been exposed.
- Reduced quarantine period
  - The quarantine period for someone with a positive COVID-19 test result has been shortened to five days from ten days.
- Learning during quarantine
  - Hebrew Public believes it is important to support families and students during quarantine periods to avoid further learning loss if a student has tested positive for COVID but is asymptomatic.
  - Based on this, Hebrew Public schools will provide students in this situation with at-home work assignments and school staff will complete a minimum of two progress check-ins during an asymptomatic student's quarantine period.
- These changes are all in support of keeping students healthy while keeping all students in school

## **6. Public Comments**

No public comments were made during this time.

## **7. Executive Session**

Elly Rosenthal recused herself from participating in the executive session.

Ellen Green asked for a motion to enter into executive session, Mike Tobman made the motion, Stella Binkevich seconded it, and the motion was carried unanimously.

The board completed the CMO evaluation, no votes or motions were made during this time.



Ellen Green motioned to exit the executive session, Mike Tobman seconded the motion, and the motion was carried unanimously.

#### **8. Adjournment**

Ellen Green made the motion, Stella Binkevich seconded the motion and the meeting adjourned at 6:51 pm.



## **Board of Trustees Meeting Minutes**

October 13, 2022, 6 pm

Location: Zoom

### **Trustees Present**

Mike Tobman
Stella Binkevich
Ellen Green
Alice Li

### **Also Present:**

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

1 member of the public

### **1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

### **2. Adoption of October 2022 Agenda**

Ellen Green asked for a motion to adopt the October 2022 meeting agenda, Alice Li seconded, and the motion was carried unanimously.

### **3. Approval of September 2022 Meeting Minutes**

Ellen Green made a motion to approve the September 2022 Meeting Minutes, and Alice Li seconded, and the motion was carried unanimously.

#### **4. Approval of the Renewal Agreement between HLA & Hebrew Public**

- a. The board received a copy of the renewal agreement via email seven days in advance of the meeting. As part of the School's new charter term, it is also time to adopt a new version of the educational services agreement between Hebrew Public and the School. Jon Rosenberg discussed the changes with the board
- b. The proposed agreement makes a few important changes:
  - i. It more accurately describes the services provided by Hebrew Public across areas such as Talent/HR, Finance, and Program. In doing so, it is consistent in overall breadth and scope with the original agreement
  - ii. It clarifies a list of services that are provided by Hebrew Public but that had historically been within the School's scope of responsibility. These services are billed back to the School and are separate from the management fee
- c. Ellen Green asked for a motion to adopt the 2022 renewal agreement between HLA & Hebrew Public. Mike Tobman made the motion, Alice Li seconded, and it went to a vote with 1 abstention (Stella Binkevich), 3 in favor, and no objections, the motion passed.

#### **5. Network Update**

Jon Rosenberg, Hebrew Public's CEO shared an update with the board:

- Open Meetings Update
  - The Open Meetings Law was extended through October 2022. It is anticipated that it will not be renewed and now need to consider planning for a hybrid meeting option to maximize board meeting participation by families, Board Members, and staff
  - Hebrew Public and HLA2 are exploring ways to ensure that we maximize board and family engagement by offering Hybrid Board Meetings starting in November
  - It is critical that Board Members make arrangements to attend board meetings in person as the law requires our board members to be in person to approve board work

#### **6. School Leadership Update**



Daniella Steinberg, Head of School updated the board on the following:

- Enrollment
  - Enrolled 10 more students since last board meeting
  - 3rd grade opening another section
    - Currently, 2 sections
    - A new section will allow the total class number to decrease
  - Grade K & 5 already opened another section
  - Middle school is doing well, there are still open seats in all grades 6-8
  - 632 students total
    - Enrollment continues every day
- General Updates
  - Pre-K Yard
    - A member of the community helped the school acquire fake grass for the pre-k play yard. The kids have been really enjoying the outdoor space
  - Prestige Prep (After school program)
    - Tutoring company partnership for grades 6-8
    - Begins next week
    - All middle school students took the diagnostic test in ELA and Math
      - The results will be used to determine class sections
    - 4 days a week until 6 pm
    - Goals
      - Enrich learning
      - Support students in academics
      - Boost test scores
    - Outside tutors, not our own staff
    - Students must meet behavioral expectations to stay in the program
    - 70+ kids signed up
    - Will run through end of May
    - No cost to families
  - Clubs Launch this week!
    - SO much variety (Hebrew, debate team, DIY projects, math, table tennis, chess, and more!)
    - HLA leadership team rotates every day after school to support this
  - Gene Goldberg, a new social worker from Ukraine
    - Also will join HLA2's team

- Will support children from Ukraine as well as all other children in our schools
- Strong at-risk counseling
- TLAC Visit (Teach Like a Champion)
  - Program that teachers were trained in over the summer, first visit over the summer
  - Today was the first consultant visit
    - Walk through took place for several hours
    - Feedback and next steps were provided
    - Will be back in December for another visit
  - Focus on supporting teachers, classroom management, and increasing engagement
- Assemblies & Student of the Month
  - Started last week and assemblies took place by grade bands (K-2, 3-5, 6-8)
  - Kids were very excited to participate!
  - Student of the Month ceremony to take place tomorrow
    - Celebrating OLAM values
    - Their families are invited to join the assembly
- Data Cycle
  - Monthly quizzes just began
  - F&P Testing for grades K-5 (reading levels)
- Minister of Education from Israel toured HLA at the end of September

## **7. Public Comments**

No public comments were made during this time.

## **8. Adjournment**

Ellen Green asked for a motion to adjourn the meeting at 6:25 pm. Stella Binkevich seconded the motion and the meeting adjourned. The board will meet next on November 15th.



**Board of Trustees Meeting Minutes**

May 9, 2023, 6 pm

**Trustees Present**

Mike Tobman
Ellen Green
Stella Binkevich
Alice Li

**Also Present:**

Ksenia Parris, Director of Operations, HLA  
Lauren Murphy, Senior External Relations Manager, Hebrew Public  
Lennie Blake, HLA’s PTO President  
1 Member of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of May 2023 Agenda**

Ellen Green asked for a motion to adopt the May 2023 agenda. Alice Li made the motion, Stella Binkevich seconded and the motion unanimously passed.

**3. Approval of April 2023 Meeting Minutes**

Ellen Green asked for a motion to approve the April 2023 Meeting Minutes. Stella Binkevich made the motion, Alice Li seconded and the motion unanimously passed.

**4. Approval of 23/24 amended sublease**

The board received a copy of the amended sublease prior to the meeting for review. Ellen Green asked the board if they had any questions, which they did not. Ellen Green



asked for a motion to approve the amended sublease for 2023/24 years. Mike Tobman made the motion, Stella Binkevich seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

## **5. Network Report**

Valerie Khaytina shared brief Hebrew Public Network updates. Elly Rosenthal was thanked for her service and dedication to the organization and the HLA board of trustees.

Valerie reminded the trustees and members of the public about the Hebrew Public fundraiser at City Winery in June.

## **6. School Report**

Ksenia Parris, Director of Operations updated the board on the registration numbers for enrollment next year. As of today, HLA has 127 new students with registration in-progress and 76 students with verified registration.

## **7. PTO Update**

Lennie Blake, PTO President updated the board on the following:

- Teacher Appreciation Breakfast
  - Parents came and volunteered to feed teachers + staff
  - Mystery Reader
    - Brought something related to the book they read to students
- Israel Independence Day
  - PTO selling snacks
  - Face painting
  - Dance Team, Morah Bosmat

## **8. Public Comments**

No public comments were made during this time.

## **9. Adjournment**

Ellen Green asked for a motion to adjourn the meeting at 6:25 pm. Stella Binkevich made the motion to adjourn; Mike Tobman seconded and the meeting adjourned. The board will meet next on June 13, 2023.



**Board of Trustees Meeting Minutes**

November 15, 2022, 6 pm

Location: Zoom

**Trustees Present**

Mike Tobman
Elly Rosenthal
Ellen Green
Alice Li

**Also Present:**

Daniella Steinberg, Head of School, HLA

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

18 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of November 2022 Agenda**

Ellen Green asked for a motion to adopt the November 2022 meeting agenda, Mike Tobman made the motion, Alice Li seconded, and the motion was carried unanimously.

**3. Approval of October 2022 Meeting Minutes**

Ellen Green asked for a motion to approve the October 2022 Meeting Minutes, Mike Tobman made the motion, Alice Li seconded, and the motion was carried unanimously.

#### 4. School Leadership Update

Daniella Steinberg, Head of School updated the board on the following:

- General School Update
  - Spirit Week - this week!
    - Monday, Decade Day
    - Tuesday, Twin Day
    - Wednesday, Pajama Day
    - Thursday, Dress to Impress Day
    - Friday, Sweatsuit Day
  - Girls Volleyball is in full swing!
  - Dress down day for Breast cancer awareness last month
    - Student Council led
- Enrollment
  - New students in almost all grades within the last month
  - Kindergarten is capped at 20 students
  - Shifted to accepting students in all grades- new 8th-grade students
    - Previously HLA did not accept students in grades 7 or 8
  - 636 total students
  - Pre-K is a full class of 20 students
    - 2 over the 18 originally planned
    - Not taking more kids this year
- PTO events
  - Recently elected PTO
  - Full calendar for the whole year
  - Penny Wars
    - Competitive & fun!
    - Parents were in the building helping out
  - Touch a Truck event for students in PK-1st grade
    - An event for students to learn more about community workers
      - Garbage truck
      - Police car
      - Fire truck
  - Canned Food Drive
    - Partnered with City Harvest
- Support Staff
  - Hiring more Ukrainian staff for new students who are enrolling every day
  - Supporting with translations and adjustments

- Looking to find people from our community to come on board and help
- Family Conferences on Thursday
- K-5 Trip to Green Acres Farm at Aviator
  - 11 buses
  - A lot of parents volunteered to join the trip
- New Academic Dean for grades 3-5
  - Looking for someone to add to the HLA team
  - A part of a robust team of instructional leaders
  - Under Assistant Head of School who will take the lead on literacy intervention
- Assessments
  - Interim Assessments
    - First round of testing has been administered
  - Leveled literacy intervention cycle has begun
    - Supporting small groups
  - MAP Testing
    - Measure of Academic Progress
    - Computer based testing
- Building Security and Updated Measures
  - Working with a new company
  - Updated protocols
    - HLA does not allow parents or guardians to enter the school building without an appointment. If you bring your child to school in the morning, you may walk them to the front lobby door and our staff will let them in and ensure that they get to their class. No family member may enter the building without a visitor pass
    - Pre-K families may enter only with a Pre-K pass
    - If you are at school for an appointment, you must check in with security, present your identification, and obtain a visitor's pass
    - If you would like to meet any member of our school team, you must set an appointment in advance. Please call the main office at 718-377-7200 if you would like to schedule a meeting
    - Teachers and leaders have full schedules and are not able to hold meetings without an appointment
  - Shared with families via email and continue to discuss in person
- HLA Debate Team placed in the top 10 overall across 40 New York Middle Schools, after their first ever debate

## 5. Network Update

Jon Rosenberg, Hebrew Public's CEO shared an update with the board:

- School Safety
  - Reinforced Daniella's message to the school community regarding new safety procedures
  - Asking for community support and patience
- Governors Office announced Security Grant Funding
  - Nonprofit Organizations may apply for \$50 million through the State's *Securing Communities Against Hate Crimes Program*, the most funding ever made available
  - Hebrew Public is intending to apply
- HLA is on the rise with enrollment
  - Continuing to ask the community to spread the word about HLA

## 6. Public Comments

No public comments were made during this time.

## 7. Executive Session

Ellen Green asked for a motion to enter into executive session at 6:25 pm, Mike Tobman made the motion, Elly Rosenthal seconded it, and the motion was carried unanimously.

No votes or motions were made during this time.

Ellen Green motioned to exit the executive session, Mike Tobman seconded the motion, and the motion was carried unanimously.

## 8. Adjournment

Ellen Green asked for a motion to adjourn the meeting at 6:40 pm. Elly Rosenthal seconded the motion and the meeting adjourned. The board will meet next on December 6th.





## **Board of Trustees Meeting Minutes**

April 4, 2023, 6 pm

### **Trustees Present**

Elly Rosenthal
Ellen Green
Stella Binkevich
Alice Li

### **Also Present:**

Daniella Steinberg, HOS, HLA

Lauren Murphy, Senior External Relations Manager, Hebrew Public

Lennie Blake, HLA's PTO President

3 Members of the public

### **1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

### **2. Adoption of April 2023 Agenda**

Ellen Green asked for a motion to adopt the April 2023 agenda. Stella Binkevich made the motion, Elly Rosenthal seconded and the motion unanimously passed.

### **3. Approval of March 2023 Meeting Minutes**

Ellen Green asked for a motion to approve the March 2023 Meeting Minutes. Alice Li made the motion, Stella Binkevich seconded and the motion unanimously passed.

### **4. Leadership Update**

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates

- Debate team
  - This past weekend they won in the hardest decision category
  - HLA had 5 out of the top 10 students in the competition
  - Preparing to be well-rounded global citizens
- Mystery Reader in select classes
  - A mystery reader is the same as a guest reader, BUT their identity is kept secret to build anticipation and excitement
- Yom Ha'atzmaut Event
  - In honor of Israel's 75th birthday, we are hosting an event for all Hebrew Public families from all schools
  - Choir performances, dance performances, and so much more!
  - Sunday, April 30th at 3 pm
  - The event will also serve as a recruitment effort for new families
    - School tours!
- Pre-K field trips IN HLA!
  - Bubble Show
  - Animal visit (upcoming)
- New Student Lottery
  - Offers went out today
  - Acceptances by grade
  - 56 families accepted offers of enrollment as of 2:45 pm today
  - Stipended staff will be making phone calls to families over the next week, everyone will get a touchpoint
  - Texts will be sent weekly to help complete the paperwork required
  - Weekly school tours for families being offered
- 2022-23 Planning
  - Adding middle school dance program as a special
  - Band teacher, wind instruments, 2x a week as a special
  - Partner with Hendy to boost achievement in math
    - Already partner with them in DEI and math
    - Consultant will directly support teachers in ALL grades
      - Will help teachers and students
  - Additional lower school section and the 6th-grade section next year
  - Adding Academic Dean
    - K-2
    - 3-5
    - Middle school

- Dean of Students for Middle School
  - Will support and coach all teachers in classroom management strategies

## **5. PTO Update**

Lennie Blake, PTO President updated the board on the following:

- Sponsored an ice cream party for 3rd, 4th, and 5th graders as a reward for collecting the most cans for City Harvest
- Spring Activities
  - Sponsored Mystery Reader
    - Goggles for the entire class
    - Will do it again and extend it to 2nd grade
  - Suggestions and volunteers are needed for Career Day on May 17, 2023, Field Day on May 9, 2023, Teachers Appreciation on May 19, 2023, and the Israeli Day Parade on June 4, 2023

## **6. Network Report**

Hebrew Public is hosting a big event with Israeli Superstar, Idan Raichel, on June 7th at City Winery. All community members, board members, and staff are invited to purchase tickets, purchase a journal ad in the program booklet, and/or make a donation.

## **7. Public Comments**

No public comments were made during this time.

## **8. Adjournment**

Ellen Green asked for a motion to adjourn the meeting at 6:20 pm. Stella Binkevich made the motion to adjourn and Alice Li seconded the motion and the meeting adjourned. The board will meet next on May 9, 2023.



## **Board of Trustees Meeting Minutes**

January 10, 2023, 6 pm

### **Trustees Present**

Elly Rosenthal
Ellen Green
Stella Binkevich
Alice Li
Mike Tobman
Brian Tobin

### **Also Present:**

Daniella Steinberg, Head of School, HLA

Ksenia Parris, Director of Operations, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lennie Blake, HLA's PTO President

Lauren Murphy, Senior External Relations Manager, Hebrew Public

2 members of the public

### **1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building, can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

### **2. Adoption of December 2022 and January 2023 Agendas**

Ellen Green asked for a motion to adopt the December 2022 and January 2023 Agendas. Elly Rosenthal made the motion, Mike Tobman seconded and the motion unanimously passed.

### **3. Approval of November 2022 and December 2022 Meeting Minutes**

Ellen Green asked for a motion to approve the November 2022 and December 2022 Meeting Minutes. Stella Binkevich made the motion, Mike Tobman seconded and the motion unanimously passed.

#### **4. School Leadership Update**

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates
  - MLK Day of Service
    - In partnership with Hebrew Public and City Harvest to create a community event for families
    - Making sandwiches for community members in need
    - Monday, 1/16/2023 from 11-1 pm at HLA
  - Winter Olympics were a success
    - Daniella shared pictures of the students
  - Girls Volleyball Team
    - Shared pictures of the team
  - Hibuki Project
    - Pilot Program
    - Working with a consultant and the Hebrew Public Mental Health Team
    - “Hibuki” means hug in Hebrew
    - First developed by Israeli child psychologists in 2006, the Hibuki intervention uses a specially designed puppet dog to support the mental health and recovery of children impacted by war trauma
    - This play-based intervention brings comfort and helps children share their emotions, which are often hard to process
    - Significant changes and reactions to the program are being documented
  - Drama Club
    - New program!
    - Lots of kids signed up
    - Grades 1-5
- Academic Updates
  - Interim Assessments taking place this week and next week
    - Student and staff preparation taking place
    - Mock state tests
      - Simulate state test



## Hebrew Language Academy CHARTER SCHOOL

- Dress rehearsals
- Use the scores to make student decisions
- After assessments working with Hendy Avenue consultants who we have worked with for several years
  - Intellectual prep with teachers in grades 3-6
  - Intellectual prep that teachers do is what shapes instruction and determines what level they teach on
  - Will help move instruction from good to amazing
    - Pushing kids to be on grade level or above grade level
- IXL in ELA and Math for grades 3-8
  - 30-60 minutes of work
  - Will be assigned for homework
  - High-level tech platform that is adaptive
  - Additional and supplemental work at home to help students boost scores and levels
- Spectrum Language Arts books
  - Began in October
  - Will help students grow
- Prestige test prep for grades 7-8
  - HLA worked with entire year
  - After school program
  - Switching to test prep mode
- Festival of the Holidays
  - Festival of the Holidays Event on 12/18 was hosted at HLA for all Hebrew Public schools to attend
  - Many families coming together to celebrate all holidays in the winter
  - Performances by HLA and HLA2 students
  - Ukrainian students performed a song and dance
  - Many activities and delicious food
  - Council Member Narcisse attended and said a few words
- Student Enrollment
  - 622 students with a full class of 20 Pre-K
  - Lost a couple of students who moved out of state

### 5. PTO Report

Lennie Blake, PTO President updated the board on the following:

- Launched Holiday sales
  - Week-long event
  - Students were able to purchase items for themselves and/or little gifts
- Participated in the Festival of Holidays Event
  - Provided ornaments for decoration and to add to the OLAM tree
  - Holiday Pop-up shop
  - Face painting at the event
    - Parent volunteer
  - Kindergarten parent chair
    - Reached out to all parents in the grade to get holiday gifts for teachers
- 2nd Family Game Day last Sunday
  - Raffles
  - Snacks
  - Started registering families for the Israeli Day Parade which is in June
- Adult Only Sip & Paint
  - January 28 at 7 pm
  - Refreshments provided
  - Run by Art teacher Mr. Powell

## **6. Public Comments**

No public comments were made during this time.

## **7. Adjournment**

Ellen Green asked for a motion to adjourn the meeting at 6:24 pm. Elly Rosenthal made the motion to adjourn and Mike Tobman seconded the motion and the meeting adjourned. The board will meet next on February 7, 2023.



## **Board of Trustees Meeting Minutes**

February 7, 2023, 6 pm

### **Trustees Present**

Elly Rosenthal
Ellen Green
Stella Binkevich
Mike Tobman

### **Also Present:**

Daniella Steinberg, Head of School, HLA

Ksenia Parris, Director of Operations, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lennie Blake, HLA's PTO President

Lauren Murphy, Senior External Relations Manager, Hebrew Public

3 members of the public

### **1. Call to Order/Public Comments**

Mike Tobman called the meeting to order at 6:03 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

### **2. Adoption of February 2023 Agenda**

Mike Tobman asked for a motion to adopt the February 2023 Agenda. Stella Binkevich made the motion, Ellen Green seconded and the motion unanimously passed.

### **3. Approval of January 2023 Meeting Minutes**

Mike Tobman asked for a motion to approve the January 2023 Meeting Minutes. Ellen Green made the motion, Elly Rosenthal seconded and the motion unanimously passed.

### **4. School Leadership Update**



Daniella Steinberg, Head of School updated the board on the following:

- General School Updates
  - Guitar Club
    - 6-8th grade
    - Mr. Donald will be the instructor
    - Up to 10 students
    - First come first serve
    - End of the year show in June!
  - Soccer team
    - Grades 3 & 4
    - Information was shared with families yesterday
    - Tryouts will take place on Thursday
    - Mr. Cruz is the coach and a parent from Ukraine will support
- Academic Updates
  - IXL for Homework
    - Adaptive learning platform
    - 3-8 grade 30 minutes for math and reading required
  - World Read Aloud Day
    - Older students reading to younger students
    - Service learning & supporting the school community
- Student Enrollment
  - 625 including Pre-k
  - MLL student total is 114
  - MLL overall total is 18%
  - Free and reduced lunch overall is 76%
  - Students with Disabilities overall is 16%

## 5. PTO Report

Lennie Blake, PTO President updated the board on the following:

- MLK Day of Service
  - Sandwich making day
  - Families and students
  - 500 sandwiches made
- Hosted Wacky Wednesday dress-down day
- Parent Appreciation Day
  - Distributed hot chocolate to over 100 parents during morning drop off
- World Read Aloud
  - Student Council read to younger grades



- Adult Only Sip & Paint
  - Saturday, January 28 at 7 pm
  - Refreshments provided
  - Run by Art teacher Mr. Powell
- Book Fair
  - Next week!

## **6. Public Comments**

No public comments were made during this time.

## **7. Adjournment**

Mike Tobman asked for a motion to adjourn the meeting at 6:15 pm. Ellen Green made the motion to adjourn and Elly Rosenthal seconded the motion and the meeting adjourned. The board will meet next on March 14, 2023.



**Board of Trustees Meeting Minutes**

December 6, 2022, 6 pm

Location: Zoom

**Trustees Present**

Elly Rosenthal
Ellen Green
Alice Li

**Also Present:**

Daniella Steinberg, Head of School, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lennie Blake, HLA's PTO President

Lauren Murphy, Senior External Relations Manager, Hebrew Public

10 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building, can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of December 2022 Agenda**

The agenda could not be adopted, no quorum was present.

**3. Approval of November 2022 Meeting Minutes**

The minutes could not be approved, no quorum was present.

**4. School Leadership Update**

Daniella Steinberg, Head of School updated the board on the following:

- General School Updates
  - Winter Olympics approaching



**Hebrew Language Academy**  
CHARTER SCHOOL

- Over a span of three days
- Splitting the school into 2 teams
- No impact on instructional time, this will occur during specials
  - All activities, students will earn points
- At the end of 3 days, the winning team will be announced
- Instructional Support for Teachers
  - TLAC Walkthrough
    - Teach Like a Champion
    - First walkthrough took place a few months ago
    - Following up on goals from the previous walkthrough and continued coaching for teachers
  - Lavinia Observations and Planning
    - Supports with ELA curriculum
    - Will walkthrough the building in the next week
  - Continuing to build on a culture of coaching for all staff
- Anti-Bullying Talk
  - Both Teachers and Families had sessions separately
  - Guest speaker
- Staff Holiday party
  - Friday, December 16th
- Chag Hachagim- Hebrew Public and HLA partner in a holiday celebration
  - December 18th
  - All Hebrew Public schools are invited
  - Festival of the Holidays will feature arts & crafts, food, and activities celebrating winter holidays from around the globe
- All winter shows will take place in January but there will be a showcase of the 4th grade
  - December 14th following PTO meeting
  - All families are invited
  - More information will be shared
- Enrollment Update
  - Steady numbers in all grades
  - Almost 3 sections of classes in each grade
  - Recruitment for the 23-24 school year has begun
  - Pre-K has a full class of 20 students

## 5. PTO Report

Lennie Blake, PTO President updated the board on the following:

- Kicked off November with kindness and paying it forward
  - Anti-bullying discussion
    - Physiologist discussed preventing bullying with families via Zoom
    - Discussed signs to look for with bullying
    - Address 0 tolerance policy for bullying
    - Spoke to parents and teachers to work together
- Paying in forward to the community
  - Helping students to become global citizens
  - Cans and Toy Drive
    - Can drive was a competition between lower and upper grades
    - Will announce the winner soon
- Created welcome board with Mr. Powell with kindness notes written by both teachers and students
  - Teachers were encouraged to find students paying it forward and being kind
- Kicked off December with Family Funday
  - Games were available for rent
  - Held on a Sunday afternoon
  - Snacks for sale
- Holiday Sales
  - Schedule for students to purchase little gifts
  - Winter Holiday Contest
    - Rules are teachers will display bulletin boards with special requirements
      - Judges are guests attending 12/18
    - What winter holidays mean to them

## **6. Public Comments**

There were no public comments made during this time.

## **7. Adjournment**

Ellen Green asked for a motion to adjourn the meeting at 6:20 pm. Elly Rosenthal seconded the motion and the meeting adjourned. The board will meet next on January 10th, 2023.



**Board of Trustees Meeting Minutes**

July 12, 2022, 6 pm

Location: Zoom

**Trustees Present**

Elly Rosenthal
Ellen Green
Stella Binkevich

**Also Present:**

Emily Fernandez, Chief Schools Officer, Hebrew Public  
Lauren Murphy, Senior External Relations Manager, Hebrew Public  
2 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of July 2022 Agenda**

The agenda could not be adopted, no quorum was present.

**3. Approval of June 2022 Meeting Minutes**

The minutes could not be approved, no quorum was present.

**4. School Leadership Update**

Emily Fernandez informed the board and members of the public that HLA 12 month school staff have been out on summer break for the past week and a half. Since the last board meeting, HLA held an in-person graduation as well as hosted end-of-year celebrations for the whole school. Hebrew Public’s network team is beginning to dive



into summer planning and professional development- beginning with a three-day leadership retreat for all five managed schools in Brooklyn next week. All staff professional development will take place in August with an emphasis on building staff culture.

#### **5. Public Comments**

1 member of the public made a comment and asked a question about future vaccine mandates at HLA.

1 member of the public asked a question about end-of-year testing results.

#### **6. Executive Session**

The board could not enter into an executive session because a quorum was not present.

#### **7. Adjournment**

Ellen Green asked for a motion to adjourn the meeting, Stella Binkevich made the motion, Elly Rosenthal seconded the motion and the meeting adjourned at 6:19 pm.



## **Board of Trustees Meeting Minutes**

June 13, 2023, 6 pm

### **Trustees Present**

Mike Tobman
Ellen Green
Stella Binkevich
Alice Li

### **Also Present:**

Daniella Steinberg, Head of School, HLA

Ksenia Parris, Director of Operations, HLA

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

Lennie Blake, HLA's PTO President

### **1. Call to Order/Public Comments**

Mike Tobman called the meeting to order at 6:02 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

### **2. Adoption of June 2023 Agenda**

Mike Tobman asked for a motion to adopt the June 2023 agenda. Alice Li made the motion, Ellen Green seconded and the motion unanimously passed.

### **3. Approval of May 2023 Meeting Minutes**

Mike Tobman asked for a motion to approve the May 2023 Meeting Minutes. Ellen Green made the motion, Alice Li seconded and the motion unanimously passed.

### **4. Review and Approval 2023/24 Budget**



Mike Tobman asked for a motion to approve the 23/24 budget. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**5. Review and Approval 2023/24 Vendor List**

Mike Tobman asked for a motion to approve the 23/24 vendor list. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**6. Review and Approval 2023/24 Board and Committee Meeting Dates**

Mike Tobman asked for a motion to approve the 2023/24 board and committee meeting dates. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**7. Review and Approval 2023/24 School Calendar**

Mike Tobman asked for a motion to approve the 2023/24 School Calendar. Ellen Green made the motion, Alice Li seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**8. Approval of Board Officer roles for 2023/24**

- a. Ellen Green, Chair
- b. Mike Tobman, Vice Chair
- c. Alice Li, Treasurer
- d. Brian Tobin, Secretary

Mike Tobman made the motion to approve the aforementioned board officer roles for 2023/24. Ellen Green seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**9. Board Member Term Renewal through June 30, 2026**

Mike Tobman made the motion to approve Brian Tobin's term renewal through June 30, 2026. Ellen Green seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**10. Preview 2023/24 School Safety Plans**

- a. The plan will be voted on during the August meeting– as per Section 155.17 of the Commissioner of Education's Regulations, charter schools **do** have to draft, publicly notice, and adopt a safety plan with a 30-day

public comment period. That period will begin on July 1, the safety plan will be posted to the school's website.

## 11. School Report

Daniella Steinberg updated the board on the following:

- General Updates
  - Israel Day Parade
    - Dance team performed
  - Culture Day
    - Many clips and photos were shared
    - Families were invited to attend
  - HLA Alumni performed with Israeli Superstar at Hebrew Public's June Fundraising event
- NYPD Captain from the local precinct visited HLA
  - Arrived with dogs and horses!
  - Students got to ask questions
- HLA Graduation on June 22, 6 pm
- Summer BBQ
  - K-5th + PTO sponsored carnival
  - June 29th 9 am - 12 pm
- Enrollment Update
  - Projections shared by sections and grade
  - Continuing to enroll throughout the summer
- 23-24 Planning
  - Lower School Theater
  - 3 new Arbel teachers
  - Hebrew music for lower school
  - Prestige Prep after school for SHSAT and small group intervention and enrichment
  - iReady for assessments and personalized instruction for students
  - Middle school orchestra
    - Wind instruments

## 12. PTO Update

Lennie Blake, PTO President updated the board on the following:

- Teachers wellness day
  - Healthy smoothies, snack bar, massage chairs
- PTO supported during the Shrek musical

- Celebrated sports teams
  - Championships
  - Debate team
- Israel Day Parade
  - Post parade party with pizza & ices!
- Field Day at the Park
  - 9 am - 3:30 pm
  - Many different activities
  - PTO provided refreshments
- PTO elections take place tomorrow!
  - Open to Zoom as well

### **13. Network Report**

Jon Rosenberg shared brief Hebrew Public Network updates:

- Harlem Hebrew
  - Will be closing at the end of the school year
  - Leadership has worked very hard to take care of staff and students as it moves into its final weeks
  - Not the only charter school that is closing in NYC
    - City has lost significant population in the last few years
- Federal Grant Program TSL (Teacher School Leader Incentive Program)
  - The DOE plans to award about \$95 million to eligible applicants to develop, implement, improve, or expand comprehensive performance-based compensation systems for teachers, principals, or other school leaders
  - HLA has rolled out new compensation system for teachers
  - Hebrew Public will be submitting a multimillion dollar grant
  - The grant is due VERY soon!
  - HLA has received A LOT of positive feedback

### **14. Public Comments**

No public comments were made during this time.

### **15. Adjournment**

Mike Tobman asked for a motion to adjourn the meeting at 6:33 pm. Stella Binkevich made the motion to adjourn; Ellen Green seconded and the meeting adjourned.



**Board of Trustees Meeting Minutes**

August 9, 2022, 6 pm

Location: Zoom

**Trustees Present**

Brian Tobin
Mike Tobman
Stella Binkevich
Alice Li

**Also Present:**

Lauren Murphy, Senior External Relations Manager, Hebrew Public  
10 members of the public

**1. Call to Order/Public Comments**

Mike Tobman called the meeting to order at 6:06 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of August 2022 Agenda**

Mike Tobman asked for a motion to adopt the August 2022 meeting agenda. Stella Binkevich made the motion, Brian Tobin seconded, and the motion was carried unanimously.

**3. Approval of July 12, 2022, & July 26, 2022, Special Meeting Minutes**

Mike Tobman asked for a motion to approve the July 12, 2022, & July 26, 2022, Special Meeting Minutes. Stella Binkevich made the motion, Brian Tobin seconded, and the motion was carried unanimously.



#### **4. Approval of HLA's 22-23 School Safety Plan**

The Board all received a copy of the school safety plan for the 2022/23 year prior to the June meeting, where it was discussed. As per Section 155.17 of the Commissioner of Education's Regulations, charter schools do have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period began on July 1, when the safety plan was posted on the school's website. Mike Tobman asked for a motion, Stella Binkevich made the motion, Alice Li seconded, and the motion was approved unanimously with no abstentions or objections.

#### **5. Public Comments**

No public comments were made during this time.

#### **6. Adjournment**

Mike Tobman asked for a motion to adjourn the meeting, Stella Binkevich made the motion, Elly Rosenthal seconded the motion and the meeting adjourned at 6:10 pm.



**Board of Trustees Meeting Minutes**

March 14, 2023, 6 pm

**Trustees Present**

Elly Rosenthal
Ellen Green
Stella Binkevich
Alice Li

**Also Present:**

Ksenia Parris, Director of Operations, HLA  
Valerie Khaytina, Chief External Officer, Hebrew Public  
Lauren Murphy, Senior External Relations Manager, Hebrew Public  
Lennie Blake, HLA’s PTO President

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:05 pm and reminded everyone in attendance they can sign up for public comments prior to the board meeting by emailing [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices can sign up during the meeting using the chat function and/or those present in the building can sign up on the attendance sheet. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of March 2023 Agenda**

Ellen Green asked for a motion to adopt the March 2023 agenda. Elly Rosenthal made the motion, Alice Li seconded and the motion unanimously passed.

**3. Approval of February 2023 Meeting Minutes**

Ellen Green asked for a motion to approve the February 2023 Meeting Minutes. Elly Rosenthal made the motion, Alice Li seconded and the motion unanimously passed.

**4. Network Update**

Valerie Khaytina previewed a video compilation from the 8th grader's Capstone trip to Israel and spoke about the highlights of the trip.



Elly Rosenthal discussed Harlem Hebrew Charter School's closure. The school will close at the end of the year due to a decrease in enrollment and some other challenges. Harlem has a large concentration of schools which means families have many choices. Hebrew Public Leadership Team is going above and beyond to support all of the families and staff members during this difficult time.

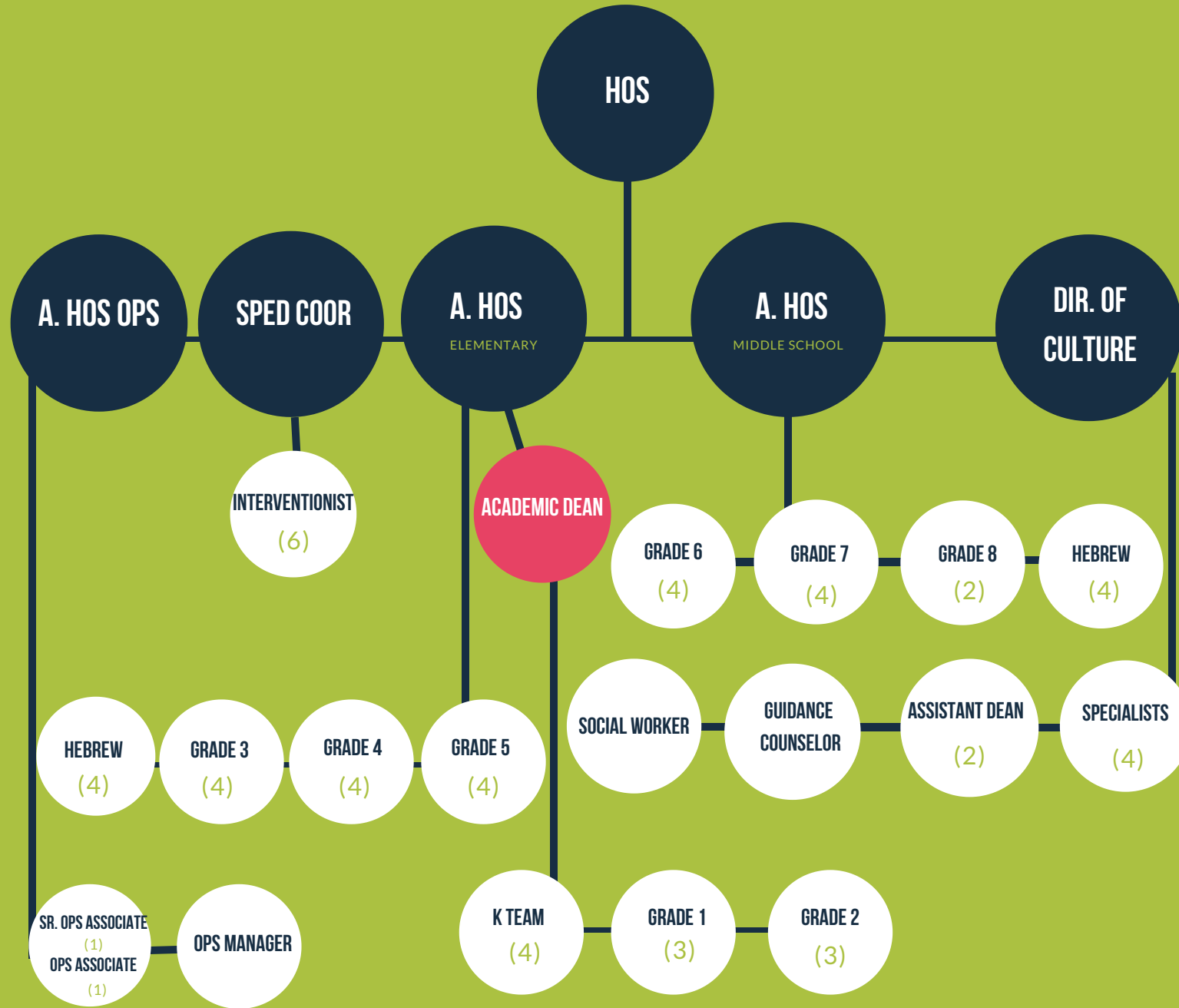
**5. Public Comments**

No public comments were made during this time.

**6. Adjournment**

Ellen Green asked for a motion to adjourn the meeting at 6:18 pm. Elly Rosenthal made the motion to adjourn and Stella Binkevich seconded the motion and the meeting adjourned. The board will meet next on April 4, 2023.

# HLA ORG CHART







# FDNY

July 11, 2022

Hebrew language Academy

Re: Fire Safety Inspection Report

2186 MILL AVENUE  
BROOKLYN NY 11234-6308

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, **Public Building Inspection Unit** conducted an inspection of the above-referenced premises on **July 11, 2022 at 04:18 PM**

- The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org> Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.
- The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire Prevention

**Fire Department, City of New York**  
9 MetroTech Center, Brooklyn New York 11201-3857

*Certificate of Occupancy*

**CO Number: 320521164F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Brooklyn	<b>Block Number:</b> 08470	<b>Certificate Type:</b> Final
	<b>Address:</b> 2186 MILL AVENUE	<b>Lot Number(s):</b> 1091	<b>Effective Date:</b> 04/12/2018
	<b>Building Identification Number (BIN):</b> 3332530	<b>Building Type:</b> Altered	
<b>This building is subject to this Building Code: Prior to 1968 Code</b>			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b>	1-B	(2014/2008 Code)
	<b>Building Occupancy Group classification:</b>	E	(2014/2008 Code)
	<b>Multiple Dwelling Law Classification:</b>	None	
	<b>No. of stories:</b> 3	<b>Height in feet:</b> 45	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Fire alarm system, Sprinkler system		
<b>D.</b>	<b>Type and number of open spaces:</b> Parking spaces (24), Parking (16117 square feet)		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner



*Certificate of Occupancy*

CO Number: **320521164F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
OS P		OG	E		03	PARKING SPACES IN CONJUNCTION WITH COMMUNITY FACILITY, TOTAL 24 PARKING SPACE.
001	001 240	40	E		03	CLASSROOMS & ACCESSORY OFFICES, AND ACCESSORY STORAGE
001	001 660	100	A-3		03	GYMNASIUM (282), AUDITORIUM (564), CAFETERIA (96)
002	002 521	40	E		03	CLASSROOMS & ACCESSORY OFFICES, AND ACCESSORY STORAGE
003	003 598	40	E		03	CLASSROOMS & ACCESSORY OFFICES, AND ACCESSORY STORAGE
RO F			E		03	ELEVATOR BULKHEAD, STAIR BULKHEAD
ZONING EXHIBIT I AND III, CRFN# 2016000005467 AND 2016000005466						
<b>END OF SECTION</b>						



Borough Commissioner



Commissioner

**END OF DOCUMENT**