BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

<u>REPORT REQUIRED BY</u> GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2017 (With Comparative Totals For 2016)



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

<u>CONTENTS</u>

AUDITED FINANCIAL STATEMENTS	PAGE
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	9
REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS	

Independent Auditor's Report on Internal Control Over Financial Reporting and on	
Compliance and Other Matters Based on an Audit of Financial Statements	
Performed in Accordance with Government Auditing Standards	16



INDEPENDENT AUDITOR'S REPORT

Board of Trustees Hebrew Language Academy Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Hebrew Language Academy Charter School, which comprise the statement of financial position as of June 30, 2017, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

 100 Chestnut Street
 Suite 1200
 Rochester, NY 14604
 P 585.423.1860
 F 585.423.5966
 mengelmetzgerbarr.com

 Additional Offices: Elmira, NY • Canandaigua, NY • Hornell, NY • An Independent Member of the BDO Seidman Alliance

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

<u>Opinion</u>

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hebrew Language Academy Charter School as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

The financial statements of Hebrew Language Academy Charter School, Inc. for the year ended June 30, 2016, were audited by another auditor who expressed an unmodified opinion on those statements on October 13, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2017 on our consideration of Hebrew Language Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hebrew Language Academy Charter School's internal control over financial reporting and compliance.

Mongel, Metzger, Barn & Co. LAP

Rochester, New York October 9, 2017

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2017 (With Comparative Totals For 2016)

		Jun	e 30,	
ASSETS	<u>S</u>	 2017		2016
<u>CURRENT ASSETS</u> Cash Cash in escrow Grants and other receivables Prepaid expenses	TOTAL CURRENT ASSETS	\$ 174,813 70,917 321,167 289,194 856,091	\$	603,665 70,737 205,522 32,140 912,064
OTHER ASSETS Property and equipment, net Deposits		 593,625 212,859 806,484		587,787 203,998 791,785
	TOTAL ASSETS	\$ 1,662,575	\$	1,703,849
LIABILITIES AND 1	NET ASSETS			
<u>CURRENT LIABILITIES</u> Accounts payable Accrued payroll and benefits Due to Charter Management Organization Deferred revenue	TOTAL CURRENT LIABILITIES	\$ 130,156 446,583 119,914 1,052 697,705	\$	293,403 540,376 <u>38,273</u> 872,052
DEFERRED LEASE LIABILITY		580,200		-
<u>NET ASSETS</u> Unrestricted	TOTAL NET ASSETS TOTAL LIABILITIES	 <u>384,670</u> <u>384,670</u>		831,797 831,797
	AND NET ASSETS	\$ 1,662,575	\$	1,703,849

The accompanying notes are an integral part of the financial statements.

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2017 (With Comparative Totals For 2016)

		Year ended June 30,		
		2017	2016	
Operating revenue and support: State and local per pupil operating r	evenue	\$ 10,389,920	\$ 9,174,796	
Governmental grants and contracts	evenue	605,989	419,880	
In-kind contributions		-	361,849	
Other revenue		28,372	11,240	
	TOTAL REVENUE AND SUPPORT	11,024,281	9,967,765	
Expenses: Program services:				
Regular education		8,324,363	7,505,928	
Special education		2,395,293	1,764,346	
	TOTAL PROGRAM SERVICES	10,719,656	9,270,274	
Management and general		751,752	703,013	
	TOTAL OPERATING EXPENSES	11,471,408	9,973,287	
	CHANGE IN NET ASSETS	(447,127)	(5,522)	
Net assets at beginning of year		831,797	837,319	
	NET ASSETS AT END OF YEAR	\$ 384,670	\$ 831,797	

The accompanying notes are an integral part of the financial statements.

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2017 (With Comparative Totals For 2016)

					ed June 30,		
				2017			2016
			Program Services		Supporting Services	_	
	No. of positions June 30, 2017	Regular Education	Special Education	Sub-total	Management and general	Total	Total
Personnel services costs:	2017	Education	Education	Sub-total	general	Total	Total
Administrative staff personnel	7	\$ 182,050	\$ 29,050	\$ 211,100	\$ 311,900	\$ 523,000	\$ 455,442
Instructional personnel	71	3,527,045	1,068,981	4,596,026	-	4,596,026	3,764,711
Non-instructional personnel	1	35,759	7,954	43,713		43,713	131,207
TOTAL PERSONNEL SERVICES COSTS	79	3,744,854	1,105,985	4,850,839	311,900	5,162,739	4,351,360
Fringe benefits & payroll taxes		781,309	230,747	1,012,056	65,073	1,077,129	901,305
Retirement		46,420	13,710	60,130	3,866	63,996	67,755
Management company fees		271,108	80,067	351,175	22,580	373,755	223,428
Legal services		_,_,	-		41,491	41,491	46,352
Accounting / audit services		-	-	-	68,472	68,472	115,713
Other purchased / professional / consulting services		328,112	81,702	409,814	12,830	422,644	493,712
Occupancy		1,835,310	542,031	2,377,341	152,859	2,530,200	2,087,499
Repair and maintenance		198,474	58,617	257,091	16,531	273,622	237,295
Insurance		52,918	15,628	68,546	4,407	72,953	52,651
Utilities		157,346	46,470	203,816	13,105	216,921	222,836
Supplies / materials		207,451	46,145	253,596	-	253,596	335,305
Staff development		153,262	35,579	188,841	1,700	190,541	160,715
Marketing / recruitment		49,871	12,889	62,760	2,052	64,812	48,334
Technology		7,477	1,663	9,140	-	9,140	12,033
Food service		150,348	33,443	183,791	-	183,791	156,562
Student service		134,809	29,986	164,795	-	164,795	227,121
Office expense		33,253	9,821	43,074	20,557	63,631	54,795
Depreciation and amortization		169,714	50,122	219,836	14,135	233,971	178,516
Miscellaneous		2,327	688	3,015	194	3,209	
		<u>\$ 8,324,363</u>	<u>\$ 2,395,293</u>	<u>\$ 10,719,656</u>	<u>\$ 751,752</u>	<u>\$ 11,471,408</u>	<u>\$ 9,973,287</u>

The accompanying notes are an integral part of the financial statements.

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STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2017 (With Comparative Totals For 2016)

	Year ended June 30,			ie 30,	
	2017			2016	
CASH FLOWS - OPERATING ACTIVITIES					
Change in net assets	\$	(447,127)	\$	(5,522)	
Adjustments to reconcile change in net assets to net cash					
(used for) provided from operating activities:					
Depreciation and amortization		233,971		178,516	
Changes in certain assets and liabilities affecting operations:					
Deposits		(8,861)		(4,500)	
Grants and other receivables		(115,645)		(157,343)	
Prepaid expenses		(257,054)		510,640	
Accounts payable		(163,247)		42,712	
Accrued payroll and benefits		(93,793)		28,342	
Due to Charter Management Organization		119,914		-	
Deferred revenue		(37,221)		-	
Deferred lease liability		580,200		38,273	
NET CASH (USED FOR) PROVIDED FROM					
OPERATING ACTIVITIES		(188,863)		631,118	
				,	
CASH FLOWS - INVESTING ACTIVITIES					
Purchases of property and equipment		(239,809)		(476,845)	
Increase in cash in escrow		(180)		(154)	
NET CASH USED FOR					
INVESTING ACTIVITIES		(239,989)		(476,999)	
		<u>, </u>		^	
NET (DECREASE) INCREASE IN CASH		(428,852)		154,119	
Cash at beginning of year		603,665		449,546	
CASH AT END OF YEAR	\$	174,813	\$	603,665	

The accompanying notes are an integral part of the financial statements.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2017 (With Comparative Totals For 2016)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Hebrew Language Academy Charter School (the "Charter School"), is an education corporation operating as a charter school in the Borough of Brooklyn, New York. The Charter school opened in 2009 with a charter for a term of 5 years, granted by the Board of Regents and the Board of Trustees of the University of the State of New York, on behalf of the State Education Department. In March 2015 the charter was renewed and will expire on June 30, 2019.

The Charter School was organized to increase learning opportunities for students through innovative educational programs and to enable parents to be more involved in their children's education. The school offers an academically rigorous curriculum, including daily Modern Hebrew studies, that leads to a high level of language fluency.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

<u>Permanently restricted</u> – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2017 or 2016.

<u>Temporarily restricted</u> – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2017 or 2016.

<u>Unrestricted</u> – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School's operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2017 (With Comparative Totals For 2016)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable or the requirements of the grant are met.

Contributions are recognized as revenue in the year the pledge is received and documented.

Contributions

Contributions and unconditional promises to give are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the FDIC up to \$250,000 at that institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account, pursuant to its Charter Agreement, to pay off expenses in the event of dissolution of the Charter School. The amount in escrow was approximately \$71,000 at June 30, 2017 and 2016.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2017 or 2016.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives which range from three to seven years.

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2017 (With Comparative Totals For 2016)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Deferred lease liability

The Charter School leases its facility. The lease contains significant pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability. The amount of additional rent expense recognized in excess of the amounts paid under the lease was \$580,200 for the year ended June 30, 2017.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant at which time it is recognized as revenue.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2014 through June 30, 2017 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Charter School received donated transportation services, office equipment, and speech, occupational and physical therapy services that were provided for the students from the local district. These services are not valued in the financial statements.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. There were no in-kind contributions received during the year ended June 30, 2017. For the year ended June 30, 2016, Friends of Hebrew Language Academy Charter Schools, Inc. contributed occupancy costs of \$361,849 for real estate taxes.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$64,800 and \$48,300 for the years ended June 30, 2017 and 2016, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS, Cont'd

<u>JUNE 30, 2017</u> (With Comparative Totals For 2016)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Comparatives for year ended June 30, 2016

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

Reclassifications

Certain prior year balances were reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 9, 2017, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: SCHOOL FACILITY

The Charter School entered into a one-year lease for space for the School as of July 1, 2015 which expired June 30, 2016. Effective September 28, 2016, the Charter School entered into an eight year lease with Friends of Hebrew Language Academy Charter Schools, Inc. for its facilities through June 30, 2024. The Charter School's base rent for the year ended June 30, 2017 was \$162,500 per month. The lease will have escalating payments throughout the term. Rent expense totaled \$2,530,200 and \$1,725,650, for the years ended June 30, 2017 and 2016, respectively. The Charter School was required to provide a security deposit, which amounted to \$212,859 and \$203,998 at June 30, 2017 and 2016, respectively.

The future minimum payments on this agreement are as follows:

Year ending June 30,	Amount
2018	\$ 2,589,600
2019	2,589,600
2020	2,556,000
2021	2,600,400
2022	2,658,000
Thereafter	5,298,000
	\$ 18,291,600

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2017 (With Comparative Totals For 2016)

NOTE C: OPERATING LEASE

The Charter School leases office equipment under a non-cancelable lease agreement expiring in July 2018. Lease expense was approximately \$20,900 and \$17,600, for the years ended June 30, 2017 and 2016, respectively. The future minimum payments on this agreement are as follows:

Year ending June 30,	A	mount
2018	\$	5,991
2019		499
	\$	6,490

NOTE D: RETIREMENT PLAN

The Charter School has a defined contribution retirement plan which covers substantially all full-time employees. The Charter School contributed a dollar-to-dollar match up to 3% of the employees' compensation. During the years ended June 30, 2017 and 2016, the Charter School contributed \$60,970 and \$64,787, respectively, for the employer match. Administrative fees were \$3,026 and \$2,968 for the years ended June 30, 2017 and 2016, respectively.

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

At June 30, 2017 and 2016, approximately 96% and 92%, respectively, of grants and other receivables are due from New York State relating to certain grants.

For the years ended June 30, 2017 and 2016, 94% and 92%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2017 (With Comparative Totals For 2016)

NOTE G: FIXED ASSETS

Property and equipment consist of the following:

	June 30,		
	2017	2016	
Furniture, fixtures and equipment	\$ 1,139,436	\$ 907,127	
Leasehold improvements	308,697	301,197	
	1,448,133	1,208,324	
Less accumulated depreciation and amortization	854,508	620,537	
	\$ 593,625	\$ 587,787	

NOTE H: CHARTER MANAGEMENT ORGANIZATION

On July 1, 2015, the Charter School entered into an educational services agreement with a charter management organization, National Center for Hebrew Language Charter School Excellence and Development, Inc. ("Hebrew Public") to provide expertise necessary to effectively provide essential programming and services to the Charter School. The agreement continues through June 30, 2019. The percent of gross revenue used for the calculation is as follows:

Percentage of Gross Revenue per Agreement
2.5%
3.75%
5%
5%

For the years ended June 30, 2017 and 2016, the expense amounted to approximately \$373,800 and \$223,400, respectively. Amounts due to Hebrew Public relating to the management fee were \$119,914 at June 30, 2017. There were no amounts due at June 30, 2016.

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS



Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Hebrew Language Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Hebrew Language Academy Charter School, which comprise the statement of financial position as of June 30, 2017 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 9, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Hebrew Language Academy Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hebrew Language Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Hebrew Language Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

- 16 -

 100 Chestnut Street
 Suite 1200
 Rochester, NY 14604
 P 585.423.1860
 F 585.423.5966
 mengelmetzgerbarr.com

 Additional Offices: Elmira, NY • Canandaigua, NY • Hornell, NY • An Independent Member of the BDO Seidman Alliance

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Hebrew Language Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted a certain matter that we have reported to management of Hebrew Language Academy Charter School in a separate letter dated October 9, 2017.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mongel, Metzger, Barn & Co. LAP

Rochester, New York October 9, 2017