



## **Board Meeting Agenda**

July 18, 2023, 6 pm

1. Call to Order & Reminder for Public Comment(s) Sign Up
2. Adoption of the Adoption of July 2023 Agenda
3. Approval of the June 2023 Meeting Minutes
4. School Report
5. Public Comments
6. Executive Session
7. Adjournment



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**Annual Board of Trustees Meeting Minutes**

June 20, 2023, 6 pm

**Trustees Present**

Sue Fox
Adam Miller
Ella Zalkind
Mike Tobman
Will Mack

**Also, Present:**

Katie Passley, Head of School, HLA2

Elyse Castellano, Chief Operating Officer, Hebrew Public

Lauren Murphy, Senior External Relations Manager, Hebrew Public

**1. Call to Order**

Mike Tobman asked for a motion to start the meeting at 6:05 pm. Sue Fox made the motion and called the meeting to order.

**2. Adoption of the June 2023 Meeting Agenda**

Mike Tobman asked for a motion to adopt the June 2023 meeting agenda. Sue Fox made a motion to adopt the meeting agenda, Will Mack seconded, and the motion was carried unanimously.

**3. Approval of the May 2023 Minutes**

Mike Tobman asked for a motion to adopt the May 2023 meeting minutes. Will Mack made a motion to adopt the meeting minutes, Sue Fox seconded, and the motion was carried unanimously.

**4. Review and Approval 2023/24 Budget**

Last week, the finance committee met to review both the financial projections for the 2022-2023 school year and the proposed budget for the 2023-2024 school year. The Committee voted to recommend that the Board adopt the 2023-24 budget.

Mike Tobman asked for a motion to approve the 23/24 budget. Sue Fox made the motion, Will Mack seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.



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**5. Review and Approval 2023/24 Vendor List**

Mike Tobman asked for a motion to approve the 23/24 vendor list. Will Mack made the motion, Sue Fox seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**6. Review and Approval 2023/24 Board and Committee Meeting Dates**

Board members reviewed the dates and times of the Board and Committee meeting dates for the 2022-23 year. Mike Tobman asked for a motion to approve the 2023/24 board and committee meeting dates. Sue Fox made the motion, Adam Miller seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**7. Review and Approval 2023/24 School Calendar**

Mike Tobman asked for a motion to approve the 2023/24 School Calendar. Will Mack made the motion, Sue Fox seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**8. Approval of Board Officer roles for 2023/24**

After a brief discussion, Will Mack made a motion to approve the following slate of officers for the 23-24 school year.

- a. Adam Miller, Chair
- b. Mike Tobman, Vice Chair
- c. Sue Fox, Treasurer
- d. Alice Li, Secretary

Sue Fox seconded the motion and the motion went to a vote where it unanimously passed with no objections or abstentions.

**9. Board Member Term Renewal through June 30, 2026**

- a. Adam Miller
- b. Sue Fox
- c. Alice Li
- d. Will Mack

Mike Tobman made the motion to approve the aforementioned trustees term renewal through June 30, 2026. Sue Fox seconded and the motion went to a vote where it unanimously passed with no objections or abstentions.

**10. Preview 2023/24 School Safety Plans**

- All trustees received and reviewed the school safety plan
- The plan will be voted on during the August meeting– as per Section 155.17 of the Commissioner of Education’s Regulations, charter schools do have to draft, publicly notice, and



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adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted to the school's website.

## **11. School Report**

Katie Passley, Head of School updated the board on the following:

- School Spotlights
  - Field Day
    - Held in Keiser Park
    - Students and their families were invited
  - Israel Day
    - Utilized the Playstreet permit to have a “cafe” where students earned shekels throughout the week to purchase items
- Upcoming Events
  - 6/23 - Pre-K graduation
  - 6/26 - 5th grade graduation
  - 6/27 - Kindergarten graduation
  - Last day of school is 6/28
- Classroom Spotlights- always continuing to build on HLA2's 22-23 goals
  - Joyful instruction to close out week
    - Spirit Week
      - Decades day
      - Twin day
      - Blue and white day
      - Disney day
- Enrollment Update
  - Enrolled a total of 92 new students for SY 23-24
    - 18 PK students
    - Over 40 new K students
    - Anticipate enrolling more of the coming weeks
  - Anticipating our enrollment for SY 23-24 will look quite similar or possibly a bit larger than the current year
  - Staff have begun scheduling virtual summer visits with newly enrolled families to:
    - Build relationships with families
    - Gather information about new students
    - Prepare them for a successful school year

## **12. Network Report**

Elyse Castellano, Hebrew Public's Chief Operating Officer, updated the board on the following:

- Very excited for an In-person full day program for summer through UNCAN
- Summer Professional Development



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- Developing comprehensive summer PD for a strong start to the 23-24 school year
- All school operations teams will be convening
- Leader PD in July
- All staff PD in August

### **13. Public Comments**

No members of the public were present.

### **14. Adjournment**

Mike Tobman asked for a motion to adjourn, Will Mack made a motion to adjourn the meeting at 6:18 pm. Sue Fox seconded the motion and the meeting was adjourned.