

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

December 8, 2020

5 pm

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Jon Rosenberg	Max Weisman
Klissa Thomas	Fernando Treviño-Martínez
Maria Pajil Battle	
Chanel Ward Biddle	
Hedra Packman	

Also Present

Emily Hurst; Executive Director, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal, Chief Financial Officer, Hebrew Public

I. Call to Order

Klissa Thomas called the meeting to order at 5:05 PM.

II. Approval of Prior Meeting Minutes – October 27, 2020 (Schedule A)

Chanel Ward Biddle made a motion to approve the prior meeting minutes. Jon Rosenberg seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Emily Hurst, Executive Director, presented
 - a. Philadelphia Hebrew Public performance dashboard
 - i. Enrollment remains strong
 - ii. Applications down year over year, but in keeping with other local entities
 - iii. Will enroll 3 sections of Kindergarten next year based on strong retention
 - iv. 10 students have withdrawn so far this year, primarily due to COVID related reasons
 - v. Attendance has increased to 90%, focused on chronically absent students
 - vi. Review of academic data, including MAP and F&P levels

- vii. Two additional staff members have joined the team: Kyerrah Hines, Operations Associate, and Jahne Felder, Administrative Assistant
- 2. Emily Hurst, Executive Director, presented PHP's revised re-entry plan
 - a. Increased COVID community spread prevented return to hybrid on 11/19
 - b. AM/PM shift launched 11/19 to reduce group size and allow for a shorted day of computer time for students
 - c. Will survey families for Q3 regarding preference for remainder of the school year when additional re-opening timing information is available
 - d. Continue to be committed to following the data in re-opening decision making
- 3. Emily Hurst, Executive Director, presented Tripod survey results
 - a. Fall and spring nationally normed survey for staff, families and students regarding school experience
 - i. Not surveying students this year due to remote learning
 - b. Growth in surveyed domains amongst teachers including high standards for academic performance, clear vision of Principal
 - c. Room for growth regarding teacher evaluation process, professional development
 - d. 92 families responded to the Tripod survey, and overall strong satisfaction with the school
 - e. Data show that staff and students are experiencing stress potentially regarding COVID
- 4. Emily Hurst, Executive Director, presented fundraising report
 - a. \$25,000 School Safety Grant award received
 - b. Partnered with foundation to do in-kind fundraising through Philabundance
 - i. 20 food boxes reserved monthly for our families across the city
 - c. Working on tax credit application
 - d. Upcoming Light Up The Night fundraiser on December 16, 2020

IV. Board Actions

- I. Approval of Audit Report presented by Elly Rosenthal (Schedule B)
 - a. Elly Rosenthal, CFO presented findings from Finance Committee meeting on December 4, 2020. During the meeting, Thomas Zuber, CPA, and Partner of accounting firm Mengel Metzger Barr & Co. LLP presented the draft report according to GASB. The audit included a review of both Philadelphia Hebrew Public Charter School and Friends of Philadelphia Hebrew Public Charter School. The report reflected a clean audit with an

unqualified opinion. PHP also concluded its first year of financial operation in a strong position. Hedra Packman made a motion to approve the Audit Report. Maria Pajil Battle seconded the motion and it passed unanimously.

2. Approval of Finance Committee Report (Schedule C)

- a. Jon Rosenberg made a motion to approve the Finance Committee Report. Chanel Ward Biddle seconded the motion and it passed unanimously.

VII. Public Comment

IX. Closing and Adjournment

Maria moved to adjourn the meeting at 6:22 PM.