

**Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting**

October 27, 2022

5 PM

**Virtually via Zoom**

**Minutes**

**Trustees Present**

**Trustees Not Present**

Maria Pajil Battle	Klissa Thomas
Jon Rosenberg	Max Weisman
Daniel Bell	
Hedra Packman	
Fernando Treviño-Martínez	

**Also Present**

Elyssa Yuen, Head of School, Philadelphia Hebrew Public (PHPCS)

Soren Barnett, Operations Associate, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal, Chief Financial Officer, Hebrew Public

**I. Call to Order & Adoption of Agenda.**

Maria Pajil Battle called the meeting to order at 5:04 pm. Jon Rosenberg moved to approve the meeting agenda. Daniel Bell seconded the motion and it passed unanimously.

**II. Approval of Prior Meeting Minutes – September 22, 2022**

Hedra Packman made a motion to approve the prior meeting minutes. Daniel Bell seconded the motion and it passed unanimously.

**III. Leadership Reports**

- I. Emily Hurst, Executive Director, presented PHP updates
  - a. Big success in Fall in Love with PHP Fundraiser on October 23rd

- and ribbon cutting of the new wing.
- b. Meet Klissa's beautiful baby born yesterday!
- c. Overview of Student & Family Programming: Latinx Heritage Month that included Change for Change campaign, salsa lessons, empanada demonstrations, and student heritage parade; Curriculum Night with over 200 parents attending; Launching of After School Enrichment Program led by teachers.
- d. Updating Governance Dashboard to give strategic updates on key data points throughout the year.
  - i. Enrollment: Near goal for enrollment
  - ii. Staff: Incredibly diverse staff. Managing some critical vacancies that continue to be challenging given current talent shortage across the city.
  - iii. Attendance: 91% average daily attendance, which has declined as of late due to a number of illnesses (flu, RSV, COVID) that have impacted students and families at this point in the season.
  - iv. Advocacy needed to get a left turn signal on Henry Avenue
  - v. Network evaluation
- 2. Elyssa Yuen, Head of School, presented PSSA's
  - a. Notable movement of students from Below Basic to Basic
  - b. Math scores showing strength relative to other local school averages
  - c. Scores across the region fell because of Covid-19 remote learning loss
  - d. Staff MPI Data Day to plan assessments
  - e. Strategic planning & priorities
    - i. Differentiated support for teachers

#### **IV. Board Reports**

- I. Hedra Packman presented the Finance Report
  - a. September report - still preliminary
    - i. Currently have deficit due to cashflow timing, but projecting surplus by the end of the year
    - ii. Under budget because of slightly below enrollment goal, but adjusting expenditures accordingly

#### **V. Board Actions**

- I. Approval of Finance Report (Schedule B)
  - a. Fernando Treviño-Martínez made a motion to approve the Finance Report. Daniel Bell seconded the motion and it passed unanimously.

2. Approval of Revised Student & Family Handbook (Schedule C)
  - a. Amended Student & Family Handbook that incorporates updated Family Engagement Policy, updated titles for staff, etc. Hedra Packman made a motion to approve the Revised Student & Family Handbook. Fernando Treviño-Martínez seconded the motion and it was passed unanimously.
3. Approval of Hiring Additional Social Worker (Schedule D)
  - a. Fast-track hiring of additional social worker using state grant funding
  - b. Hedra Packman made a motion to approve the Hiring Additional Social Worker. Daniel Bell seconded the motion and it was passed unanimously.

## **VI. Public Comment**

None.

## **VII. Executive Session**

Emily Hurst and Elyssa Yuen remained on with board members during Executive Session to complete the SY22 Evaluation of the Hebrew Public network per the management agreement. The process included a self-evaluation based on an agreed upon rubric of each service domain, an overview memo of services provided, and an evaluation from the Leadership Team and Board of Trustees.

## **VIII. Closing and Adjournment**

Maria Pajil Battle moved to adjourn the meeting at 6:37pm. Daniel Bell seconded the motion.