

# Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

October 28, 2021

5 PM

Virtually via Zoom

## Minutes

### Trustees Present

### Trustees Not Present

Hedra Packman	Maria Pajil Battle
Jon Rosenberg	
Klissa Thomas	
Fernando Treviño-Martínez	
Chanel Ward	
Max Weisman	

### Also Present

Emily Hurst; Executive Director, Philadelphia Hebrew Public (PHPCS)

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould; Director of Operations, Philadelphia Hebrew Public (PHPCS)

Soren Barnett; Operations Associate, Philadelphia Hebrew Public (PHPCS)

### I. Call to Order

Klissa Thomas called the meeting to order at 5:04 PM.

### II. Approval of Prior Meeting Minutes – September 23, 2021

Fernando Treviño-Martínez made a motion to approve the prior meeting minutes. Max Weisman seconded the motion and it passed unanimously.

### III. Leadership Reports

I. Emily Hurst, Executive Director, presented October glows and grows

a. Glows

- i. Staff commitment despite challenges
- ii. Improvements to arrival/dismissal
- iii. Improvements to student culture

b. Grows/pain points

- i. Arrival/dismissal, bussing
- ii. Student culture and need

- iii. Balancing priorities with culture reset
- 2. Elyssa Yuen, Head of School, presented standards based grading
  - a. Toward more detailed breakdown of student levels in different courses/skills
  - b. Allows for more parent partnership in student skill-building
- 3. Elyssa Yuen, Head of School, presented second first six weeks of school
  - a. Adults have consistent expectations of student behavior
  - b. Staff are supported/coached to teach positive behavior
  - c. Schoolwide procedures to responding to misbehavior
  - d. Challenges for staffing and supporting student needs from the staffing side
- 4. Emily Hurst, Executive Director, presented Performance Dashboard Reflections
  - a. Pause on enrollment despite modest under-enrollment - classroom space and student need challenges
  - b. 89% on attendance, in part because of bussing challenges and extra precaution with sickness, working up to 95%
  - c. Strong applications for SY2022-23
  - d. Consistent student demographics with previous school years
  - e. Staffing shortages - some open associate teacher positions and more
- 5. Emily Hurst, Executive Director, presented November Considerations and Priorities
  - a. SEPTA strike contingency plan - PHP remaining in person
    - i. Upcoming simulcast tech and virtual capacities
  - b. Leadership team step back
  - c. Family engagement: Family Action Committee
  - d. More hiring and bringing in coaches
  - e. Family and student joy initiatives
- 6. Emily Hurst, Executive Director, presented new Title IX Policy
  - a. Emily Hurst is Title IX Coordinator - students, staff, parents can file formal complaint
- 7. Emily Hurst, Executive Director, presented new Camelot contract
  - a. Contract of 2 more seats for PHP students (pending legal approval)
  - b. Slight fee change reflecting the per pupil adjustment

#### **IV. Board Reports**

- I. Hedra Packman, Treasurer, presented Board Reports for finances
  - A. For August and September budget, still in good shape
  - B. Expecting monies from district and federal programs in October
  - C. Overspent in equipment, furniture, and technology due to COVID safety needs and learning contingencies.

- I. Applied for eRate reimbursement to hopefully cover Chromebook purchase might be covered by federal money
- D. Cash on hand in good position
- E. December fundraising appeal
- F. Audit company will present at next finance committee meeting on November 12, 2021

## **V. Board Actions**

1. Approval of Finance Report (Schedule C)
  - a. Hedra Packman made a motion to approve the Finance Report. Chanel Ward seconded the motion and it passed unanimously.
2. Approval of Title IX Policy (Schedule D)
  - a. Jon Rosenberg made a motion to approve the “Title IX Policy concerning equal opportunity and non-discrimination affecting students in substantial form, as presented to the board and to the Executive Director to take all necessary steps to integrate the policy with existing policies and procedures at PHPCS.” Fernando Treviño-Martínez seconded the motion and it passed unanimously.
3. Approval of Revised student handbook edition with Title IX Policy update
  - a. Jon Rosenberg made a motion to approve the Revised student handbook edition with Title IX Policy update. Chanel Ward seconded the motion and it passed unanimously.
4. Approval of Camelot Contract (Schedule E)
  - a. Chanel Ward made a motion to approve the Camelot Contract. Max Weisman seconded the motion and it passed unanimously.

## **VII. Public Comment**

## **VIII. Executive Session**

## **IX. Closing and Adjournment**

Klissa Thomas moved to adjourn the meeting at 6:32 PM.