

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

September 22, 2020

5:00pm

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Hedra Packman	Jon Rosenberg
Maria Pajil Battle	Fernando Treviño-Martínez
Klissa Thomas	
Chanel Ward	
Max Weisman	

Also Present

Emily Hurst; Executive Director, Philadelphia Hebrew Public (PHPCS)

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould; Director of Operations, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal; Chief Financial Officer, Hebrew Public

I. Call to Order

Klissa Thomas called the meeting to order at 5:07 PM.

II. Approval of Board Meeting Agenda

Maria made a motion to approve the meeting agenda. Chanel seconded the motion and it passed unanimously.

III. Approval of Prior Meeting Minutes – August 11th, 2020 (Schedule A)

Maria made a motion to approve the prior meeting minutes. Chanel seconded the motion and it passed unanimously.

IV. Leadership Reports

- I. Emily Hurst, Executive Director, presented:
 - a. School opening updates, including orientation and instructional material and device distribution
 - b. Childcare partnership with Boys & Girls Club
 - i. 22-44 students
 - ii. PHP will support with capital improvements and custodial

- iii. \$25/week contribution by parents on sliding scale as needed
 - iv. Launch September 29th, Monday – Friday, 7:30 am to 4:30 pm
 - v. Aligned to model but completely separate programs
 - vi. Hebrew Public has contributed additional funds to support with costs
 - vii. BGC will provide meals based on their programs
 - c. SY21 Re-entry Planning
 - i. Adjustments have impacted initial timeline including orientation, vulnerable student needs, childcare options, and planning needs
 - ii. Learning from other school openings and engaging parents regarding their plans for the school year
 - iii. Planning for three models: fully remote, 2 days a week in person, 3 days a week remote
 - iv. Operational readiness
 - 1. HVAC enhancements
 - 2. Social distance measures
 - v. Staff and Family Input
 - vi. Reviews re-entry target date is November 19th
- 2. Elyssa Yuen, Head of School presented:
 - a. 2020 – 2021 Instructional vision and priorities: instruction, culture, and leadership
 - b. Re-opening process based on instructional vision
 - c. Commitment to grade level content and targeted interventions
- 3. Madison Gould, Director of Operations presented:
 - a. Enrollment
 - i. Enrolled at 109% of budget
 - ii. Will continue to extend waitlist offers through 280 students as waitlist allows
 - b. Attendance
 - i. 84% ADA, 90% attended 9/21
 - ii. K-2 analogs are on par considering specific realities of 5-7-year-olds navigating platforms
- 4. Hedra Packman, Treasurer, presented
 - a. New financial provider Charter Choices
 - b. Report reviews key indicators, balance sheet, profit and loss, and check register
 - c. Next report will include projections
 - i. Currently reimbursed based on FY20 enrollment
 - d. Charter choices will staff every Finance Committee meeting moving forward

5. Klissa Thomas, presented parent board member recruitment process
 - a. Timeline for recruitment: applications due on the 9th
 - b. Goal to nominate by October board meeting

V. Board Actions

1. Approval of financial report (Schedule B)
 - a. Maria made a motion to approve the financial report. Max seconded the motion and it passed unanimously.
2. Approval of revised Student & Family Handbook (Schedule C)
 - a. Maria made a motion to approve the revised Student & Family Handbook. Hedra seconded the motion and it passed unanimously.
3. Approval of Admissions Policy and Apply Philly Charter Lottery (Schedule D)
 - a. Maria made a motion to approve the Admissions Policy and Apply Philly Charter Lottery. Chanel seconded the motion and it passed unanimously.
4. Approval of Boys & Girls Club MOU (Schedule E)
 - a. Max made a motion to approve the Boys & Girls Club MOU. Hedra seconded the motion and it passed unanimously.

VI. Public Comment

VII. Executive Session

VIII. Closing and Adjournment

Maria moved to adjourn the meeting at 6:42 PM.