

**Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting**

July 28, 2022

5 PM

**Virtually via Zoom**

**Minutes**

**Trustees Present**

**Trustees Not Present**

Maria Pajil Battle	
Jon Rosenberg	
Chanel Ward-Biddle	
Hedra Packman	
Klissa Thomas	
Fernando Treviño-Martínez	
Max Weisman	
Daniel Bell	

**Also Present**

Elyssa Yuen, Head of School, Philadelphia Hebrew Public (PHPCS)

Aleshia Kellman, Director of Operations, Philadelphia Hebrew Public (PHPCS)

Soren Barnett, Operations Associate, Philadelphia Hebrew Public (PHPCS)

**I. Call to Order & Adoption of Agenda.**

Klissa Thomas called the meeting to order at 5:05 pm. Maria Pajil Battle moved to approve the meeting agenda and Max Weisman seconded the motion.

**II. Approval of Prior Meeting Minutes – June 23, 2022**

Jon Rosenberg made a motion to approve the prior meeting minutes for June 23, 2022.

Chanel Ward seconded the motion and it passed unanimously.

**III. Leadership Reports**

- I. Emily Hurst, Executive Director, presented Leadership Reports

- a. Growing staff team and organizational chart
- b. Family Orientation
  - i. Announcing new initiatives based on family end-of-year feedback
    - 1. Staff enhancements
    - 2. After-school program
    - 3. Family liaisons and committee
    - 4. Playground investment
    - 5. Arrival/dismissal procedures
  - ii. Setting expectations for start of school, especially around arrival and dismissal procedures
  - iii. Working on onboarding a parent Board member for further input and partnership
- 2. Elyssa Yuen, Head of School, presented Staff Institute
  - a. Adjusted staff institute based on feedback
    - i. Differentiated professional development tracks
    - ii. Building staff community
  - b. Setting the tone for adult learning to set the weather for student learning
- 3. Emily Hurst, Executive Director, presented Strategic Planning & Priorities
  - a. Partnership with Paul Dean from Jounce to coach and address growth areas for staff and our academic program
    - i. 5 strategic plans based on student data to coach leaders and teachers
  - b. Comprehensive Plan 2021-2024
    - i. 3-year strategic plan for state and federal reporting
    - ii. Additional parent input solicited during the 28-day public review period in August
    - iii. Priority statements: attendance, culture, academic outcomes
  - c. Teacher Induction Plan & Professional Development Plan
    - i. Informs professional development content
    - ii. Support for new teachers and teachers new to Philadelphia Hebrew Public
    - iii. Using current teachers as teacher mentors

#### **IV. Board Reports**

#### **V. Board Actions**

- I. FY23 Board & Officers (Schedule B)
  - a. Klissa Thomas made a motion to approve the SY23 Philadelphia Hebrew Public Board Trustees and Officers. Jon Rosenberg seconded the motion and it passed unanimously. Board said farewell and expressed deep

gratitude to Founding Coalition Member Chanel Ward, who plans to stay involved as a supporter. Board welcomed Daniel Bell to serve as new trustee after having cheered the school on since its founding.

2. SY23 Instructional Time Waiver (Schedule C)
  - a. Waiver presented as an extreme contingency plan in the event of a new emergency that requires school closure.
  - b. Jon Rosenberg made a motion to approve the Instructional Time Waiver. Daniel Bell seconded the motion and it passed unanimously.
3. Comprehensive Plan (Schedule D)
  - a. Jon Rosenberg made a motion to approve the Comprehensive Plan. Chanel Ward seconded the motion and it passed unanimously.
4. Professional Development Plan (Schedule E)
  - a. Jon Rosenberg made a motion to approve the Development Plan. Chanel Ward seconded the motion and it passed unanimously.
5. Teacher Induction Plan (Schedule F)
  - a. Jon Rosenberg made a motion to approve the Teacher Induction Plan. Chanel Ward seconded the motion and it passed unanimously.
6. Playground Remediation Proposal (Schedule G)
  - a. Funding - fundraising campaign for the playground and additional funds deployed to provide desperate remediation for play yard.
  - b. Maria Pajil Battle made a motion to approve the Playground Remediation Proposal up to \$51,000 (including contingency). Hedra Packman seconded the motion and it passed unanimously.
7. 12-month Staff Paid Holidays (Schedule H)
  - a. Change in PTO for 12-month staff - addition of six days of paid holiday days, in addition to 14 PTO days, in order to be competitive with peer schools and acknowledge the tireless work of the team.
  - b. Jon Rosenberg made a motion to approve the 12-month Staff Paid Holidays. Maria Pajil Battle seconded the motion and it passed unanimously.
8. SY23 Staff Contracts (Schedule I)
  - a. Hedra Packman made a motion to approve SY23 Staff Contracts. Jon Rosenberg seconded the motion and it passed unanimously.
9. The board agreed to support Jon Rosenberg and Emily Hurst in advocating to landlord and city for additional support in the creation of a safe and efficient arrival and dismissal procedure for students and families.

## **VI. Public Comment**

## **VII. Executive Session**

The Board convened in Executive Session to review the 360-annual evaluation of the Executive Director.

### **VIII. Closing and Adjournment**

Maria Pajil Batter moved to adjourn the meeting at 7:02pm. Hedra Packman seconded the motion.