

**Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting**

June 23, 2022  
5 PM

**Virtually via Zoom**

**Minutes**

**Trustees Present**

**Trustees Not Present**

|                           |               |
|---------------------------|---------------|
| Maria Pajil Battle        | Jon Rosenberg |
| Fernando Treviño-Martínez | Max Weisman   |
| Chanel Ward-Biddle        |               |
| Hedra Packman             |               |
| Klissa Thomas             |               |

**Also Present**

Soren Barnett; Operations Associate, Philadelphia Hebrew Public (PHPCS)  
Elly Rosenthal; Chief Financial Officer, Hebrew Public  
Daniel Bell; Deputy Chief of Finance, Mastery Charter Schools

**I. Call to Order & Adoption of Agenda.**

Klissa Thomas called the meeting to order at 5:08 pm. Hedra Packman moved to adopt the meeting agenda. Maria Pajil Battle seconded the motion.

**II. Approval of Prior Meeting Minutes – May 19, 2022**

Hedra Packman made a motion to approve the May 19th minutes (Schedule A). Chanel Ward-Biddle seconded the motion and it passed unanimously.

**III. Leadership Reports**

- I. Emily Hurst, Executive Director, presented Annual Charter Evaluation (Schedule B)
  - a. Glows - strong compliance, fiscal health, and fiscal sustainability
  - b. Grows - ESL timely identification, attendance
    - i. Challenges with transportation and Covid quarantines affected attendance

- c. End-of-year family feedback survey yielded very positive results
- 2. Emily Hurst, Executive Director, presented SY22 Reflections and Metrics
  - a. Yalla Malla ceremony included a lot of joy for students, families, and staff
- 3. Emily Hurst, Executive Director, presented SY23 Planning: Enrollment, Hiring, Facilities, Summer Institute
  - a. Talent - 5-6 vacancies still remaining
  - b. SY23 Planning: Summer - renewing staff, onboarding new leaders, preparing new space
- 4. Emily Hurst, Executive Director, presented FY23 Budget (Schedule D)
  - a. Goal: Maintain sustainable budget while keeping class size reasonable and providing urgent supports to students, families, and team
  - b. Deploying ESSER II and ARP funds to plug 12% cut in district funding

#### **IV. Board Reports**

- 1. Hedra Packman, Treasurer, presented the May Financial Report (Schedule C)
  - a. Still fiscally strong and financial benchmarks are good
  - b. ESSER funds were received this month so there is more cash on hand for future expenses, given district cuts

#### **V. Board Actions**

- 1. May Financial Report (Schedule C)
  - a. Maria Pajil Battle made a motion to approve the May Financial Report (Schedule C). Klissa Thomas seconded the motion and it passed unanimously.
- 2. Lease reimbursement
  - a. The board approved Charter Choices to manage the submission of the 2021-2022 rental reimbursement documents to PDE once the forms become available.
  - b. Maria Pajil Battle made a motion to approve the Lease reimbursement. Hedra Packman seconded the motion and it passed unanimously.
- 3. Fund Balance Policy (Schedule E)
  - a. Hedra Packman made a motion to approve the Fund Balance Policy (Schedule E). Chanel Ward-Biddle seconded the motion and it passed unanimously.
- 4. FY23 Budget (Schedule D)
  - a. Hedra Packman made a motion to approve the FY23 Budget (Schedule D). Chanel Ward-Biddle seconded the motion and it passed unanimously.
- 5. Enrollment Policy (Schedule F)

- a. Enrollment Policy updated to reflect new deadlines in Apply Philly Charter. Hedra Packman made a motion to approve the Enrollment Policy (Schedule F). Fernando Treviño-Martínez seconded the motion and it passed unanimously.
6. Student & Family Handbook (Schedule G)
  - a. Chanel Ward made a motion to approve the Student & Family Handbook (Schedule G). Hedra Packman seconded the motion and it passed unanimously.
7. SY23 Board Calendar (Schedule H)
  - a. First meeting - July 28, 2022 to review Comprehensive Plan and other state required reports prior to 28-day public review period and submission to PDE.
  - b. Fernando Treviño-Martínez made a motion to approve the SY23 Board Calendar (Schedule H). Maria Pajil Battle seconded the motion and it passed unanimously.
8. Custodial Contract
  - a. Leadership entered into negotiation with CJ Maintenance to renew contract for SY23. The board approved the contract not to exceed \$130,000.
  - b. Hedra Packman made a motion to approve the contract with CJ Maintenance. Fernando Treviño-Martínez seconded the motion and it passed unanimously.
9. Nursing Contract (Schedule I)
  - a. Chanel Ward made a motion to approve the nursing contract with Bayada (Schedule I). Fernando Treviño-Martínez seconded the motion and it passed unanimously.

## **VI. Public Comment**

## **VII. Executive Session**

## **VIII. Closing and Adjournment**

Klissa Thomas moved to adjourn the meeting at 6:27pm. Maria Pajil Battle seconded the motion.