

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

May 19, 2022

5 PM

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Klissa Thomas	Fernando Treviño-Martínez
Jon Rosenberg	Maria Pajil Battle
Chanel Ward-Biddle	
Hedra Packman	
Max Weisman	

Also Present

Madison Gould; Director of Operations, Philadelphia Hebrew Public (PHPCS)

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Soren Barnett; Operations Associate, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal; Chief Financial Officer, Hebrew Public

Benjamin Feit; Doctoral Candidate, Columbia University (in attendance as observer for research)

I. Call to Order & Adoption of Agenda.

Hedra Packman called the meeting to order at 5:07 pm. Hedra Packman moved to adopt the meeting agenda. Chanel Ward seconded and it passed unanimously.

II. Approval of Prior Meeting Minutes (Schedule A) – April 7, 2022

Jon Rosenberg made a motion to approve the prior meeting minutes. Hedra Packman seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Elyssa Yuen, Head of School, presented PSSA Reflections
 - a. Glow - strong planning and staff attendance
 - b. Grow - state-aligned test preparation and preparing for challenges

- of scale (multiple grades) in future years
- 2. Emily Hurst, Executive Director, presented SY22 closeout
 - a. Building scalable end-of-year traditions and celebrations
 - b. New Director of Operations - Aleshia Kellman - beginning at start of summer
- 3. Emily Hurst, Executive Director, and Madison Gould, Director of Operations, presented SY23 Planning
 - a. Enrollment
 - i. Projected student retention rate: 97.5%
 - ii. Almost all grades are fully enrolled (with buffer)
 - b. Talent
 - i. SY23 - 55 total positions
 - ii. Creative and active recruitment is yielding exciting candidates and offers
 - iii. Problem-solving: Associate Dean of Hebrew & Global Citizenship position
 - c. Facilities
 - i. New wing construction is coming along
 - d. Summer
 - i. Extended School Year (July) - 45 students (with specific IEP goals)
 - ii. Onboarding new leadership team members and building clear plans for the school year
- 4. Madison Gould, Director of Operations, presented Safety Plan
 - a. Our safety plan includes policies on visitors, various types of emergencies, and more, as well as specific drill procedures
 - b. New aspect: Threat Assessment Team to assess threats to other individuals or oneself; comprised of Leadership Team and Social Worker
 - c. New: Formal incorporation of missing child policy
 - d. New: All staff completed online ALICE training this year, will complete in-person training next year
 - e. Safety drills conducted this year: 2 security, 6 fire drills
 - f. Two specific threats were assessed this year - both between parents in the parking lot
 - g. We have an official MOU with the Philadelphia Police Department, 39th precinct, and we have individual relationships with officers and detectives
- 5. Emily Hurst, Executive Director, presented SY23 Draft Budget (Schedule B)
 - a. Budget plans could change significantly with many political factors at play
 - b. Budget is based on enrollment model - for SY23 it is for 434 students
 - c. Budget will be finalized upon receipt of final rates in June
 - d. Current budget projects 12% cut in per pupil revenue rate
 - e. Next year - more fundraising is needed,
 - i. Year-end appeal toward playground

IV. Board Reports

- I. Hedra Packman, Treasurer, presented the Finance Report
 - a. Still doing well financially
 - b. Charter Choices - change in tracking system, delaying number assessments

V. Board Actions

- I. Financial Report (Schedule C, D)
 - a. Jon Rosenberg made a motion to approve the Financial Report. Hedra Packman seconded the motion and it passed unanimously.
2. Parent & Family Engagement Policy (Schedule E)
 - a. 76% of students qualify for public benefits
 - b. PHP is a Title I, II, IV school
 - i. Feedback from Title I meeting with families – excited about programs we do have in place but want additional facilitation of connection with each other and teachers.
 - ii. Jon Rosenberg made a motion to approve the Parent & Family Engagement Policy. Hedra Packman seconded the motion and it passed unanimously.
3. Safety Plan (Schedule F)
 - a. Hedra Packman made a motion to approve the Safety Plan. Jon Rosenberg seconded the motion and it passed unanimously.
4. Padding Revised Bid (Schedule G)
 - a. First bid (lowest price) fell through, moving to second-lowest priced bid (\$28,000, with contingency)
 - b. Hedra Packman made a motion to approve the Padding Revised Bid. Jon Rosenberg seconded the motion and it passed unanimously.
5. Compliance Coordinator Position (Schedule H)
 - a. Klissa Thomas made a motion to approve the Compliance Coordinator Position. Jon Rosenberg seconded the motion and it passed unanimously.
 - i. Back-up from network level

VI. Public Comment

VII. Executive Session

VIII. Closing and Adjournment

Jon Rosenberg moved to adjourn the meeting at 6:00pm. Klissa Thomas seconded.