

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

January 20, 2022 at 5PM

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Maria Pajil Battle	
Jon Rosenberg	
Chanel Ward-Biddle	
Hedra Packman	
Klissa Thomas	
Fernando Treviño-Martínez	
Max Weisman	

Also Present

Madison Gould; Director of Operations, Philadelphia Hebrew Public (PHPCS)
Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)
Veronica Williams; Dean of Academics, Philadelphia Hebrew Public (PHPCS)
Soren Barnett; Operations Associate, Philadelphia Hebrew Public (PHPCS)
Elly Rosenthal; Chief Financial Officer, Hebrew Public

I. Call to Order & Adoption of Agenda.

Klissa Thomas called the meeting to order at 5:04 pm. Hedra Packman made a motion to adopt the meeting agenda. Maria Pajil Battle seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – December 2, 2021

Jon Rosenberg made a motion to approve the prior meeting minutes from December 2, 2021. Maria Pajil Battle seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Emily Hurst, Executive Director, presented timeline of Covid guidelines and updated PDPH guidelines

- a. Changing CDC and PDPH Covid guidelines, including around quarantine length and protocol
 - b. PHP went virtual school-wide for 6 instructional days based on staff quarantines and absences that would have inhibited the safe operation of in-person learning
 - c. First assurance testing following winter break - 6 positive cases in different classes, quarantined 111 kids
 - d. Rolled out Simulcast technology for students quarantining based on Covid policy
 - e. Town Hall on PHP Covid-19 policies and practices on January 12 with Dr. Cherney, ER doctor and parent of a student, with 60-70 families in attendance on Zoom
 - f. Newest PDPH Covid guidelines to be adopted by PHP based on current layered mitigation plans in place:
 - i. Discontinued contact tracing and broad quarantines other than 'high risk exposures'
 - ii. 5-day isolation period for students identified as high-risk exposures
 - iii. 5-day isolation period for staff who test positive, with other guidelines being met days 6-10 (mask compliance and ability to eat in separate space)
 - iv. We are maintaining 10-day quarantine for students who test positive
 - g. Our data over 10 months is showing no notable spread within the school itself
 - h. 17% of students vaccinated as of January 20, 2022
2. Veronica Williams, Dean of Academics, presents Student Data
- a. This year we reached a 91% testing rate within the Winter Window, up from 85% last year (quarantines and closures presented challenges for testing)
 - b. Able to compare data from 2020-2021 School Year and 2021-2022 School Year, as we are now using the Fountas & Pennell Assessment System
 - i. Assessment allows for more targeted response to areas of strength or challenge for individual students
 - ii. Overall at PHP - 33% performing at/above grade level
 - c. Hypotheses
 - i. Number of students tested per class
 - ii. Teacher skill
 - iii. Quarantines
 - iv. PD on Data Informed Planning
 - v. Targeted Small Group

- vi. Culture Priority
- d. Action Steps
 - i. F&P Data Day 1/28 led by Grade Team Leads
 - ii. Coaching DoA and GTL
 - iii. Monthly GR walkthroughs with Grade Team Leads
 - iv. Simulcasting to minimize instructional loss during quarantines
 - v. Targeted student feedback
 - vi. Data informed small groups (close reading, small group block)
- 3. Elyssa Yuen, Head of School, presents Culture updates
 - a. Emphasis on Culture Resets this year because of additional challenges observed within a Covid context - kids not having been in school or learning critical social skills - that needed improvement before learning could happen
 - b. Transferring teacher skills back to in-person

IV. Board Reports

- 1. Hedra Packman presents the December 30th financial report. Year-end projection looks on target. Enrollment slightly lower than projected, but corresponding reduced expenses. Cash in good position despite delay in FY21 federal funds. Highest variance in expense due to remote programming for medically fragile students as well as investment in COVID-mitigation plans such as simulcasting technology.

V. Board Actions

- 1. Adoption of new PDPH Covid guidelines
 - a. Chanel Ward moved to accept the new PDPH Covid guidelines for PHP. Jon Rosenberg seconded the motion and it passed unanimously.
- 2. Finance report
 - a. Maria Pajil Battle moved to accept the finance report for December. Fernando Treviño-Martínez seconded the motion and it passed unanimously.
- 3. Revised financial policy
 - a. Chanel Ward moved to approve changes in the Financial Policies & Procedures to update according to the 2022 federal procurement guidelines. Hedra Packman seconded the motion and it passed unanimously.

VII. Executive Session

VIII. Closing and Adjournment

Klissa Thomas moved to adjourn the meeting at 6:20pm. Jon Rosenberg seconded.