



## **SCHOOL SAFETY POLICIES**

The maintenance of safety and good order is the collective responsibility of all school staff, parents, students and agencies such as the NYPD/NYCDOE Division of Safety. To help ensure safety, Harlem Hebrew has the following policies:

### **Visitors**

To maintain safety and security, only authorized visitors are allowed in Harlem Hebrew. No visitors (children, parents, spouse, partners, or friends) may come to Harlem Hebrew without official prior approval from the Principal or the Principal's designee. All visitors must sign in at the main desk and show a legal identification. All visitors must enter the Main Office and express the purpose of their visit for approval by the Principal or the Principal's designee. Unless staff has planned visits in their schedules, the presence of visitors may negatively reflect on classroom activities causing unwarranted disruption and possibly diminish productivity.

### **Personal Belongings**

In the interest of safety and security, the School reserves the right to search all bags and containers brought onto the School premises, at any time.

### **Fire Drill/Evacuation Procedures**

The school conducts fire and other emergency drills in accordance with applicable state and local laws. All staff and students are expected to participate in such drills, as building and safety personnel require.

