

Application: Hebrew Language Academy Charter School 2

Elyse Piker Castellano - Elyse@hebrewpublic.org
2021-2022 Annual Report

Summary

ID: 0000000067

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed - Jul 29 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

a1. Popular School Name

HLA2

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD #21 - BROOKLYN

e. DATE OF INITIAL CHARTER

11/2016

f. DATE FIRST OPENED FOR INSTRUCTION

9/2017

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Hebrew Language Academy Charter School 2 (HLA2) provides students with the academic and personal foundation necessary to successfully pursue advanced studies and achieve continued personal growth as ethical and informed global citizens. In order to accomplish this, HLA2 offers an academically rigorous K-5 curriculum which includes immersive instruction in Modern Hebrew. A diverse student body will also develop a strong sense of social and civic responsibility through the integration of service learning across the curriculum.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	OLAM Values: HLA2’s work will be organized around this guiding set of values. Olam is the Hebrew word for world, and our OLAM values include: Outstanding Problem-Solving Lifelong Learning Aware Communication Making a Difference OLAM values help students and staff to think critically, to demonstrate empathy, to communicate clearly and to listen well, to value learning, and to bring these skills together to improve their communities.
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KDE 2

Differentiated Instruction: The school will use different sources of information to ensure that each child is provided with challenging educational content regardless of their current academic level. Teachers will employ significant amounts of small group instruction and providing customized academic support to struggling learners. English Language Arts (ELA) instruction in grades K-2 focuses on phonics instruction, guided reading, and Reader's Workshop and Writer's Workshop. In grades 3-8 students use the EngageNY Expeditionary Learning curriculum and the Close Reading for Meaning Framework. In addition, students also have opportunities for guided reading. In all grades, there are opportunities for small group, targeted instruction. All students take the NWEA MAP to inform their instructional paths. Mathematics instruction is based on research-based programs, and is scheduled to allow for flexible response to individual students' needs and challenges. Students use Eureka Math in whole-class instruction. In addition, students use a variety of platforms to support their independent learning, including Zearn, IXL, and Khan Academy.

KDE 3

Professional Development & Career Pathways: Recruiting and retaining high quality leadership and staff and continuing to build their leadership and instructional capacities are critical to ensure successful student outcomes. Our model of job embedded professional development embraces the concept that professional coaching and learning must be integrated throughout the school day. The

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Deleted: Increased Time on Task: We will have a longer school day and year. This increased time will ensure that students, especially those at-risk of academic failure, can meet proficiency standards. HLA2 will use the additional instructional time to maximize the amount, and vary the approaches to, academic learning in core subjects and enrichment courses. In addition, supplementary academic interventions can be provided in addition to rather than instead of core and enrichment subjects, and

longer learning blocks can immerse students more deeply and engage them more experientially in learning content. ¶

1¶

Gradual Release of Responsibility/Workshop Model: We will use Graduated Release of Responsibility (GRR) as our overarching instructional model and Columbia University's Teachers College Readers and Writers Workshop (RWW), a balanced literacy approach, as the core model for ELA instruction. Both encourage higher level thinking by challenging students to engage in analyzing, evaluating and creating; they also both support the underlying premise of teaching for understanding, promoted by Wiggins and McTighe's Understanding by Design ¶

approach. GRR and RWW shift the cognitive load slowly and purposefully so students gradually assume increasing responsibility for their learning and become competent, independent learners. The peer learning aspect of these methodologies is highly effective in working with classrooms of heterogeneous students, including students with disabilities (SWD) and English Language Learners (ELLs). GRR and RWW allow teachers to differentiate instruction by using comprehensive and ongoing formal and informal assessment data to identify students' needs, tailor instruction and determine flexible small group composition. ¶

Co-Teaching: Co-teaching will manifest itself through strategic scheduling at the school level that ensures Readers Workshop (RW) and Math in particular are co-taught. This will either take the form of Integrated Co-Teaching (ICT) classes, with a team of two general studies teachers and a special education teacher, or a non-ICT classroom with two general studies teachers. In Hebrew class, students will benefit from a Hebrew instructional team supporting small-group differentiated instruction in Hebrew. This co-teaching model, which allows teachers to work together in a variety of formats, facilitates a greater level of differentiated instruction and

Deleted: Socio-Economic, Racial/Ethnic, and Linguistic Diversity: Core to HLA2's mission is to

create a school that is racially and economically integrated, with significant linguistic and special needs diversity. NYC's public schools are among the most segregated in the nation, with black and Latino students in particular attending in large proportions schools that are "hyper-segregated." As schools of choice, when thoughtfully designed, located, and marketed, charter schools can achieve levels of integration and diversity that are difficult for district schools to achieve—as has become starkly clear recently in NYC as battles have ensued over the proposed changing of neighborhood school attendance zones. HP has demonstrated success in achieving diversity in its NYC schools shown in the chart below. ¶

HP NYC School: Enrollment Demographics1

... [1]

... [2]

school leadership work on a daily basis coaching the instructional staff and providing training and guidance in the way teachers work with all learners including ELLs, SWD, at risk students and accelerated learners. We have set aside resources and time in the weekly schedule for teachers to engage in reflective practice, individual planning and collaboration with colleagues. Our teachers and school leadership also receive ongoing support from our Charter Management Organization, Hebrew public, including curriculum development, PD, leadership capacity building, technical assistance, and other programmatic grant opportunities. HLA2's Professional Development Program will include additional sessions during the summer and each Friday afternoon.

KDE 4

Social and Emotional Learning (SEL) and Supports: Children cannot succeed academically if they are struggling socially or emotionally in ways that impede their learning. HLA2's commitment to SEL will include the Responsive Classroom model, with features such as morning meeting, closing circle, and advisory. It also includes the work of our social work team, our school culture team, and the training and support that all staff receive to identify and address student SEL needs.

KDE 5	Diversity, Equity and Inclusion: HLA2 will prioritize staff diversity, and ensuring that all children and adults in our school community feel a sense of belonging and support. This KDE reflects a commitment to helping every child, regardless of background, to reach their full potential academically and socially.
KDE 6	Partnership with Hebrew Public: this reflects the importance of the school's partnership with Hebrew Public, its charter management organization.
KDE 7	Modern Hebrew Language Instruction: An integral part of HLA2's mission is the study of Modern Hebrew, a language undergoing a contemporary revival. Studying Modern Hebrew offers students the opportunity to learn and understand a second language and to witness its growing use across varied communities. Research points to the advantages children gain when they begin the study of a foreign language at an early age, not least of which is their development as bilingual, bi-literate, and cross-culturally competent, better preparing them to be active participants in the global community.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

hla2.org

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

489

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

285

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Hebrew Public
PHYSICAL STREET ADDRESS	729 Seventh Avenue,, 9th Fl.
CITY	New York
STATE	NYNY
ZIP CODE	10019
EMAIL ADDRESS	elyse@hebrewpublic.org
CONTACT PERSON NAME	Elyse Castellano

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.
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HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 800000089045

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1870 Stillwell Ave., Brooklyn NY 11223	718.682.5610	NYC CSD 21	K-5	K-5

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Katie Passley	Head of School	917-414-1709		kpassey@hla2.org
Operational Leader	Brandon Parker	Director of Operations	718-682-5610		bparker@hla2.org
Compliance Contact	Kay Lodge	Director of Data Analytics	631-759-0941		kay@hebrewpublic.org
Complaint Contact	Emily Fernandez	Chief Schools Officer	212-792-6234		emily@hebrewpublic.org
DASA Coordinator	Kevin Mara	Director of Culture	301-351-1317		kmara@hla2.org
Phone Contact for After Hours Emergencies	Brandon Parker	Director of Operations	718-682-5610		bparker@hla2.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[HLA2 Cert of Occupancy.pdf](#)

Filename: HLA2 Cert of Occupancy.pdf **Size:** 191.9 kB

Site 1 Fire Inspection Report

[Fire Certificate HLA2.pdf](#)

Filename: Fire Certificate HLA2.pdf **Size:** 187.3 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in design or educational program	<p>This year, HLA2 received approval to modify it’s Key Design Element to be the following:</p> <p>OLAM Values Modern Hebrew Language Differentiated Instruction Professional Development Social Emotional Learning and Supports Diversity Partnership with Hebrew Public</p>	July 20th, 2021	May 16, 2022
2	Change in organizational structure	<p>School leadership, in collaboration with the Board of Trustees has concluded that updating the School’s Organizational Chart will streamline and simplify the</p>	July 20th, 2021	May 16, 2022

		organizational structure by making the chain of command easier to follow.		
3	Change in schedule/calendar	The school calendar has been updated to reflect our increased focus on staff professional development. Students are to be dismissed early (at 1pm) on Fridays to allow for concentrated weekly staff training. This change is consistent with the practices of many of the most academically successful charter school networks in the City.	July 20th, 2021	May 16, 2022
4				
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Elyse Castellano
Position	Chief of Staff
Phone/Extension	646-896-9478
Email	elyse@hebrewpublic.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

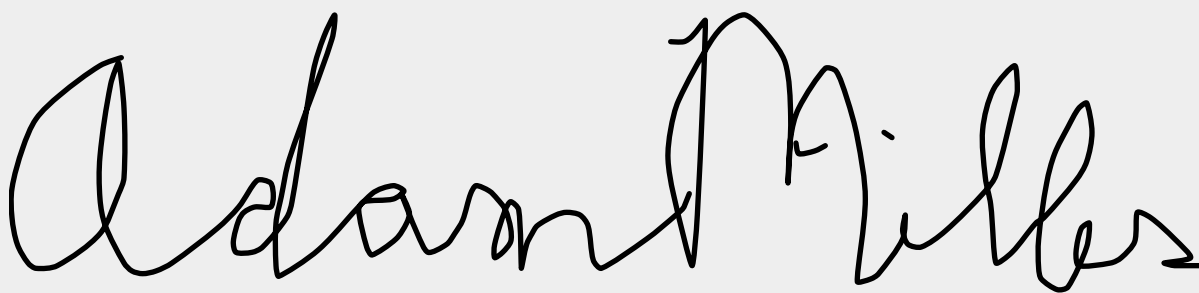
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature reads "Katie Russey" in a cursive, flowing script. The first letter 'K' is large and prominent, and the 'y' at the end has a long, sweeping tail.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature reads "Adam Miller" in a cursive, flowing script. The first letter 'A' is large and prominent, and the 'l' at the end has a long, sweeping tail.

Date

Jul 29 2022



Thank you.

Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 80000089045

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
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Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				

Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes

only.

Entry 4d - Financial Services Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Incomplete

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 29 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Adam Miller, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: Adam_Miller_21-22_HLA2_Financial_D_hQ1bg8L.pdf **Size:** 482.3 kB

[*Stella Binkevich, 21-22 HLA2 Financial Disclosure](#)

Filename: Stella_Binkevich_21-22_HLA2_Financ_IZGVSIS.pdf **Size:** 461.8 kB

[Ella Zalkind, 21-22 HLA2 Financial Disclosure Form - signed \(1\)](#)

Filename: Ella_Zalkind_21-22_HLA2_Financial__qC2tjPY.pdf **Size:** 607.2 kB

[New Sue Fox, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: New_Sue_Fox_21-22_HLA2_Financial_D_1nfZqcP.pdf **Size:** 696.5 kB

[Alice Li, 21-22 HLA2 Financial Disclosure Form - signed](#)

Filename: Alice_Li_21-22_HLA2_Financial_Dis_4Ta3A1N.pdf **Size:** 476.5 kB

[William Mack, 21-22 HLA2 Financial Disclosure Form - signed](#)

[Mike Tobman, 21-22 HLA2 Financial Disclosure Form](#)

Entry 7 BOT Membership Table

Completed - Jul 29 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 80000089045

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meeting Attendance During

									2021-2022
1	Adam Miller	amiller@klmlp.com	Chair	Education and Accountability Committee, Governance Committee	Yes	1	07/01/2020	6/30/2023	10
2	Michael Tobman	michael.tobman@gmail.com	Vice Chair	Education and Accountability Committee, Governance Committee	Yes	2	7/01/2022	6/30/2025	12
3	Alice Ya Min Li	ali@cfgi.com	Secretary	Governance Committee and Finance & Audit Committee	Yes	1	7/01/2020	6/30/2023	8
4	Susan Fox	foxs@shrefronty.org	Treasurer	Governance Committee and Finance & Audit Committee	Yes	1	7/01/2020	6/30/2023	11
				Governance Committee					

5	William Mack	mackw@gtlaw.com	Trustee/Member	tee and Finance & Audit Committee	Yes	1	7/01/2020	6/30/2023	6
6	Stella Binkevich	Stella.binkevich@ridewithvia.com	Trustee/Member	Education and Accountability Committee, Finance & Audit Committee	Yes	2	7/01/2021	6/30/2024	10
7	Ella Zalkind	ellagzalkind@aol.com	Trustee/Member	Education and Accountability Committee	Yes	2	7/01/2022	6/30/2025	6
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	0

3. Number of Board meetings held during 2021-2022

13

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

11

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

N/A

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 29 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

HLA2 December 2021- Minutes

Filename: HLA2_December_2021-_Minutes.pdf Size: 105.3 kB

HLA2 February 2022- Minutes

Filename: HLA2_February_2022-_Minutes.pdf Size: 108.7 kB

HLA2 January 2022- Minutes

Filename: HLA2_January_2022-_Minutes.pdf Size: 143.8 kB

HLA2 August 2021- Minutes

Filename: HLA2_August_2021-_Minutes.pdf Size: 137.1 kB

HLA2 April 2022- Minutes

Filename: HLA2_April_2022-_Minutes.pdf Size: 99.5 kB

HLA2 June 2022- Minutes

Filename: HLA2_June_2022-_Minutes.pdf Size: 116.2 kB

HLA2 May 2022- Minutes

Filename: HLA2_May_2022-_Minutes.pdf Size: 102.2 kB

HLA2 November 2021- Minutes

Filename: HLA2_November_2021-_Minutes_i1cgrbd.pdf Size: 156.4 kB

HLA2 March 2022- Minutes

Filename: HLA2_March_2022-_Minutes.pdf Size: 114.5 kB

[HLA2 September 2021- Minutes](#)

Filename: HLA2_September_2021-_Minutes.pdf Size: 120.6 kB

[HLA2 October 2021- Minutes](#)

Filename: HLA2_October_2021-_Minutes.pdf Size: 98.3 kB

[HLA2 Special Meeting August 2021- Minutes](#)

Filename: HLA2_Special_Meeting_August_2021-_Minutes.pdf Size: 87.2 kB

[July 2021- HLA2 Board Minutes](#)

Filename: July_2021-_HLA2_Board_Minutes.pdf Size: 114.3 kB

Entry 9 Enrollment & Retention

Completed - Jul 29 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	HLA2 employed a number of targeted strategies to market and recruit to ED families. - School staff continued to visit	HLA2 will continue with recruitment strategies that were found to be successful this past recruitment season which included the following: HLA2 employed a number of targeted strategies to market and recruit to ED families. -School staff

Economically Disadvantaged

local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21.

--HLA2 marketing materials include information about the schools free transportation offerings and meal offerings. - HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families that have high populations of ED's -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED's to promote the school - HLA2 offered monthly live virtual school tours and quarterly live virtual open houses to learn more about school culture and programatic offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.

continued to visit local Pre-K's and Headstarts in neighborhoods that have high populations of ED's throughout CSD 21.

--HLA2 marketing materials include information about the schools free transportation offerings and meal offerings. - HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with families that have high populations of ED's -HLA2 sent out 3 postcard mailings to zip codes that have high proportions of ED's to promote the school - HLA2 offered monthly live virtual school tours and quarterly live virtual open houses to learn more about school culture and programatic offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.

-In addition to the above, HLA2 will offer PreK in the coming year"

HLA2 engaged in an ambitious recruitment campaign focused within CSD21, as well as well as outlying areas focused on connecting with ELL families. -When visiting local Pre-K's, CBO's, and houses of worship,

"HLA2 will continue with recruitment strategies that were found to be successful this past recruitment season which include following: -When visiting local Pre-K's, CBO's, and houses of worship, HLA2 brings marketing materials and paper applications, They

English Language Learners

HLA2 brings marketing materials and paper applications, They prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.

- On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.
- Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.
- HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.
- Virtual open houses were offered in Spanish and Russian.
- In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian.
- Registration documents are available to families in multiple foreign languages
- For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication.
- HLA2 advertised with El Diario Newspaper to market Harlem to MLL communities in CSD21. El

prioritize staff who are themselves are multilingual speakers when making these visits to best communicate with interested community partners.

- On the HLA2 website, there is a language translation plug-in to allow ELL/MLL families the opportunity to review our website in their native language.
- Downloadable paper applications are also available in 6 of the most commonly spoken languages within the community.
- HLA2 leverages digital paid advertisements on popular social media platforms like Facebook, Instagram, Youtube, and similar applications, using targeting features to translate ads into the language of the user.
- Virtual open houses were offered in Spanish and Russian.
- In-person school tours are and will continue to be available to families in multiple languages including Spanish and Russian.
- Registration documents are available to families in multiple foreign languages
- For all groups of students a major recruitment/retention strategy has been scheduling "virtual home visits" with all newly enrolled students over the summer prior to the start of the school year. These visits with new families help to build relationships and create an authentic line of communication.
- HLA2 advertised with El Diario Newspaper to market Harlem to MLL communities in CSD21. El Diario is the largest spanish language daily newspaper in New

	<p>Diario is the largest spanish language daily newspaper in New York. -HLA2 updated its enrollment policy to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs -To support enrollment of further ELLs, HLA2 has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukranian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p>	<p>York. -HLA2 updated its enrollment policy to include a weight of 2.0 for each applicant who identifies as ELL within the lottery preference, prioritizing enrollment of new ELLs -To support enrollment of further ELLs, HLA2 has made a concerted effort through new marketing materials, social media posts/ads, and through word of mouth in the community to support and enroll Ukranian refugee families as they enter Brooklyn, resulting in the enrollment of numerous students</p> <p>-In addition to the above, HLA2 will offer PreK in the coming year"</p>
<p>Students with Disabilities</p>	<p>HLA2 employed the following strategies to recruit an enroll SWD's: - Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades - Include visits to ICT classrooms in virtual school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA2 leveraged digital paid advertisements on</p>	<p>HLA2 will continue to employ the following strategies to recruit an enroll SWD's: - Continue to offer robust support services such as speech, counseling, OT, PT, APE, SETSS, and ICT classrooms in all grades -Include visits to ICT classrooms in virtual school tours with prospective families. -School representatives canvassed local Pre-K's and Headstarts across CSD21 making sure to mention that our school was and inclusive and welcoming community that was open to all families. -All marketing materials highlight the fact that we are an inclusive and welcoming community and that we welcome all students including those that may have disabilities -HLA2 leveraged digital paid advertisements on popular social media platforms like Facebook, Instagram,</p>

	<p>popular social media platforms like Facebook, Instagram, Youtube, and similar applications to connect with communities that have populations of SWD's -HLA2 sent out 4 postcard mailings to zip codes that have high proportions of SWD's to promote the school -HLA2 offered monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.</p>	<p>Youtube, and similar applications to connect with communities that have populations of SWD's -HLA2 sent out 4 postcard mailings to zip codes that have high proportions of SWD's to promote the school -HLA2 offered monthly virtual school tours and quarterly virtual open houses to learn more about school culture and programatic offerings -HLA2 invites families to participate in virtual visits during the summertime after families complete their enrollment at HLA2 to ensure families feel a connection with the school and staff and feel prepared to enter the school.</p> <p>-In addition to the above, HLA2 will offer PreK in the coming year"</p>
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>Student Retention continues to be a primary focus for HLA2. The school continuously surveys parents frequently to solicit feedback to adopt programmatic plans to ensure that the needs of students and families were met. Additionally, the school provided opportunities for families to submit feedback during virtual Town Hall meetings throughout the year in fall and spring town halls. HLA2 teachers and leaders frequently contacted families via</p>	<p>In addition to the previous years retention strategies, HLA2 plans to connect families with community organizations that treat trauma and mental health, offer free after-care for families during Friday afternoons (days in which the school dismisses at 1pm for staff PD), and continue to survey families to identify areas that might be impediments to retention or to academic and</p>

	<p>weekly school messages or more personalized communication to support each student’s individual needs.</p>	<p>social success.</p>
<p>English Language Learners</p>	<p>HLA2 implemented new processes to strengthen relationships with ELL families. At the start of the year MLL providers created Learning Profiles for their students utilizing their most recent NYSESLAT scores. These profiles detail specific challenges and strengths that the student currently has and maps out a plan on how to best support that student. These profiles are referenced to guide each lesson with a student. These profiles were shared with families of MLL students as well.</p>	<p>HLA2 will continue to employ its strategies from 2021-2022 school year to ensure that MLL families feel engaged and informed about their student's progress, and that all communications from the school are inclusive and accessible.</p>
	<p>All newly enrolled families of SWD’s meet with HLA2’s Special Education Coordinator. Together, they review the student’s IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that they are always informed and able to communicate a student’s progress. If a student qualifies for a</p>	<p>Given that HLA2 consistently serves a larger proportion of SWD’s than the district, the school plans to continue the practices employed over the previous year which include the following: All newly enrolled families of SWD’s meet with HLA2’s Special Education Coordinator. Together, they review the student’s IEP, focusing on management needs, yearly goals, and specific supports for which that student qualifies. The special education coordinator details how these services will be provided to ensure fidelity. Families are informed about the quarterly IEP progress reports they can expect and the bi-weekly goal monitoring that teachers complete with students so that</p>

placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts.

If a special education student is found to possibly benefit from more support than they qualify for, the school will often provide them with additional support in the form of SETSS groups, joining an ICT class, or working 1:1 with a teacher during specific times during the week. HLA2 places a heavy emphasis on ensuring that students and families know that they will offer as much support as possible to help students access their academic environment and instruction. Rather than focus only on the goals on a student's IEP (which are meant to be achieved in a year), the school works with students to set smaller benchmarks that will help them

they are always informed and able to communicate a student's progress.

If a student qualifies for a placement that HLA2 does not offer, the school will advise families to take part in a weekly or biweekly meeting with the student's teacher and special education coordinator. During this meeting, goal tracking and progress monitoring is reviewed to ensure that the family is aware of all of the support provided for their child. The school also discusses how the family can support a student at home academically and behaviorally. This may include supporting with continuing a behavior plan that is being implemented in school, or offering a student accommodations that they receive in school such as extended time to complete work, reading questions or directions, or offering on task focusing prompts.

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achieve their larger goals. The school celebrates all successes with families and teachers of students which helps motivate students to engage in our school community. The following are HLA2's current strategies to retain SWD and keep families engaged and informed with their child's progress. These will continue through the upcoming charter term.

Families of SWD receive a progress report each quarter that details the progress their child is making towards each of their IEP goals. The child's teacher(s) and related service providers all write a narrative that includes progress made and strategies being implemented to support their student.

Families of SWD receive copies of their child's Special Education Remote Learning Plan. SpEd Remote Learning plans are created for all students who have an IEP. Remote Learning Plans are summaries of a student's IEP needs and include ways that educators plan to meet each of those needs during this virtual learning period. These plans can be used during planning periods to identify supports for individual student needs during remote learning. These can also be utilized during 1:1 check ins as a guide for teachers to maximize their time with a student. Finally, these plans would serve as structured and documented efforts to support our students during this time.

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Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child.

these plans would serve as structured and documented efforts to support our students during this time.

Families of SWD are encouraged to attend parent/teacher conferences each quarter. The SpEd Coordinator offers to join these meetings to participate in conversations about how to best support the child.

Entry 10 - Teacher and Administrator Attrition

Completed - Jul 29 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	5
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	15

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	10

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	16

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	41

Thank you.



Entry 12 Organization Chart

Completed - Jul 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

HLA2 Org Chart 2021-2022

Filename: HLA2_Org_Chart_2021-2022.pdf Size: 105.6 kB

Entry 13 School Calendar

Incomplete

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 14 Links to Critical Documents on School Website

Completed - Jul 29 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Hebrew Language Academy Charter School 2

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://hla2.org/for-parents/hla2-policies/
2. Board meeting notices, agendas and documents	https://hla2.org/about-hla2/board-of-trustees/
3. New York State School Report Card	https://hla2.org/about-hla2/public-documents/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://hla2.org/for-parents/hla2-policies/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://hla2.org/about-hla2/public-documents/
6. Authorizer-approved FOIL Policy	https://hla2.org/for-parents/hla2-policies/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://hla2.org/for-parents/hla2-policies/

Thank you. 

Entry 15 Staff Roster

Completed - Jul 29 2022

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

[Annual Report Roster_HLA2 -2022](#)

Filename: Annual_Report_Roster_HLA2_-2022.xlsx **Size:** 30.6 kB

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Adam Miller

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212 906 3442

Business Address:

950 3rd Avenue NY, NY 10022

E-mail Address:

amiller@klmlp.com

Home Telephone:

6468251097

Home Address:

109 S. Barclay, Margate NJ 08402

Adam Miller

May 24, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Adam Miller, 21-22 HLA2 Financial Disclosure Form

Final Audit Report

2022-05-24

Created:	2022-05-12
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6zv94eYjr1yvcdPpCktyklvnr3Xtpo3Y

"Adam Miller, 21-22 HLA2 Financial Disclosure Form" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2022-05-12 - 5:51:15 PM GMT- IP address: 108.41.140.112
-  Document emailed to Adam Miller (amiller@klmlp.com) for signature
2022-05-12 - 5:54:52 PM GMT
-  Email viewed by Adam Miller (amiller@klmlp.com)
2022-05-18 - 11:12:20 AM GMT- IP address: 104.28.55.234
-  Email viewed by Adam Miller (amiller@klmlp.com)
2022-05-24 - 2:20:37 PM GMT- IP address: 73.199.117.131
-  Document e-signed by Adam Miller (amiller@klmlp.com)
Signature Date: 2022-05-24 - 2:22:46 PM GMT - Time Source: server- IP address: 73.199.117.131
-  Agreement completed.
2022-05-24 - 2:22:46 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:
Stella Binkevich

Name of Charter School Education Corporation:
Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

n/a

Business Address:

10 Crosby Street, floor 2; New York, NY 10013

E-mail Address:

sbinkevich@gmail.com

Home Telephone:

9178269788

Home Address:

402 e 83rd street, apt 6A; New York, NY 10028

Stella Binkevich
Stella Binkevich (May 12, 2022 10:18 EDT)

May 12, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Stella Binkevich, 21-22 HLA2 Financial Disclosure

Final Audit Report

2022-05-12

Created:	2022-05-12
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAApDAQ207fHxofF-NKA1yE1QHvgMk6JRYi

"Stella Binkevich, 21-22 HLA2 Financial Disclosure" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2022-05-12 - 0:05:44 AM GMT
-  Document emailed to Stella Binkevich (stella.binkevich@ridewithvia.com) for signature
2022-05-12 - 0:11:49 AM GMT
-  Email viewed by Stella Binkevich (stella.binkevich@ridewithvia.com)
2022-05-12 - 2:16:29 PM GMT- IP address: 3.218.48.171
-  Document e-signed by Stella Binkevich (stella.binkevich@ridewithvia.com)
Signature Date: 2022-05-12 - 2:18:04 PM GMT - Time Source: server- IP address: 3.218.48.171
-  Agreement completed.
2022-05-12 - 2:18:04 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ella Zalkind

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

7185133588

Business Address:

2640 East 14 Street, Brooklyn, NY 11235

E-mail Address:

Ellagzalkind@aol.com

Home Telephone:

9177961046

Home Address:

134 East Rockaway Road, Hewlett, NY 11557

Ella Zalkind
Ella Zalkind (Jun 8, 2022 11:53 EDT)

Jun 8, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Ella Zalkind, 21-22 HLA2 Financial Disclosure Form

Final Audit Report

2022-06-08

Created:	2022-05-12
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAARxMOF1I5buH1yr4ciTfvU4ADE0cxBFm7

"Ella Zalkind, 21-22 HLA2 Financial Disclosure Form" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2022-05-12 - 6:01:46 PM GMT
-  Document emailed to Ella Zalkind (ellagzalkind@aol.com) for signature
2022-05-12 - 6:02:15 PM GMT
-  Email viewed by Ella Zalkind (ellagzalkind@aol.com)
2022-05-18 - 1:06:09 AM GMT- IP address: 174.197.141.142
-  Email viewed by Ella Zalkind (ellagzalkind@aol.com)
2022-06-08 - 3:52:13 PM GMT- IP address: 209.73.183.18
-  Document e-signed by Ella Zalkind (ellagzalkind@aol.com)
Signature Date: 2022-06-08 - 3:53:24 PM GMT - Time Source: server- IP address: 108.46.225.154
-  Agreement completed.
2022-06-08 - 3:53:24 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Susan Fox

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the Executive Director of the Shorefront YM-YWHA of Brighton-Manhattan Beach, Inc, a position I have held since 2/1/2002, currently earning \$205,000 annually.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

347-689-1880

Business Address:

3300 Coney Island Avenue, Brooklyn, NY 11235

E-mail Address:

Foxs@shorefronty.org

Home Telephone:

516-328-3806

Home Address:

29 Lawrence Street, New Hyde Park, NY 11040



May 20, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022






New Sue Fox, 21-22 HLA2 Financial Disclosure Form

Final Audit Report

2022-05-20

Created:	2022-05-20
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5vH-CAtlPgJWf02y2DkBcQi77H0ze_ft

"New Sue Fox, 21-22 HLA2 Financial Disclosure Form" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2022-05-20 - 10:10:49 PM GMT
-  Document emailed to Susan Fox (foxs@shorefronty.org) for signature
2022-05-20 - 10:13:36 PM GMT
-  Email viewed by Susan Fox (foxs@shorefronty.org)
2022-05-20 - 10:38:33 PM GMT
-  Document e-signed by Susan Fox (foxs@shorefronty.org)
Signature Date: 2022-05-20 - 10:39:30 PM GMT - Time Source: server
-  Agreement completed.
2022-05-20 - 10:39:30 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Alice Ya Min Li

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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7189025968

Business Address:

340 Madison Avenue 3rd Fl, New York, NY 10017

E-mail Address:


aliceymli@gmail.com

Home Telephone:

7189025968

Home Address:

2818 w 17th street Apt 1A, Brooklyn, NY 11224


Ya Min Li (Jun 7, 2022 12:12 EDT)

Jun 7, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022


Alice Li, 21-22 HLA2 Financial Disclosure Form

Final Audit Report

2022-06-07

Created:	2022-05-12
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAb_e4ntNWroBspX8narclIFcpvNeRtDze


"Alice Li, 21-22 HLA2 Financial Disclosure Form" History

 Document created by Lauren Murphy (lauren@hebrewpublic.org)

2022-05-12 - 5:57:38 PM GMT

 Document emailed to Ya Min Li (ali@cfgi.com) for signature

2022-05-12 - 6:01:10 PM GMT

 Email viewed by Ya Min Li (ali@cfgi.com)

2022-06-07 - 4:06:00 PM GMT

 Document e-signed by Ya Min Li (ali@cfgi.com)

Signature Date: 2022-06-07 - 4:12:28 PM GMT - Time Source: server

 Agreement completed.

2022-06-07 - 4:12:28 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

William Mack

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212 801 2230

Business Address:

One Vanderbilt Avenue, New York, NY

E-mail Address:

mackw@gtlaw.com

Home Telephone:

347 678 5987

Home Address:

103 Wilmot Rd. New Rochelle, NY 10804

William Mack

William Mack (May 17, 2022 20:52 EDT)

May 17, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022




William Mack, 21-22 HLA2 Financial Disclosure Form

Final Audit Report

2022-05-18

Created:	2022-05-12
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzQOeKmluc5cer_5T2MVR7X8z6tL82gz

"William Mack, 21-22 HLA2 Financial Disclosure Form" History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2022-05-12 - 6:14:00 PM GMT
-  Document emailed to William Mack (mackw@gtlaw.com) for signature
2022-05-12 - 6:16:26 PM GMT
-  Email viewed by William Mack (mackw@gtlaw.com)
2022-05-18 - 0:51:04 AM GMT- IP address: 4.26.23.254
-  Document e-signed by William Mack (mackw@gtlaw.com)
Signature Date: 2022-05-18 - 0:52:57 AM GMT - Time Source: server- IP address: 4.26.23.254
-  Agreement completed.
2022-05-18 - 0:52:57 AM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michael Tobman

Name of Charter School Education Corporation:

Hebrew Language Academy Charter School 2 (HLA2)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Since before creation of the Hebrew Public CMO, I worked first with the family office that supported creating of the first Hebrew Public School, and have been a consultant with the CMO since then. My monthly retainer is \$3,333. I assist with political consulting

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<small>Since before creation of the Hebrew Public</small>	<small>CMO, I worked first with the family office that supported</small>	<small>creating of the first Hebrew Public School, and have been a consultant with the CMO</small>	<small>since then. My monthly retainer is \$3,333. I assist v</small>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

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MD Tobman

MD Tobman (Jun 13, 2022 13:27 EDT)

Jun 13, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022









Mike Tobman, 21-22 HLA2 Financial Disclosure Form.

Final Audit Report

2022-06-13

Created:	2022-05-12
By:	Lauren Murphy (lauren@hebrewpublic.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAn68ZIEFW8SKtL87Oblzxkq7ldKL-XvDI

"Mike Tobman, 21-22 HLA2 Financial Disclosure Form." History

-  Document created by Lauren Murphy (lauren@hebrewpublic.org)
2022-05-12 - 6:02:58 PM GMT
-  Document emailed to MD Tobman (michael.tobman@gmail.com) for signature
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2022-05-18 - 0:16:05 AM GMT- IP address: 66.249.92.61
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-  Email viewed by MD Tobman (michael.tobman@gmail.com)
2022-06-13 - 5:16:04 PM GMT- IP address: 108.29.218.154
-  Document e-signed by MD Tobman (michael.tobman@gmail.com)
Signature Date: 2022-06-13 - 5:27:08 PM GMT - Time Source: server- IP address: 108.29.218.154
-  Agreement completed.
2022-06-13 - 5:27:08 PM GMT

Board of Trustees Meeting Minutes

December 14, 2021, 6 pm

Location: Zoom

Trustees Present

Ella Zalkind
Stella Binkevich
Alice Li
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

Jennice Hyde, Managing Director of Talent, Hebrew Public

1. Call to Order

Sue Fox called the meeting to order at 6:03 pm.

2. Adoption of December 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the December 2021 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of November 2021 Minutes

Adam Miller asked for a motion to approve the November 2021 meeting minutes, Sue Fox made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- **Health & Safety**

- Strong mask-wearing habits
- COVID-19 testing is all clear this week
- Emergency drills being performed
- Safety measures are effective



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- Pushing out consent for testing to families who haven't consented yet (holiday season increase in traveling and gatherings)
- Bus Attendants Needed
- F&P Testing
 - 1:1 independent reading level assessments
 - In the new year, teachers will be adjusting groups as needed
- Communicated today - Winter break remote days
 - December 23rd students and staff working from home
 - January 3rd staff will be in the building prepping physical space to prepare to welcome students back
 - Supporting staff and families with travel flexibility
- Continuing to Build a Joyful School Culture
 - Spirit Fridays
 - College day
 - Evening movie night
 - Annual pot luck for staff
 - Team and family toast
 - Everyone on staff gets one person to shout out
- 3 New Staff Members
 - Countless screenings are being done by the Leadership and Talent Team
 - One new teacher will be joining after winter break and one returning from maternity leave
- Enrollment
 - 317 projected, currently 290 students
 - Students lost
 - Transferred out of state
 - Working with the Operations team to get out offers for all grades except 4th grade which is at capacity

5. Network Update

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- COVID-19
 - Omicron variant– initial evidence suggests
 - Much more transmissible
 - Likely less severe
 - Revision of quarantine guidelines as children get vaccinated
 - Anticipating a likely change in policy in January
 - Rolling out carefully and thoughtfully with leadership in January
 - Enhanced virtual instruction through synchronous learning
 - Zoom rooms



Hebrew Language Academy 2

CHARTER SCHOOL

- Ex: currently all students in a class must quarantine if they are exposed, but moving forward we will allow students who are vaccinated to come back to school after a negative test if synchronous instruction is in place
- Pre-K
 - Still awaiting a decision for approval, 95% or higher likelihood of being approved
 - Site visit was already conducted
 - No indication so far that we would be denied
- Facility Update
 - Delayed construction at Cropsey site
 - Meaningful options
 - 1 or more grades to HLA on a short term basis
 - Wedging into current building
 - Continuing to look for other options
 - DOE spillover space
 - Second call with DOE this week, no news as of yet
 - Private space turned up nothing thus far
 - DBI (Building project management) call later this week with Ashley about ideas for the current space

6. Public Comments

No members of the public were present.

7. Executive Session

Adam Miller made a motion to enter into executive session at 6:19 pm, no votes were taken during this time.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:41 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on January 25th at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

February 15, 2022, 6 pm

Location: Zoom

Trustees Present

Will Mack
Stella Binkevich
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Jennice Hyde, Managing Director of Talent, Hebrew Public

1. Call to Order

Sue Fox called the meeting to order at 6:03 pm.

2. Adoption of February 2022 Meeting Agenda

Sue Fox asked for a motion to adopt the February 2022 meeting agenda, Stella Binkevich made a motion to adopt the meeting agenda. Mike Tobman seconded, and the motion was carried unanimously.

3. Approval of January 2022 Minutes

Sue Fox asked for a motion to approve the January 2022 meeting minutes, Adam Miller made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- General Update
 - Test prep season launched
 - Individualized student goals
 - Heavy coaching throughout 3rd-5th grade
 - Small group learning
 - Utilizing classroom teachers and members of student support team in order to lower the student:teacher ratio



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CHARTER SCHOOL

- Virtual Family Conferences were held on Thursday February 10th
 - Strong turnout by families
 - Shout out to the Operations Team for ensuring all conferences had translators if needed
- Family Meetings
 - NYS Testing
 - A general meeting led by Ms. Furan and Katie Passley
 - Discussed the format and length of test time
 - The meeting was recorded to share with families who could not attend
 - 5th-grade events
 - The first meeting of many to discuss the first 5th-grade graduating class
 - Senior dance
 - Senior trip
 - Graduation
 - HLA2 on PlayStreet
- Staff Updates
 - All staff are going through mid-year self-reflection meetings, setting personal goals and meeting with coaches
 - Retention conversations
 - Thinking about how we can support staff so we can plan for stability
- Mid-Winter break
 - School will be closed next week!
- School Culture Updates
 - Spirit Days for students to dress down
 - Continuing to plan fun and joyful events for students to participate in
 - Celebrating Black History Month
- Enrollment Update
 - 287 students
 - Up three students since last month's board meeting
 - Continuing to work hard on recruitment
 - Planning class sections for next year with leadership

5. Network Update



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CHARTER SCHOOL

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- HLA2 School Renewal
 - Expecting a decision at the Regents March meeting
- COVID-19 Update
 - Likely to see relaxation on the NY State mask mandate in public schools and Hebrew Public is beginning to prepare potential policy shifts as well as a communication to all school-based staff to solicit questions/concerns/ideas about what that may look like
 - Mask wearing has been an important aspect of the Network's layered mitigation approach but it came with very serious tradeoffs such as socialization and instructional efficacy
 - With emerging data and shifts in the spread of COVID-19, it is likely more states move away from universal mandates
- Facility Update
 - A communication will be sent out to families with updates regarding the new facility after winter recess
- During the mid-winter recess break, the leadership team including Heads of School will travel to Israel

6. Public Comments

No members of the public were present.

7. Executive Session

Sue Fox asked for a motion to enter into executive session, Stella Binkevich made the motion at 6:19 pm, and it was unanimously approved. No votes were taken during this time.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 7:35 pm, Mike Tobman seconded, and the motion was carried unanimously. The board will meet next on March 22 at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

January 25, 2021, 6 pm

Location: Zoom

Trustees Present

Ella Zalkind
Stella Binkevich
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Lauren Murphy called the meeting to order at 6:04 pm.

2. Adoption of January 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the January 2022 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of December 2021 Minutes

Adam Miller asked for a motion to approve the December 2021 meeting minutes, Stella Binkevich made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- General Update
 - An HLA2 5th-grade student passed away unexpectedly over winter recess
 - HLA2 is creating space for classmates to process their feelings, and have sent a communication to families with the mental health team's information.
 - Giving a lot of support to the entire 5th grade staff



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- While planning for the graduation, Ashley and her team are thinking about how they can honor and celebrate the student's life and impact
- Ashley's Leadership Resignation
 - Effective at the close of the school year
 - Staff and families were informed last Friday
 - Working closely with Hebrew Public, the HLA2 Board of Trustees, and HLA2's leadership team to ensure a smooth transition
 - The School's continued growth and success academically, operationally, and culturally is a top priority
- State Exam Practice
 - Began this week, students took day 1 of Math today
 - The exams are HLA2's internal assessments
 - A great data point to see where students
 - Lots of gaps and shifts in learning due to COVID-19
 - Using the exams as a tool to see where students need more support
 - Will be increasing the number of small groups to hopefully see performance level growth
- Calendar Updates– Remote Instruction
 - This Friday is a full day of staff PD, previously planned for
 - Added remote days for family conferences
 - Allows teachers enough time slots to meet with all families while also relieving early and late commutes
 - DOE Friendly Days
 - Days when the Department of Education is closed, HLA2 will now be remote
 - Previously, HLA2 set up external bussing, but there were many challenges with setting up independent bussing
 - Days when the DOE was closed, greatly impacted school attendance
 - These dates and changes were communicated to all staff and families
- Mask-wearing Email Communication
 - This morning, we received the following directive from the New York State Education Department, which fully applies to our schools:
 - “The State Education Department understands that Nassau County Supreme Court has ruled that the Department of Health exceeded its authority in enacting the mask regulation, 10 NYCRR 2.60, in *Demetriou et al. v. New York State Dep’t of Health et al.* This



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regulation is the subject of conflicting decisions, insofar as Albany County Supreme Court recently upheld the regulation in *Massapequa UFSD et al. v. Hochul, et al.* It is SED's understanding that the Department of Health will appeal the Nassau County Supreme Court decision, which will result in an automatic stay that will unambiguously restore the mask rule until such time as an appellate court issues a further ruling. Therefore, **schools must continue to follow the mask rule.**"

- This means that the mask-wearing mandate in our schools is still required to be in place.
- Attendance
 - Year-to-date average is 90%
 - Operations and Deans are working hard on following up with families of students who have been absent
 - Ensuring students are only joining remotely when quarantine is necessary
- Enrollment
 - Currently at 284
 - A few students have left due to private school offerings and special needs programming
 - 5 new students began this week, priority has been HLA2 Leadership introducing themselves to families and to ensure the students acclimate the school setting
 - Outreach for Pre-K applications will begin next week

Board Member, Sue Fox, commended Ashley and her team on keeping student attendance a priority. Sue also commented on the increase in infection rates among young children.

5. Network Update

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- COVID-19
 - Number of positive cases have spiked with Omicron
 - 500 cases per 100,000 daily
 - The numbers are now coming back down
 - It's important to remember that even though it is on a decline, the positive cases are 5x higher than a few months ago
- Facilities Planning
 - Tentatively planning for "normal" space constraints for next year meaning no social distancing
 - Staying in the current building for 1st semester (through fall)



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- Ashley and Brandon along with the HLA2 team have been very inventive in creating more space
 - Setting up room for a Pre-k section
- Cropsey Avenue Site
 - Glass panels have now arrived and are being installed
 - An update will go out to families and staff soon
- Funding
 - Governor Hochul put out funding proposal
 - Looking to see a decent percent increase for NY state per pupil funding
 - HLA2 budget process has begun
 - Ashley has put together a staffing plan for next year
 - Hoping to provide an appropriate cost of living adjustment for staff
- Education and Accountability Committee Overview
 - This committee has been largely dormant, but will now meet about 3x a year to discuss a mix of programmatic and operational topics
 - Program
 - Reviewing student engagement data (e.g., attendance and discipline data), and student academic data (e.g., interim assessments and State assessments).
 - Operations
 - Reviewing operational issues/updates (e.g., Covid protocols, building safety, or facility updates)
 - Committee members will receive an email from Hebrew Public's Chief of Staff in the next week regarding the committee's availability in February

Board members engaged in a brief discussion about contingency planning regarding the new facility.

6. Public Comments

No members of the public were present.

7. Executive Session

Adam Miller made a motion to enter into executive session at 6:30 pm, no votes were taken during this time.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 7:07 pm, Mike Tobman seconded, and the motion was carried unanimously. The board will meet next on February 15th at 6 pm.

Board of Trustees Meeting Minutes

August 24, 2021, 6 pm

Location: Zoom

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Will Mack
Ella Zalkind
Stella Binkevich
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Jonathan Werle, Chief Operating Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:03 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of August 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the August 2021 Meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Will Mack seconded, and the motion carried unanimously.

3. Approval of August 3, 2021, Special Meeting Minutes

Adam Miller asked for a motion to approve the August 3, 2021, special meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- Back to School
 - All staff is back at HLA2!
 - Focusing on culture building, building relationships with one another, becoming familiar with routines and systems, curriculum planning, and so much more
 - Classrooms are being set-up
 - Back to School Night is being held virtually on Thursday evening
 - All information has been shared with families
 - Opening doors to students next Wednesday
 - Enrollment is at capacity and HLA2 has not made any additional offers

5. Board Action: Ratification of Staff COVID-19 Vaccine Mandate

The HLA2 Board of Trustees received the resolution and approved it in writing prior to the board meeting. The number one priority is the health and safety of all students and staff members.

Adam Miller read the following resolution aloud:

RESOLUTION OF THE BOARD OF TRUSTEES

“Based on:

- *the significant rise in Covid cases in recent weeks and the transmissibility of the Delta variant,*
- *the evidence supporting the Covid vaccines' effectiveness and safety, and*
- *the importance of vaccination both to our efforts to serve children in person and to the health of our local, national, and global communities,*

the Board hereby requires that all HLA2 staff become vaccinated against COVID-19 unless they qualify for an exception under federal or state law. The Board authorizes Hebrew Public to determine a date by which all staff must receive their first dose of the vaccine (but in no case later than September 7th), as well as the date by which all staff



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must be fully vaccinated (but in no case later than October 15th). Staff members who do not comply with this requirement will be subject to suspension without pay and/or termination.”

Adam Miller asked for a motion to approve the aforementioned resolution. Mike Tobman made the motion, and Stella Binkevich seconded. The board then voted on the motion and it was unanimously passed, with no objections and no abstentions.

A brief discussion followed the approval of the resolution. Board Members asked a few clarifying questions regarding the staff vaccine mandate. Hebrew Public has asked all staff members to provide proof of vaccination of at least the first dose by September 7, 2021. All staff will be tested once a week regardless of the status of vaccination.

6. Public Comments

No members of the public were present.

7. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:19 pm, Sue Fox seconded the motion, and the motion was carried unanimously. The board will meet next on September 28th at 6 pm.

Board of Trustees Meeting Minutes

April 12, 2022, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Alice Li
Adam Miller
Ella Zalkind

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:01 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of April 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the April 2022 meeting agenda, and Sue Fox made a motion to adopt the meeting agenda. Alice Li seconded, and the motion was carried unanimously.

3. Approval of March 2022 Minutes

Adam Miller asked for a motion to approve the March 2022 meeting minutes, Alice Li made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:



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- General Updates
 - Spring Break Begins Friday
 - NYS Math Testing will take place right after break
 - Planning for School Year 22-23
 - Collaborating with Hebrew Public
 - School calendar will be more aligned with DOE
- Attendance
 - The school fell under 92% attendance mark which may be happening due to viral infections and bronchitis
 - YTD average 89%
- Ukrainian Refugees
 - Partnering with a pastor who is a member of the school community
 - HLA2 students are invited to write a letter/card with words of kindness and encouragement to a child in a refugee shelter. Small donations can be included (\$1-\$5) so that the child can buy something he or she needs
- Student Enrollment
 - 282 students currently
 - The lottery took place in early April to offer families seats for next year
 - Ensuring we are filling all possible seats
 - There is a very robust plan in place with the Roger Katz on Hebrew Public's External Team

The board had a discussion on the Ukrainian refugees who are traveling to New York. Hebrew Public is ready and willing to enroll all of the children. Valerie Khaytina, Chief External Officer is working hard to help and partnering with someone on the ground in Poland to speak with families planning to come to NY. Over the weekend, we received 11 applications. Most of the families will begin in September.

5. Network Update

There was no update given at this time.

6. Public Comments

No members of the public were present.

7. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:21 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on May 24 at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

June 22, 2022, 6 pm

Location: Zoom

Trustees Present

Will Mack
Mike Tobman
Alice Li
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jonathan Werle, Chief Operating Officer, Hebrew Public

Elly Rosenthal, Chief Financial Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:14 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of June 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the June 2022 meeting agenda, Mike Tobman made a motion to adopt the meeting agenda. Will Mack seconded, and the motion was carried unanimously.

3. Approval of May 2022 Minutes

Adam Miller asked for a motion to approve the May 2022 meeting minutes, Will Mack made a motion to approve, Mike Tobman seconded, and the motion was carried unanimously.

4. Approval of the 2022/23 Board Meeting Dates

Adam Miller asked for a motion to approve the 2022/23 board meeting dates, Mike Tobman made the motion, and Will Mack seconded, and the motion was carried unanimously.



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5. Review of 2022/23 Committee Meeting Dates

Board members reviewed the dates and times of the Finance Committee meetings and Education & Accountability Committee dates for the 2022-23 years.

6. Approval of 2022/23 School Calendar

Adam Miller asked for a motion to approve the 2022/23 school calendar. Mike Tobman made the motion, Alice Li seconded, and the motion carried unanimously.

7. Review and Approve Board officer roles for 2022/23

- a. Adam Miller - Chair
- b. Mike Tobman - Vice-Chair
- c. Sue Fox - Treasurer
- d. Alice Li - Secretary

After a brief review and discussion, Adam Miller asked for a motion to approve the aforementioned slate of officers for the 2022-23 school year. Will Mack made the motion to approve the 2022-23 board officer slate, Mike Tobman seconded and the motion was carried unanimously.

8. Review and Approve Board Member Term Renewals through 2025

- a. Mike Tobman
- b. Ella Zalkind

Adam Miller asked for a motion to approve the aforementioned board member term renewals. Alice Li made the motion, Will Mack seconded and the motion carried unanimously.

9. Review and Approval of 2022/23 Budget

Elly Rosenthal, Hebrew Public's CFO reviewed the budget highlights with the board. HLA2's Finance Committee met before this meeting to review and discuss the budget.

The areas of key focus were:

- Student Enrollment
 - Enrollment is the basis for the budget and it is hard to predict, based on historical trends, how many offers end up in seats
 - NYC is amid an enrollment decline that began before the pandemic and has accelerated since the start. Across the country enrollment in many charter and district, schools are down, with accompanying strains on school budgets



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- HLA2's budget for enrollment is based on historical trends + how many offers typically turn into students in seats
- The projected number of enrollment for this fall K-5 is 300
 - The school will also serve up to 18 pre-k students but the program is budgeted separately and not part of this breakdown
- Revenue Streams
 - Per-pupil funding is the primary source of public funding
 - Almost a 5% increase
 - Special Education is a major funding source based on the number of students receiving the services for a substantial portion of the day
 - Facilities Aid
 - HLA2 receives facilities aid for all grades at an amount per student equal to 30% of the per-pupil funding level
 - ESSERS funding
 - COVID-related \$ that will phase out over the next 2 years
 - ERC (Employee Retention Credit)
 - Funding for entities who did not reduce their staff due to COVID (not a credit, it will be received via wire or check)
 - Hebrew Public applied for this funding for all schools + the network
 - It is a form of short-term budget support
 - The funding will be paid out on a quarterly basis
- Expenses
 - Staff Compensation
 - This represents the largest expense area in the budget
 - It reflects HLA2 serving 12 sections of students in grades K-5
 - It also reflects cost-of-living increases for staff given the extremely high levels of inflation we have seen over the past year
 - Building Rent
 - The rent budgeted for 22-23 is 12 months for Stillwell (current location) if the space changes, projections will be amended

Adam Miller asked for a motion to approve the 2022-23 school budget. Mike Tobman made the motion, Alice Li seconded and the motion carried unanimously.

10. Review and Approval of 2022/23 Vendor List

Ellen Rosnethal's CFO presented the vendor list to the board for approval, after meeting with the finance committee. After a brief review of the vendors, Adam Miller asked for a motion to approve the 2022/23 vendor list. Mike Tobman made the motion, Will Mack seconded and the motion carried unanimously.

11. Preview 2022/23 School Safety Plans

The Board all received a copy of the school safety plan for the 2022/23 year. As per Section 155.17 of the Commissioner of Education's Regulations, charter schools do have to draft,



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publicly notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted on the school's website.

12. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- Final Update with Ashley, she is leaving HLA2 at the end of June and Katie Passley will become HOS
- Ashley shared pictures from the following events
 - 6/8 Field Day
 - 6/10 HLA2's Annual Art Show
 - 6/13 End of year MAP testing
 - 6/14 Annual Israel Day Celebration
 - HLA2 was decked out in decoration
 - 6/14 Visit from NYC Councilman Ari Kagan & Erik Joerss, Director of Government Affairs at NYC Charter School Center
 - 6/15 Senior Trip to Six Flags
 - 6/21 5th Grade Graduation
- Attendance
 - Year to date average is 89%
- Fall Enrollment
 - Total enrollment is 282 students
 - Pre-K, 18 seats for next year (*all seats filled*)
 - 95 new students expected
 - As of now, there is no concern for the projected enrollment numbers
 - Reimagining the current school space for next year to accommodate all grades and class sections
- Ashley shared her heartfelt thanks to all of the board members and HLA2 families

On behalf of the board, Adam Miller thanked Ashley for all of her hard work and dedication from starting HLA2 to leading the school through the pandemic, the board is eternally grateful!!!!

13. Public Comments

No members of the public were present.

14. Adjournment

On behalf of Hebrew Public, Jonathan Werle thanked Ashley for her commitment and leadership over the years and wished her luck in all future endeavors.



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Adam Miller made a motion to adjourn the meeting at 6:32 pm, Alice Li seconded, and the motion was carried unanimously. The next meeting will be on July 19th at 6 pm.



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Board of Trustees Meeting Minutes

May 24, 2022, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Will Mack
Mike Tobman
Alice Li
Ella Zalkind

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Jon Rosenberg, CEO, Hebrew Public

Jonathan Werle, Chief Operating Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Mike Tobman called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of May 2022 Meeting Agenda

Mike Tobman asked for a motion to adopt the May 2022 meeting agenda, and Sue Fox made a motion to adopt the meeting agenda. Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of April 2022 Minutes

Mike Tobman asked for a motion to approve the April 2022 meeting minutes, Sue Fox made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. Leadership Update



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Ashley Furan, HLA2's Head of School updated the board on the following:

- General Updates
 - HOS & Leadership Planning Team PD
 - 5 weeks away from the end of the school year!
 - Thinking about the goals and big visions for the year ahead with HLA2 leadership and Hebrew Public's Program Team
 - Next week leaders from across the Network are coming together to plan summer professional development for all staff as well as leaders
 - Academic meeting in the coming weeks, Katie will be speaking there about next school year goals
 - Staffing
 - Interviewing new staff for next year
- Testing
 - NYS Testing
 - 4th-grade science
 - MAP Growth Test
 - Students take the exam at the start and end of the year
 - Provides a growth trajectory over the course the academic year
 - Helps understand how HLA2 students are doing in comparison with their peers
- Upcoming Events
 - Plenty of events in the next four weeks
 - HLA2's 1st graduating class, 5th graders
 - Senior dance
 - Planning graduation
 - Field Day
 - Art show and talent show during community meeting time
 - Virtual option for all
 - Annual Israel Day Celebrations
 - Playstreet 82nd street, setting up cafe where students can "shop" with their shekels and eat Israeli food
 - Graduation Tuesday, June 21st, 10 AM
- School Culture
 - Attendance
 - 90% average attendance for Q4
 - Continuing to follow up with students and families who need additional support
 - Staff Joy



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- All staff participated in a fun trial-run of the Israel Day Celebrations that are planned for the students
- All staff had a tree planted in their honor in Israel
- Enrollment
 - Currently 282 students

5. Public Comments

No members of the public were present.

6. Adjournment

Jon Rosenberg reminded the board that the annual meeting is being held on June 14th at 6 pm and there will be a lot to cover, and encouraged trustees to please save the date. Mike Tobman made a motion to adjourn the meeting at 6:12 pm, Will Mack seconded, and the motion was carried unanimously.

Board of Trustees Meeting Minutes

November 16, 2021, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Will Mack
Adam Miller

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment before the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of November 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the November 2021 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Mike Tobman seconded, and the motion was carried unanimously.

3. Approval of October 2021 Minutes

Adam Miller asked for a motion to approve the October 2021 meeting minutes, Will Mack made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.



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4. Approval of HLA2 21-22 Safety Plan

The updated 2021-22 HLA2 Safety Plan was shared with the board last week and will be posted on the school website for community members. The document has been updated modestly from prior years and under the charter, it is required to be approved yearly by the board of trustees. Adam Miller asked for a motion to approve HLA2's 2021-22 Safety Plan, Will Mack made the motion to approve, Stella Binkevich seconded, and the motion went to a vote where it was passed unanimously with no objections or abstentions.

5. Approval of HLA2 Bylaw Amendment Resolutions

As shared during previous board meetings, HLA2 is revising the Bylaws to better meet the changing needs of the school while aligning all Hebrew Public NYC school bylaws for consistency, the following changes are being proposed:

- a. Eliminating the Executive Committee
- b. Renaming Governance & Nominating Committee to Governance Committee
- c. Renaming the Finance Committee as the Finance & Audit Committee
- d. Renaming the Education Committee as the Education & Accountability Committee
- e. Reduce the minimum number of board members from 7 to 5 and reduce the maximum number of trustees from 15 to 11. This would enable the Board to continue to take action if its active membership fell below 7 for a brief period of time.

The Board Chair would also chair the Governance Committee, and the Treasurer would continue to chair the Finance & Audit Committee.

Members of the HLA2 board agreed to continue discussing board member recruitment and the possibility of adding a parent representative or community member.

After a brief discussion amongst the board members, Adam Miller asked for a motion to approve the aforementioned proposal. Sue Fox made the motion to approve, Stella Binkevich seconded, and the motion went to a vote where it was passed unanimously with no objections or abstentions.

6. Approval of Non-Material Charter Revision

- a. Facilities Update for Fall 2022-23



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HLA2 is scheduled to change locations from the current Stillwell Avenue location to its new home at 2286 Cropsey Avenue in Brooklyn. This move is needed for HLA2 to serve its maximum K-5 enrollment. Due to the pandemic, there has been an increasing delay in the supply chain for necessary building materials. Hebrew Public was notified by the building developer that the new school building will not be ready for the start of 2022-2023 as expected. Hebrew Public in partnership with HLA2 leadership anticipates welcoming families into the Cropsey Avenue building no later than January 2023.

Knowing the constraints of the current Stillwell Avenue building, the likely plan is to move one or two grades, along with some leadership staff, to an additional space while waiting for the permanent facility to be ready. A less desirable plan would be to get creative and figure out a way to make the current building work. There would need to be a big emphasis on Playstreet and limit sections of Pre-k. Jon Rosenberg (jon@hebrewpublic.org) welcomes input and discussion from staff, members of the school community, and trustees once there is more than one option on the table.

Hebrew Public's Senior Leadership Team along with Scott Barone, the Cropsey Avenue building developer, will be hosting a virtual HLA2 facility Town Hall on Monday, November 22 at 6:30 pm. Families are strongly encouraged to attend.

Hebrew Public and HLA2 are seeking a resolution from the board authorizing a search for a temporary spill-over space for a portion of the 22-23 school year, including the potential to relocate a portion of HLA2's student enrollment to HLA in Mill Basin which is located in District 22 and is 4.9 miles from HLA2's current building (*to facilitate access to HLA's building, private bus service would be provided to families*).

After a discussion, Adam Miller asked for a motion to approve the aforementioned proposal. Sue Fox made the motion to approve, Will Mack seconded, and the motion went to a vote where it was passed unanimously with no objections or abstentions.

As such, the board adopted the following resolutions:

The resolutions hereinafter set forth as the action of the Board of Trustees of HEBREW LANGUAGE ACADEMY CHARTER SCHOOL 2 (the "School") have been duly adopted at a meeting of the Board of Trustees of the School (the "Board") duly called and held for such purpose, and do hereby direct that these Resolutions be filed in the minute book of the School:

WHEREAS, the School was granted a charter by the New York State Board of Regents (the "Board of Regents") at a regularly scheduled meeting on November 14-15, 2016, to operate pursuant to its Charter Application (the "Application") which was incorporated by reference into



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the Charter Agreement (the " Charter Agreement") signed by and between the State Education Department of New York ("Authorizer") and the School which was incorporated by reference into the Charter Agreement (the "Agreement") signed by and between the Authorizer and the School on or about November 15, 2016, for a term to run through and including June 30, 2022:

WHEREAS, the School's Bylaws ("Bylaws") state that the Board shall not have less than seven (7) members and no more than fifteen (15) members; and

WHEREAS, the Board desires to have its board membership minimum and maximum number of trustees align with those of its sister Hebrew Public charter schools.

WHEREAS, the Charter Agreement and Bylaws state the board shall have four (4) standing committees; (1) Executive; (2) Finance (3) Education and (4) Governance and Nominating; and

WHEREAS, the Board wishes to decrease the number of its committees from four (4) standing committees to three (3), and to allocate the tasks of the Executive Committee to the Governance Committee, in order to align its committee structure with those of its sister Hebrew Public schools.

WHEREAS, in conjunction with Friends of Hebrew Language Academy 2, Inc., the School has finalized lease terms and documentation to secure for the School, a new (to-be-constructed) facility located at 2286 Cropsey Avenue, Brooklyn, NY (the "Premises") to house its student body, originally anticipated to begin with the 2022-23 school year; and

WHEREAS, due to construction delays as the result of the Covid-19 Pandemic, the Premises will not be ready to house the School's student body beginning with the 2022-23 school year; and

WHEREAS the School's current facility at 1870 Stillwell Avenue, Brooklyn, NY due to limited capacity, cannot accommodate the School's projected enrollment for the 2022-2023 school year; and

WHEREAS, one of the School's sister schools, Hebrew Language Academy Charter School ("HLA") located at 2186 Mill Avenue, Brooklyn, NY, has enough space to house a portion of the School's students in its facility (as well as its own students), and has volunteered to so if need be, subject to Authorizer approval.



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THEREFORE, BE IT RESOLVED, that the Board directs that the Bylaws be amended to set the minimum number of Board Members at five (5) and the maximum at eleven (11) in order to align with its sister Hebrew Public schools; and

BE IT FURTHER RESOLVED, that the Board directs that the Charter Agreement and Bylaws be amended to change the number of standing board committees from four (4) to three (3), with the revised committees being: (1) Governance; (2) Finance and Audit, and; (3) Education and Accountability, with the Governance Committee assuming all the requirements, tasks and structure of both the Nominating and Governance committee and the Executive Committees, the Finance and Audit Committee assuming all the requirements, tasks and structure of the Finance Committee and the Education and Accountability Committee assuming all the requirements, tasks and structure of the Education Committee, subject to Authorizer approval.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the School and Hebrew Public ("Hebrew Public"), Charter Management Organization of the School, to conduct a search for potential spill-over spaces for a portion of the 22-23 school year, including the potential relocation of a portion of the HLA2's enrollment to HLA in Mill Basin, Brooklyn.

BE IT FURTHER RESOLVED, that the School is authorized to make these requests (the "Revision Requests") to the Authorizer to amend the Charter Agreement; and

BE IT FURTHER RESOLVED, that that any Trustee or officer of the School or Board designee from Hebrew Public, (each, a "Proper Representative"), be and hereby is authorized and directed, jointly and severally, to execute and deliver the Revision Requests and any other documents consistent with the transactions described above and such further agreements, assignments, pledges, instruments, consents and documents ancillary to the Revision Requests or necessary in the determination of any Proper Representative, in the name of and on behalf of the School, in order to fully carry out the intent and accomplish the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, all actions heretofore taken by any Proper Representative, for and on behalf of the School in connection with the Revision Requests shall be and hereby are ratified and approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior to the passage of these resolutions are hereby ratified and approved.



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7. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- NYSED Renewal Visit
 - HLA2's liaison was on-site for observations and meetings on 11/9 & 11/10
 - Overall, felt the visit was positive
- Staff Vacancies
 - Interviews are taking place to fill roles
- Health and Safety
 - COVID testing weekly
 - Mask wearing and social distancing
 - In the last two weeks, students tested positive for COVID-19, this required Operations to make phone calls home and ensure all families knows what steps they need to take
 - Quarantine guidelines (10 days)
 - Switch to remote learning
 - 4th & 5th graders were welcomed back into the building today
 - Once everyone is back in the building, emergency drills will take place
- Bussing Challenges
 - Staffing issues across the sector
 - The Operations team is in constant communication with families
- Academic Schedule
 - Wednesday, 11/24 is a fully remote day
 - Engaging families virtually
- School Culture Updates
 - November is Native American Heritage Month
 - Scholastic Book Fair
 - Spirit Fridays
 - Staff outing last Friday
 - "Sunshine Squad" is spreading joy and bringing people together
 - Gen Ed & Hebrew teachers co-taught morning meetings this week
 - Virtual Family Conferences taking place 11/18
 - Picture Day, 11/23
- Enrollment is steady

8. Network Update & HLA2 November Dashboard Review

Due to time constraints, Jon Rosenberg opted to skip these two agenda items.

9. Public Comments



No members of the public were present.

10. Adjournment

Adam Miller asked for a motion to adjourn the meeting, Stella Binkevich made a motion to adjourn the meeting at 6:49 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on December 14th at 6 pm.



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CHARTER SCHOOL

Board of Trustees Meeting Minutes

March 22, 2022, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Alice Li
Adam Miller
Ella Zalkind

Also Present:

Ashley Furan, Head of School, HLA2

Katie Passley, Assistant Head of School, HLA2

Jon Rosenberg CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm.

2. Adoption of March 2022 Meeting Agenda

Adam Miller asked for a motion to adopt the March 2022 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Ella Zalkind seconded, and the motion was carried unanimously.

3. Approval of February 2022 Minutes

Adam Miller asked for a motion to approve the February 2022 meeting minutes, Mike Tobman made a motion to approve, Alice Li seconded, and the motion was carried unanimously.

4. HOS Search Update

Jon Rosenberg, CEO of Hebrew Public, briefed the board and members of the public on the Head of School search process. After a lot of thought and care regarding Ashley Furan's succession, Hebrew Public recommends Katie Passley, HLA2's current Assistant Head of School to fill the role of Head of School as of July 1, 2022. She has worked on the HLA2 team since 2018 and stepped in as Interim HOS when Ashley was on medical leave in 2019.

Ashley Furan, HLA2's current Head of School shared many words of praise, respect, and admiration for Katie and is looking forward to HLA2's bright future.

After the brief discussion, Adam Miller asked for a motion to authorize Hebrew Public extending an offer to Katie Passley as Head of School beginning July 1, 2022. Sue Fox made the motion, Mike Tobman seconded, and the motion carried unanimously with no absences or objections.

Adam Miller thanked Ashley Furan for her amazing service to the school and congratulated Katie Passley on the exciting new opportunity.

Katie Passley shared her gratitude to Ashley Furan for her mentorship and commitment to the school as well as gratitude to the entire Hebrew Public time for all of their support. Katie is committed to improving the educational experience between students and their families as well as raising the bar of academic excellence and love of learning.

5. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- COVID-19 Update at HLA2
 - New mask policy launched on Monday, March 7th
 - Moved from mask required to mask optional
 - Working with staff and students to ensure everyone feels comfortable making a choice that works best for them
 - Timeline aligned with DOE schools
 - Weekly testing
 - Received 1 positive student result this week
 - Kids are required to still come to school if they have been exposed, but test negative for COVID-19
 - All kids who were exposed were sent home with two rapid tests
 - Families must self-report results on the first and fifth day
 - The class that was exposed must wear masks for 10 days from the date of exposure
 - Still maintaining temperature checks and remaining diligent
 - Teachers are looking out for any signs and symptoms in their classrooms
 - Will send communications any time someone tests positive
 - Families and staff are encouraged to reach out with any questions
- General Updates
 - State exams & test prep



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- Students in grades 3-5 will take the ELA test next week
- All classes have been practicing interpreting questions and showing their work
- Teachers are ensuring students are thinking critically, calm, cool, and collected
- Staff mid-year reflection meetings
 - All teaching and support staff have had their meetings with the leadership team
 - Leadership team will have meetings with Ashley Furan & Katie Passley
 - Planning for Head of School transition
 - Planning for next year and goal setting
- Busing
 - Office of Pupil Transportation (OPT)
 - Changes in OPT schedules and bus drivers
 - Making sure students get to school safely
 - Families should flag concerns to HLA2 and to OPT directly
 - Continuing to look for Bus Matrons
- School Culture
 - Women's History Month
 - Fierce and Fabulous Woman celebrating during morning meeting
 - March Madness
 - Fun Fridays
 - Twin Day
 - Women's Day (wear purple)
 - Sports Day
 - Class Color Day
 - Superhero Day
 - Silly Hat Day for April 1st
 - March Staff Fun
 - Magical Mondays
 - Spa Day
 - Puppy Party
 - Tasty Tuesdays
 - Yummy food for staff in the building!
 - Swag Wednesdays
 - Thankful Thursdays
 - Celebrating the work of all staff



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- Fun Fridays (spirit days)
- Attendance
 - Large increase in staff and student illnesses not related to COVID-19
 - 70+ students have been absent
- Enrollment
 - 284 students
 - Below budgeted #
 - Financially in a good place
 - Continuing to enroll students
 - Possibly will enroll one more this week
 - The board is encouraged to share job postings with their networks for support staff and lead teaching positions

6. Network Update

Jon Rosenberg, Hebrew Public's CEO briefed the board on the following:

- Updates to the parent community
 - A formal announcement regarding Katie Passley's new role
 - Facility update
 - Mid year 2023 building opening is still on track
- Pre-K update
 - 1 section of 18 students
 - One budget meeting with a DOE liaison has taken place
 - Funding is more robust, but substantially less than what the school gets for K and up
 - About \$15K per student

7. Public Comments

No members of the public were present.

8. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:25 pm, Sue Fox seconded, and the motion was carried unanimously. The board will meet next on April 12 at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

September 28, 2021, 6 pm

Location: Zoom

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Will Mack

Also Present:

Ashley Furan, Head of School, HLA2

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Sue Fox called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of September 2021 Meeting Agenda

Sue Fox asked for a motion to adopt the September 2021 meeting agenda, Mike Tobman made a motion to adopt the meeting agenda. Alice Li seconded, and the motion carried unanimously.

3. Approval of August 2021 Minutes

Sue Fox asked for a motion to approve the August 2021 meeting minutes, Alice Li made a motion to approve, Will Mack seconded, and the motion carried unanimously.



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CHARTER SCHOOL

4. Leadership Update

Ashley Furan, HLA2's Head of School updated the board on the following:

- Staffing
 - Introduction to Brandon Parker, Director of Operations
 - 7 Vacancies
 - Increase in staff referrals will be shared out tomorrow evening
 - Merged three 4th-grade classes into two classes
- Health & Safety
 - Social distancing and mask-wearing
 - Ensuring all student desks are facing the same direction
 - Students are maintaining a 3ft distance from one another
 - All HLA2 staff have received at least their first dose
 - All HLA2 staff are expected to be fully vaccinated by October
 - COVID Testing
 - All clear, without incident this Monday
 - Weekly testing every Monday
 - One incident of quarantine thus far
 - 3rd grade, 10 days
- School-Wide Systems & Procedures
 - Last week was the first full week of school, Monday through Friday
 - Emergency Drills (fire alarm) will begin next week
 - Arrival and Dismissal
 - Student temperature checks occur every day at the front door before a guardian leaves
 - 10-minute arrival window in the AM
 - Continuing to stress safety and traffic flow (u-turns, parking in the bus stop...)
 - Bussing
 - Challenges
 - City-wide struggles with OPT
 - Shortage of drivers
 - Timing
 - Shortage of bus attendants
 - Listening to family feedback and making changes
 - Departures are on-time
 - Seeking Attendants
 - Hourly opportunity
 - Important for ensuring safety: mask-wearing, seatbelts, social distancing...etc.



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- School Culture
 - LatinX Heritage Month
 - Bullying Prevention Month
 - Kicks off on Friday
 - Spirit Days in October
 - Virtual Community Meetings
 - Friday at school K-2 & 3-5
 - OLAM Values
 - Reviewing school procedures with students
 - Movie Night
 - Tomorrow at 6 pm
 - Big shout out to all staff who have been working tirelessly to create joy for the students
- Enrollment
 - Currently, 308 students, typical fluctuation for this time of year
 - A number of students have left for public, private, and/or other charter schools
 - Many families transitioning outside of the city and/or state
 - Actively monitoring social distancing in classrooms and making offers off of the waitlist where seats are available

5. Network Update

Jon Rosenberg, Hebrew Public's CEO updated the board on the following:

- HLA2 Charter Renewal
 - A five year term, HLA2 is in the 4th year of the first charter term
 - Almost all of the charter application has already been submitted
 - Site Visits (November 9th and 10th)
 - Classroom observations (most likely in person)
 - Leadership team interviews
 - Board capacity interview
 - There will be a prep meeting prior to the interview
 - At least three board members in officer roles to participate
 - Public Hearing required to be conducted by the city
 - All three Hebrew Public NY schools are up for renewal so this year the city has requested one public hearing for all
 - Wednesday, October 13th at 5:30 pm via Zoom
 - 1 board member from each of the schools to speak briefly during the hearing
 - Members of the public and parents can sign up to speak during the public comment portion



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- Building Construction
 - Ramping up the occurrence of check-in meetings with the building company, DBI, our building representatives, Ashley, and Hebrew Public's Operations Team
 - Cautiously optimistic for an on-time delivery
- NYC Announcement of Relaxation of Quarantine Standards
 - These changes apply to district schools, but not to public charter schools such as ours
 - The announcement comes from a review of the CDC guidance released in late August defining "close contact" in a K-12 setting
 - Situations such as lunch, riding the bus, gym class, and regular classroom instruction, can not always guarantee the 3 ft distance is kept all the time
 - Proposed revisions of Hebrew Public guidelines will be stricter than the city
 - Hebrew Public will be presenting recommendations to HOS'
 - Looking at alternative learning/teaching models for students who have been exposed and are required to quarantine
 - Zoom Rooms technology for simulcasting
 - Finding a Balance Between:
 - Health and safety
 - Programmatic effectiveness
 - Every time we quarantine a child, the families need to figure out child care
 - Statue of COVID-19 cover has expired

6. HLA2 September 2021 Dashboard Review

Jon Rosenberg reviewed the September dashboard, sharing key indicators. The dashboard will change based on what is pertinent at the time (enrollment, test scores, financial data...etc).

- Enrollment
 - Slightly below the budgeted number of students
 - Currently offering seats to students on the waitlist while keeping in mind COVID-19 social distancing guidelines for classrooms
- Vacancies
 - Each school year vacancies are common, this year more so than ever, schools in NY and around the country are struggling with staffing shortages
 - 7 vacancies, 12%
 - Fully staffed leadership team
 - Incentives:
 - Referral bonuses
 - Hiring bonuses
- COVID-19 Impact

- 1 Vaccine-related termination
- 1 COVID-19 case among students

- Staff Demographic Data
 - Efforts to increase staff diversity continues

7. Board Member Recruitment

Jon Rosenberg encouraged board members and members of the community to nominate qualified individuals to join the board of trustees.

- Ideally, the board should have at least nine individuals to create functional committees, representative of the school population and community, and have a diverse skillset

8. Public Comments

N/A

9. Adjournment

Sue Fox made a motion to adjourn the meeting at 6:38 pm, Will Mack seconded, and the motion was carried unanimously. The board will meet next on October 26th at 6 pm.



Hebrew Language Academy 2
CHARTER SCHOOL

Board of Trustees Meeting Minutes

October 26, 2021, 6 pm

Location: Zoom

Trustees Present

Stella Binkevich
Sue Fox
Mike Tobman
Adam Miller

Also Present:

Brandon Parker, Director of Operations, HLA2

Jon Rosenberg CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1 member of the public

1. Call to Order

Adam Miller called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of October 2021 Meeting Agenda

Adam Miller asked for a motion to adopt the October 2021 meeting agenda, Sue Fox made a motion to adopt the meeting agenda. Stella Binkevich seconded, and the motion was carried unanimously.

3. Approval of September 2021 Minutes

Adam Miller asked for a motion to approve the September 2021 meeting minutes, Mike Tobman made a motion to approve, Sue Fox seconded, and the motion was carried unanimously.



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4. Network Update

Jon Rosenberg, Hebrew Public's CEO updated the board on the following:

- COVID-19 Cases
 - Hebrew Public is continuing to keep an eye on COVID data
 - The school community must remain vigilant and continue to practice health & safety protocols (mask-wearing, social distancing...etc.)
- HLA2 Charter Renewal
 - Virtual visits to classrooms
 - Board capacity interview
 - In-person visit(s)
 - Public Hearing for all three Hebrew Public schools will be November 1st at 5:15 pm
 - The length of the renewal will be decided in early 2022, and will ultimately be decided by the NYS Board of Regents
- Recruiting Board Members
 - Board Growth Objectives
 - Ideally, the board should have at least nine individuals to create functional committees, representative of the school population and community, mission-aligned, and have a diverse skillset

5. HLA2 October 2021 Dashboard Review

Jon Rosenberg reviewed the October dashboard, sharing key indicators.

- Enrollment
 - 30% of students being served have disabilities
- Vacancies
 - Currently, 6 positions are open
 - Incentives:
 - Referral bonuses
 - Hiring bonuses
- Staff Demographic Data
 - Efforts to increase staff diversity continues

6. Public Comments

N/A

7. Adjournment

Adam Miller asked for a motion to adjourn the meeting, Sue Fox made a motion to adjourn the meeting at 6:17 pm, Stella Binkevich seconded, and the motion was carried unanimously. The board will meet next on November 16th at 6 pm.

Special Meeting of Board of Trustees

August 3, 2021, 6 pm

Location: Zoom

Minutes

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Will Mack
Adam Miller

Also Present:

Jon Rosenberg, CEO, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order

Adam Miller called the meeting to order at 6:03 pm.

2. Adoption of August 3, 2021, Special Meeting Agenda

Adam Miller asked for a motion to adopt the August 3, 2021, Special Meeting Agenda, Sue Fox made a motion to adopt the meeting agenda. Will Mack seconded, and the motion carried unanimously.

3. Approval of July 2021 Minutes

Adam Miller asked for a motion to approve the July 2021 minutes, Mike Tobman made a motion to approve the July 2021 minutes. Sue Fox seconded, and the motion carried unanimously.

4. Action Items

a. Approval of Application for Charter Renewal Certification

After a brief discussion, Adam Miller asked for a motion to approve the HLA2 charter renewal application. Sue Fox made the motion, Alice Li seconded, with no abstentions or objections the motion carried.

b. Approval of the Application Cover Letter

Adam Miller asked for a motion to approve the cover letter for HLA2's charter renewal application. Sue Fox made the motion, Alice Li seconded, with no abstentions or objections the motion carried.



5. Public Comments

No members of the public were present.

6. Adjournment

Adam Miller made a motion to adjourn the meeting at 6:06 pm, Alice Li seconded the motion, and the motion was carried unanimously.

Board of Trustees Meeting Minutes

July 20, 2021, 6 pm

Location: Zoom

Trustees Present

Alice Li
Sue Fox
Mike Tobman
Adam Miller
Stella Binkevich

Also Present:

Ashley Furan, Head of School, HLA2

Marie Lucas, Director of Operations, HLA2

Elyse Castellano, Chief of Staff, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order & Reminder for Public Comments

Sue Fox called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to the board meeting, email boardhla2@hebrewpublic.org. Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of July 2021 Agenda

Sue Fox asked for a motion to adopt, Adam Miller made a motion to adopt the July 2021 agenda. Alice Li seconded, and the motion carried unanimously.

3. Approval of June 2021 Minutes

Sue Fox asked for a motion to approve, Adam Miller made a motion to approve the June 2021 minutes. Stella Binkevich seconded, and the motion carried unanimously.

4. School Leadership Update

Ashley Furan, Head of School gave an update to the board on the following:



Hebrew Language Academy 2
CHARTER SCHOOL

- Playstreet Application Approved!
 - Students will be able to safely enjoy physical activity outside of the building
- HLA2's Charter Renewal Application is in Progress
- Building Construction Began Today for 2 New Classrooms
 - Building work is moving quickly and is scheduled to be completed by the end of next week
- School Leadership Team Launch
 - Shared goals of collaboration and coaching
 - Focus on Data
 - Focus on Equity
 - Book Club: *Coaching for Equity: Conversations That Change Practice* by Elena Aguilar
 - Growing personal skills
 - Including DEI in summer training with staff
- Interviews for Staffing Positions
 - Highest need: Hebrew teachers
- Enrollment is steady with 335 students
 - Potential to make a few more offers for certain grades

5. Board Actions: Charter Revisions

HLA2 is approaching the end of its initial five-year charter term and is preparing its renewal application for submission to the New York City Department of Education in August. Before the board meeting, background information regarding the charter revisions was shared with staff, families, and board members. The following are the proposed changes to the school charter.

a. School Calendar

The school calendar has been updated to reflect HLA2's increased focus on staff professional development. The new calendar includes early student dismissal (at 1 pm) on Fridays to allow for concentrated weekly staff training. This change is consistent with the practices of many of the most academically successful charter school networks in the City.

Sue Fox asked for a motion to approve the discussed revision to the school calendar, Mike Tobman made the motion, Alice Li seconded, and it was passed unanimously with, no objections or abstentions.

b. Updating Key Design Elements

The current charter lists several Key Design Elements (KDEs) that make HLA2 distinct from other schools. Based on experiences over the first 5 years of HLA2's existence, and input from staff and families, these are the proposed changes to the KDEs.

1. OLAM Values
2. Modern Hebrew Language
3. Differentiated Instruction



Hebrew Language Academy 2
CHARTER SCHOOL

- 4. Professional Development & Career Pathways
- 5. SEL
- 6. Diversity, Equity, and Inclusion

- 7. Partnership with Hebrew Public

Combined with a rigorous curriculum, it is believed these proposed design elements will help move the school community forward and will ensure that each child served thrives, and succeeds at a high level.

Sue Fox asked for a motion to approve the aforementioned Key Design Elements. Adam Miller made the motion, Mike Tobman seconded and it was approved unanimously with, no objections or abstentions.

c. Updating the Organizational Chart

HLA2's organizational chart has been updated to reflect the changes in the leadership and staffing structure, over the past several years.

Sue Fox asked for a motion to approve the updated organizational chart. Mike Tobman made the motion and Adam Miller seconded and it was approved unanimously with, no objections or abstentions.

6. NY State Data Privacy Requirements

- a. Adoption of Data Security and Privacy Policy
- b. Adoption of Parent's Bill of Rights Data Privacy and Security

These policies have been updated to reflect changes in the New York State law. Although, not a charter revision, the updates are required to be approved by the board.

Sue Fox asked for a motion to approve the NY State Data Privacy documents. Adam Miller made the motion, Mike Tobman seconded and it was approved unanimously with, no objections or abstentions.

7. Network Update

Elyse Castellano, Chief of Staff of Hebrew Public, shared the following with the board and members of the public:

- Surveying Families On
 - Intent to return forms
 - Request for remote accommodations
 - Family needs
 - Responding to questions or concerns



Hebrew Language Academy 2
CHARTER SCHOOL

- Network Team Focus
 - Leadership professional development
 - 3-day program
 - Developing all staff PD in late August
- Renewal Applications Update
 - All three of our NY schools
 - Due in early August
 - Board Members will have access to review the full application

8. Determine a date for a special meeting in the first week of August to Certify the Renewal Application

Date determined, August 3rd at 6 pm.

9. Public Comments

No public comments were made during this time.

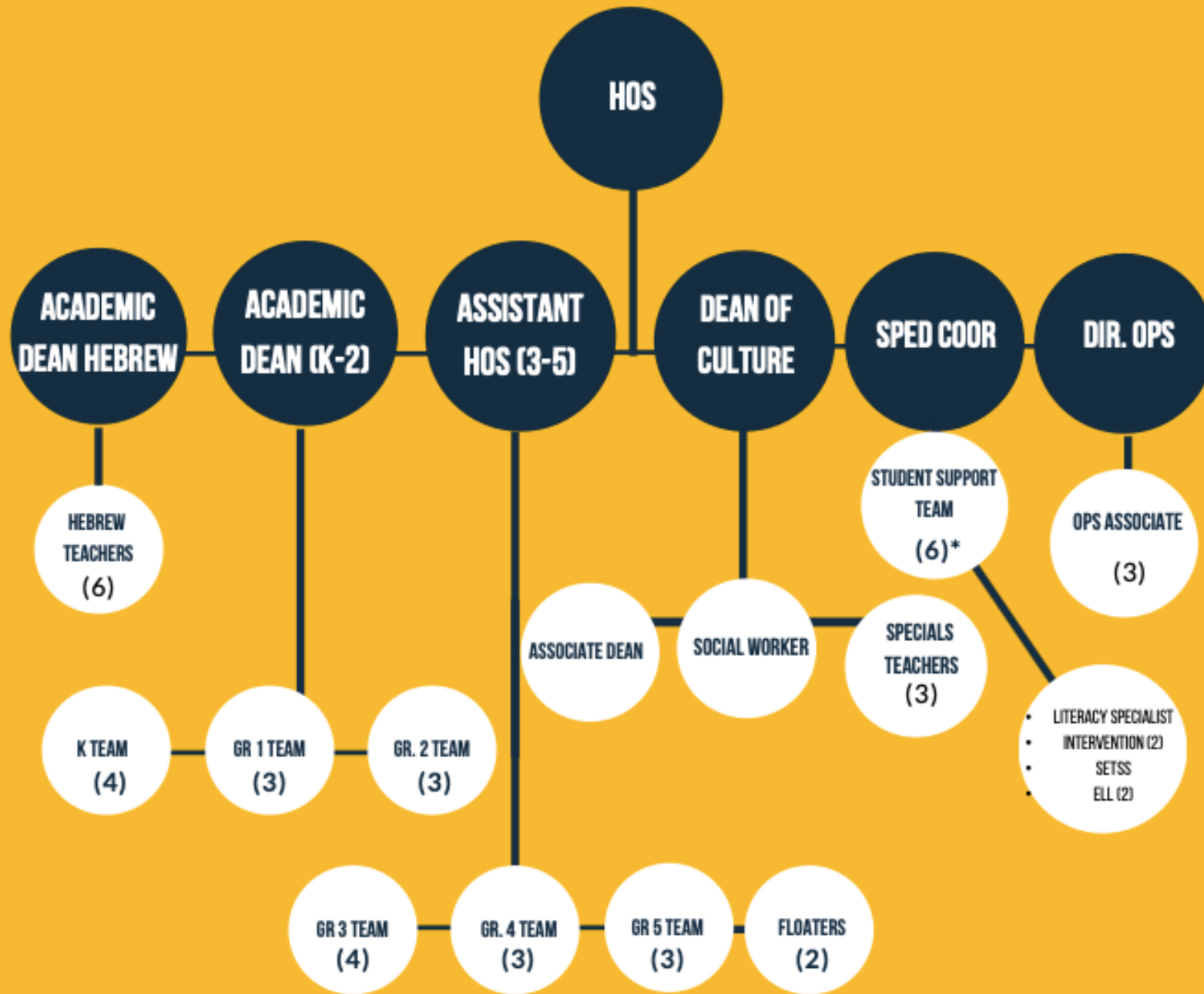
10. Executive Session

No votes were taken during this time.

11. Adjournment

Sue Fox asked for a motion to adjourn the meeting at 6:40 pm. Alice Li made the motion, Mike Tobman seconded, and the motion carried unanimously.

HLA2 ORG CHART





FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.27.2021.

PREMISES

Hebrew Language Academy
1870 Stillwell Avenue
Brooklyn NY 11223

Hebrew Language Academy
1870 Stillwell Avenue
Brooklyn NY 11223

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **01.12.2021**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ As of **07.27.2021** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korbas

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

THE CITY OF NEW YORK



DEPARTMENT OF BUILDINGS
CERTIFICATE OF OCCUPANCY

JUL 01 1988

BOROUGH Brooklyn

DATE:

NO. 300704094

This certificate supersedes C.O. NO

ZONING DISTRICT R-5

THIS CERTIFIES that the new—altered—existing—building—premises located at

1870/86 Stillwell Avenue

Block 6852

Lot 18

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES, AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN.

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
Cellar	O.G.						Ordinary Storage
1	O.G. 120 300				3	G	College
2	75	240			3	G	College

OPEN SPACE USES None

(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS
 A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED
 THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE. B-2

Donald J. Reid P.E.
 BOROUGH SUPERINTENDENT

Gustav A. ... R.A.
 COMMISSIONER

- ORIGINAL OFFICE COPY - DEPARTMENT OF BUILDINGS COPY

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the West side of Stillwell Avenue
 distant 0'-0" feet from the corner formed by the intersection of
 Stillwell Ave and 82nd Street
 running thence South 145'-7 1/2" feet; thence West 145'-8 1/2" feet;
 thence North 100'-0" feet; thence East 39'-9 3/4" feet;
 thence feet; thence feet;
 thence feet; thence feet;
 to the point or place of beginning. feet;

N.B. or ALT. No. 300704094 DATE OF COMPLETION 9/16/98
 BUILDING OCCUPANCY GROUP CLASSIFICATION Comm.

CONSTRUCTION CLASSIFICATION 3 NFP
 HEIGHT 2 STORIES, 28 FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO		YES	NO.
STANDPIPE SYSTEM			AUTOMATIC SPRINKLER SYSTEM	X	
YARD HYDRANT SYSTEM					
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM					
SMOKE DETECTOR	X				
FIRE ALARM AND SIGNAL SYSTEM	X				

STORM DRAINAGE DISCHARGES INTO:

- A) STORM SEWER B) COMBINED SEWER C) PRIVATE SEWAGE DISPOSAL SYSTEM

SANITARY DRAINAGE DISCHARGES INTO:

- A) SANITARY SEWER B) COMBINED SEWER C) PRIVATE SEWAGE DISPOSAL SYSTEM

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____

CITY PLANNING COMMISSION CAL. NO. _____

OTHERS: _____