



June 17, 2021

6:30 pm

Annual Board Meeting via Zoom

Agenda

1. Call to Order & Public Comment Reminder
2. Adoption of June 2021 Agenda
3. Approval of April 2021 Minutes
4. Action Items
 - a. Approval of 21-22 Pre-Opening Year Budget
 - b. Approval of 21-22 Board Meeting Dates
 - c. Approval of Board Member Renewals through 2024
 - i. Ernest Paige
 - d. Approval of Officer Roles
 - i. David Sorkin, Chair
 - ii. Shelley Jain, Vice Chair
 - iii. Yelena Sklyar, Treasurer
 - iv. Noemi Zibuts, Secretary
5. Network Update
6. Board Member Nomination Process
7. Public Comments
8. Adjournment



Board of Trustees Meeting via Zoom

April 22, 2021 @ 6:30 pm

Minutes

Trustees Present

Noemi Zibuts
Yelena Sklyar
David H. Sorkin
Shelley Jain
Ernest Paige

Others Present:

Jon Rosenberg, CEO, Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

I. Call to Order

David H. Sorkin opened the meeting at 6:30 pm and everyone in attendance was reminded to use the “chat” feature for public comments or to email the board at info@hebrewpublic.org and the comments will be addressed within 48 hours.

2. Adoption of the April 2021 Meeting Agenda

David H. Sorkin asked for a motion to adopt, Ernest Paige made a motion to adopt the April 2021 agenda, Yelena Sklyar seconded, and the motion carried unanimously.

3. Approval of the April 1, 2021, Special Meeting Minutes, and the March 2021 Meeting Minutes

David H. Sorkin asked for a motion to approve, Yelena Sklyar made a motion to approve the April 1st 2021 special meeting minutes and the March 2021 meeting minutes, Ernest Paige seconded, and the motion carried unanimously.

4. Network Update

Jon Rosenberg, CEO of Hebrew Public informed the board of the following:

- Reopening Update
 - All four schools have returned to hybrid learning in New York and Philadelphia
 - Hybrid options are 2 days a week or 4 days a week depending on CDC guidelines, space in the building, and available staff members in each school
 - The CDC announced a 3 feet to 6 feet social distancing reduction, but 6 ft remains in place for lunch
 - 40-50% of families fully remote
- Looking to next school year
 - Cautiously optimistic for return of 5 days a week in-person
 - Remote options for next year are currently unknown
 - Staff vaccination
 - Internal public health campaign
 - Vaccine mandate is currently unknown
 - Addressing vaccine hesitancy
- School Student Recruitment
 - School Lotteries were held early April
 - Challenging recruitment season across charter sector
 - Some families have transitioned to private schools
 - Some families have left NYC since the pandemic
 - Pandemic related factors
 - 50-60% application reduction compared to prior years according to peer organizations
- Staten Island Hebrew Public (SIHP) Updates

- The Head of School (HOS) will begin in July
 - A lot of the HOS' time will be spent on outreach and creating relationships with members of the community
- Potential Risk Factors
 - Enrollment
 - Not SIHP specific, but sector-wide recruitment has been declining
 - On-time Construction
- Further Differentiating our Schools
 - For every new family that completes registration for one of our NY schools, they will receive a free week of summer day camp in August that will include a Hebrew and Israel immersion component through community partnerships
- Expanding the SIHP Board of Trustees
 - Ideally adding 2 new members to have a total of 9 trustees
 - The current board of trustees will act as the Governance Committee
 - Streamlining a process for onboarding a prospective board member (*non-pandemic context*)
 - Visit one of our schools, spend time there
 - Meet with Jon Rosenberg
 - Meet Head of School
 - Meet with Governance Committee
 - Reference Check (*if board is ready to move forward*)
 - The prospective trustee must complete application documents
 - Formal Vote from SIHP Board of Trustees
 - Submit documents to the state for approval
 - Questions to think about before nominating an individual
 - Does this person have a clear understanding of the mission of the school?
 - Does this person have the same belief sets around public education, diversity, global citizenship...etc?
 - Are they familiar with the requirements of board service?
 - How will they fit within the current trustees?
 - Diverse in gender, race, skillset, connections to different communities, professional background



The SIHP Board of Trustees agreed to complete a board matrix prior to the next meeting outlining their individual skills, community relationships, and any potential candidates they would like to bring forward. The completed board matrix will be reviewed at the May meeting and used to drive board discussion.

5. Adjournment

David H. Sorkin made the motion to adjourn at 7:04 pm, Noemi Zibuts seconded, and the motion was carried unanimously.

PROJECTED BUDGET / OPERATING PLAN FOR PRE-OPENING PERIOD

<p>Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 148. This will populate the data in row 10.</p>	<p>Assumptions DESCRIPTION OF ASSUMPTIONS - Please reference section/page number in application <i>if</i></p>
<p>Total Revenue</p>	465,000
<p>Total Expenses</p>	435,140
<p>Net Income</p>	29,860
<p>Actual Student Enrollment</p>	-
<p>Total Paid Student Enrollment</p>	-
<p>START-UP PERIOD</p>	

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate	
District of Location	-	-
School District 2 (Enter Name)	-	-
School District 3 (Enter Name)	-	-
School District 4 (Enter Name)	-	-
School District 5 (Enter Name)	-	-
Special Education Revenue		
Grants		
Stimulus		-
Other		-
Other - Revenues from State Sources		-
TOTAL REVENUE FROM STATE SOURCES		-

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs		
Title I		
Title Funding - Other		-
School Food Service (Free Lunch)		-
Grants		
Charter School Program (CSP) Planning & Implementation		350,000
Other		-
Other - Revenue from Federal Sources		-
TOTAL REVENUE FROM FEDERAL SOURCES		350,000

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		75,000	Grant income from Hebrew Public
Erate Reimbursement		-	
Interest Income, Earnings on Investments,		-	
NYC-DYCD (Department of Youth and Community Developmt.)		-	
Food Service (Income from meals)		-	
Text Book		-	
Diverse Charter Schools Coalition Leadership Fellowship		40,000	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		115,000	

TOTAL REVENUE

465,000

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions		
Executive Management	1.00	155,000	Head of School
Instructional Management	0.50	45,000	Academic Dean
Deans, Directors & Coordinators	1.00	90,000	Director of Ops
CFO / Director of Finance	-	-	
Operation / Business Manager	-	-	
Administrative Staff	-	-	
TOTAL ADMINISTRATIVE STAFF	2.50	290,000	

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-	-
--------------------	---	---

Teachers - SPED	-	-
Substitute Teachers	-	-
Teaching Assistants	-	-
Specialty Teachers	-	-
Aides	-	-
Therapists & Counselors	-	-
Other	-	-
TOTAL INSTRUCTIONAL	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS		
Nurse	-	-
Librarian	-	-
Custodian	-	-
Security	-	-
Other	-	-
TOTAL NON-INSTRUCTIONAL	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	2.50	290,000
PAYROLL TAXES AND BENEFITS		
Payroll Taxes		-
Fringe / Employee Benefits		-
Retirement / Pension		-
TOTAL PAYROLL TAXES AND BENEFITS		72,500
TOTAL PERSONNEL SERVICE COSTS	2.50	362,500
CONTRACTED SERVICES		
Accounting / Audit		5,000
Legal		500
Management Company Fee		-
Nurse Services		-
Food Service / School Lunch		-
Payroll Services		600
Special Ed Services		-
Titlement Services (i.e. Title I)		5,000
Other Purchased / Professional / Consulting		-
TOTAL CONTRACTED SERVICES		11,100
SCHOOL OPERATIONS		
Board Expenses		-
Classroom / Teaching Supplies & Materials		-
Special Ed Supplies & Materials		-
Textbooks / Workbooks		-
Supplies & Materials other		-
Equipment / Furniture		-
Telephone		500
Technology		-
Student Testing & Assessment		-
Field Trips		-
Transportation (student)		-
Student Services - other		-
Office Expense		500
Staff Development		500
Staff Recruitment		30,000
Student Recruitment / Marketing		30,000
School Meals / Lunch		-
Travel (Staff)		-
Fundraising		-
Other - School Operations		40
TOTAL SCHOOL OPERATIONS		61,540
FACILITY OPERATION & MAINTENANCE		
Insurance		-
Janitorial		-
Building and Land Rent / Lease		-
Repairs & Maintenance		-
Equipment / Furniture		-
Security		-
Utilities		-

TOTAL FACILITY OPERATION & MAINTENANCE	-
DEPRECIATION & AMORTIZATION	-
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-
TOTAL EXPENSES	435,140
NET INCOME	29,860
ENROLLMENT - *School Districts Are Linked To Above Entries*	
District of Location	-
School District 2 (Enter Name)	-
School District 3 (Enter Name)	-
School District 4 (Enter Name)	-
School District 5 (Enter Name)	-
TOTAL ENROLLMENT	-
REVENUE PER PUPIL	-
EXPENSES PER PUPIL	-



Board Meeting Calendar 2021-2022

July 29, 2021

August 26, 2021

September 30, 2021

October 21, 2021

November 18, 2021

December 23, 2021

January 27, 2022

February 24, 2022

March 24, 2022

April 21, 2022

May 26, 2022

June 30, 2022

All meetings will begin at 6:30 pm