



Board of Trustees Meeting Agenda

March 24, 2022, 6:30 pm

Location: Zoom Meeting

1. Call to Order & Public Comment Reminder
2. Adoption of March 2022 Agenda
3. Approval of January 2022 Minutes
4. Resolution of School Leader Named
5. Leadership Update
6. Network Update
7. Public Comments
8. Adjournment

Board of Trustees Meeting Minutes

January 27, 2022, 6:30 pm

Location: Zoom

Trustees Present

Noemi Zibuts
Angela Mirizzi-Olsen
Yelena Sklyar
Bonita Sussman
Veronica Bakhrakh, <i>Prospective Member</i>
Rachel Amar, <i>Prospective Member</i>

Others Present:

Lissette Roman, Head of School, Staten Island Hebrew Public

Valerie Khaytina, Chief External Officer, Hebrew Public

Lauren Murphy, External Relations Manager, Hebrew Public

I. Call to Order

Noemi Zibuts asked for a motion to open the meeting at 6:34 pm.

2. Adoption of the December 2021 and January 2022 Meeting Agendas

Noemi Zibuts asked for a motion to adopt, Angela Mirizzi-Olsen made a motion to adopt the December 2021 and January 2022 agendas, Bonita Sussman seconded, and the motion was carried unanimously.

3. Approval of the November and December 2021 Meeting Minutes

Noemi Zibuts asked for a motion to approve, Bonita Sussman made a motion to approve the November and December 2021 meeting minutes, Angela Mirizzi-Olsen seconded, and the motion was carried unanimously.

4. Resolution and vote to elect *Veronica Bakhrakh* to the Staten Island Hebrew Public Board of Trustees pending approval by NYSED

Noemi Zibuts made a motion to elect *Veronica Bakhrakh* to the Staten Island Hebrew Public Board of Trustees pending approval by NYSED, Yelena Sklyar seconded the motion. The motion went to a vote, with no abstentions and no objections the motion was approved unanimously. As such, the board adopted the following resolution:

*The Staten Island Hebrew Public Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select **Veronica Bakhrakh** as a member to its Board of Trustees, with a term expiring on June 30, 2023, pending approval by NYSED. The resolution approving **Veronica Bakhrakh** is adopted upon NYSED's approval.*

5. Leadership Update

Lissette Roman, Staten Island Hebrew Public's (SIHP) Head of School updated the board on the following:

- Student Recruitment
 - Student Info Session
 - 1/24 JCC informational session
 - 19 participants virtually
 - 2/16 virtual informational session
 - 3/3 JCC informational session
 - Student Interest
 - 118 applications
 - KG-70
 - 1st- 48
 - A large and widespread direct mailer went out in January and another one goes out in February, so we are expecting to see an increase in the number of applications
- Hiring Update
 - Director of Operations was hired!
 - Dean of Culture was hired!
 - Hebrew Lead Teacher was hired!

STATEN ISLAND

Hebrew Public
CHARTER SCHOOL

- Previously worked at HLA (sister school in Brooklyn) for 9 years
- Staff Interviews started this week
 - Roles to fill:
 - 4 kindergarten teachers
 - 3 1st grade teachers
 - at least 1 specials teacher, PE or Dance
 - 1 specials associate
 - 1 operations, associate
 - Lissette will get the job descriptions for the open roles to share with the trustees
- SIHP Project Plan
 - August - 1st thing Lissette did was create a plan through December
 - Focused on learning more about Hebrew Public and the differences between her previous school
 - October - Hebrew Public created a plan
 - December - the project plan moved to the project management database, Asana
 - Key areas of focus
 - School Leadership tasks
 - School vision and mission-alignment
 - 1st day of school logistics
 - External Relations
 - Already well underway, going into the community and continuing outreach
 - Ads, mailers, and virtual tours
 - Finance
 - A budget has been drafted
 - Operations
 - Ensure the building is ready for staff and students in September
 - Bus routes for students
 - Food for students
 - Executive team
 - HR/Talent
 - Hiring and onboarding staff
 - Programming
 - Curriculum planning
 - Staff PD
 - Asana has been very helpful with holding teams accountable
- Board Support
 - Teacher hiring
 - Connections to teacher programs
 - Continued student recruitment support
 - Continued community partnership support

6. Public Comments

No members of the public were present during this time.

7. Adjournment

Noemi Zibuts asked for a motion to adjourn. Bonita Sussman made the motion to adjourn at 6:54 pm, Yelena Sklyar seconded, and the motion was carried unanimously.