



## **HLA Special Board Meeting Agenda**

July 26, 2022, 3 PM

Location: Zoom

1. Call to Order & Reminder for Public Comment(s) Sign Up
2. Adoption of July 12, 2022, Agenda & July 26 Special Meeting Agenda
3. Approval of June 2022 Minutes
4. Executive Session
5. Adjournment



**HLA Board Meeting Agenda**

July 12, 2022, 6 pm

Location: Zoom

1. Call to Order & Reminder for Public Comment(s) Sign Up
2. Adoption of July 2022 Agenda
3. Approval of June 2022 Minutes
4. Public Comments
5. Executive Session
6. Adjournment

**Board of Trustees Meeting Minutes**

June 21, 2022, 6 pm

Location: Zoom

**Trustees Present**

Elly Rosenthal
Ellen Green
Alice Li
Mike Tobman
Stella Binkevich
Brian Tobin

**Also Present:**

Daniella Steinberg, Head of School, HLA

Lauren Murphy, External Relations Manager, Hebrew Public

19 members of the public

**1. Call to Order/Public Comments**

Ellen Green called the meeting to order at 6:02 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email [boardhla@hebrewpublic.org](mailto:boardhla@hebrewpublic.org). Members of the public who missed the public notices were given a chance to sign up during the meeting using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

**2. Adoption of June 2022 Agenda**

Ellen Green asked for a motion to adopt, Elly Rosenthal made a motion to adopt the June 2022 agenda. Alice Li seconded, and the motion carried unanimously.

**3. Approval of May 2022 Meeting Minutes**

Ellen Green asked for a motion to approve, and Elly Rosenthal made a motion to approve the May 2022 meeting minutes. Alice Li seconded, and the motion carried unanimously.

**4. Review and Approve 2022/23 Board Meeting Dates**

Ellen Green asked for a motion to approve the 2022-23 board meeting calendar. Elly Rosenthal made the motion, and Alice Li seconded and the motion carried unanimously.

**5. Review 2022/23 Committee Meeting Dates**

Board members reviewed the dates and times of the Finance Committee meetings and Education & Accountability Committee dates for the 2022-23 year.

**6. Review and Approve 2022/23 School Calendar**

Ellen Green asked for a motion to approve the 2022-23 academic calendar. Stella Binkevich made the motion, and Elly Rosenthal seconded and the motion carried unanimously.

**7. Review and Approve Board Officer Roles for 2022/23**

- Ellen Green - Chair
- Mike Tobman - Vice-Chair
- Alice Li - Treasurer
- Brian Tobin - Secretary

After a discussion, Ellen Green asked for a motion to approve the aforementioned slate of officers for the 2022-23 school year. Elly Rosenthal made the motion to approve the 2022-23 Board Officer slate, Stella Binkevich seconded and the motion carried unanimously.

**8. Review and Approve Board Member Term Renewals through 2025**

- Mike Tobman
- Stella Binkevich

Ellen Green asked for a motion to approve the aforementioned board member term renewals. Elly Rosenthal made the motion, Alice Li seconded and the motion carried unanimously.

**9. Review and Approve 2022/23 Budget**

Elly Rosenthal, board member and Hebrew Public's CFO reviewed the budget highlights with the board. HLA's Finance Committee did meet prior to the annual meeting to review and discuss the budget.

The areas of key focus were:

- Student Enrollment
  - Most of our funding is driven by enrollment, and enrollment within each grade determines the number of classroom sections
  - NYC is in the midst of a long-term enrollment decline that began prior to the pandemic and has accelerated since its start. Across the City, (and in many other urban centers in the country) enrollment in most charter and district schools is down, with accompanying strains on school budgets

- HLA’s budget for enrollment is based on historical trends, how many offers turn into students in seats. The budget is set for 521 for the new school year
- Revenue
  - Per-pupil funding is the primary source of public funding for HLA
    - Almost a 5% increase
  - ESSERS funding
    - COVID-related \$ that will phase out over the next 2 years
  - Bloomberg’s Summer Boost Program
    - Funding for summer programs either virtually or in-person
  - ERC (Employee Retention Credit)
    - Funding for entities who did not reduce their staff due to COVID (not a credit, it will be received via wire or check)
    - Hebrew Public applied for this funding for all of our schools + network
    - It is a form of short-term budget support
    - The funding is paid out on a quarterly basis
- Expenses
  - Staff Compensation
    - This represents the largest expense area in the budget
    - It reflects our serving 22 sections of students in grades K-8
    - It also reflects cost-of-living increases for staff given the extremely high levels of inflation we have seen over the past year
  - Building Rent
    - High expense that was reduced this year and for the next school year

Ellen Green asked for a motion to approve, Stella Binkevich made the motion for the 2022/23 budget, and Alice Li seconded and the motion was approved. Elly Rosenthal, Hebrew Public’s CFO and HLA board member abstained from the vote.

### **10. Review and Approve 2022/23 Vendor List**

HLA’s finance committee met before the board meeting to review the vendor list. After a brief review of the vendors and discussion, Ellen Green asked for a motion to approve, Stella Binkevich made the motion to approve the 2022/23 vendor list, and Alice Li seconded and the motion was approved. Elly Rosenthal, Hebrew Public’s CFO and HLA board member abstained from the vote.

### **11. Preview 2022/23 School Safety Plans**

The Board all received a copy of the school safety plan for the 2022/23 year. As per Section 155.17 of the Commissioner of Education’s Regulations, charter schools do have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted on the school’s website.

## 12. School Leadership Update

Daniella Steinberg, Head of School shared updates and school photographs with the board and members of the public

- General School Updates for September
  - HLA Calendar 185 Days vs DOE 180 Days
  - September 6th, first day of school
  - September 8th will be the start of school buses
    - Buses follow the DOE schedule
    - Working to see if there is a solution for those first two days of no busing
  - Mandatory in-person and live on Zoom family orientation
    - Grades K-2 August 30th @ 6-7:30 PM
    - Grades 3-5 August 31st @ 6-7:30 PM
    - Grades 6-8 September 1st @ 6-7:30 PM
    - Very important to have family engagement
  - Five days a week with a half day on Fridays (not a change)
    - Continuing to have professional development for teachers once students are dismissed
  - All half days for 22-23 school year will be 1 PM dismissal regardless of the day
  
- Planning Ahead
  - New Programs for next year
    - STEM with Mr. Sutton in grades K-5
    - Algebra Cohort
      - An entire section of 8th graders will take the course and Regents exam
      - As mentioned in previous meetings, HLA added algebra
    - Teacher Mentor
      - 50% of her time will be teaching 6th-grade social studies and 50% of her time will be mentoring and supporting new teachers
    - Middle School Mentors
      - 6-8 grade will have opportunities to apply for the youth group that will volunteer during after school programs
      - A pilot program launched this year, but next year it will launch fully
      - Requirements in order to stay in the program (85 average and behavioral expectations)
      - Will begin after the fall holidays
    - Monthly Parent Events
      - Working closely with PTO
      - Change some events to in-person meetings
      - A way to get families in the building to create community and connect

- 4 Social Work Events
    - 4x a year, our social work team will schedule workshops for families
    - SEL and parenting workshops
  - Billion Oyster Project
    - Middle school students in science
    - Have done it in the past
  - Implementing *Writing by Design* in all grades
    - Curriculum purchased for K-8
    - Supplement to what HLA currently has
  - No Friday after school programs
    - HLA is here to help families with resources and connections
    - Plenty of organizations that provide after school care in the neighborhood
- 7-8th Grade “Build your Program”
  - This year was the pilot program for electives this past year
    - 22 minutes at the end of the day
  - Next year, full 45 minute block
  - Many choices for the program they want to be in
    - Creative Writing (Grade 7)
    - Creative Writing (Grade 8)
    - Pre Algebra (Grade 7)
    - Living Environment (Grade 8)
    - Home Economics (Grade 7-8)
    - STEM (Grade 7-8)
    - Fundamentals of Keyboarding (Grade 7-8)
    - Drawing and Sculpture (Grade 7-8)
- Summer Boost
  - ELA & Math
  - 9-12 pm
  - Free hot lunch
  - Rising grades 3-6 In Person
  - Rising grades 1-2 and grades 7-8 virtual
- Assessment Update
  - Regents
    - Living Environment
    - Hebrew
  - Report Cards
    - Will be distributed on the last day and available digitally for families as well
- Support Needed
  - Orchestra program grant for 2023-24 school year
  - SMART Board grants and ideas K-2



- Clubs and Extracurricular Activities
- Email Daniella if you have ideas or know someone who is able to help HLA

### **13. Public Comments**

One member of the public made a comment about the Israel Day parade and gave suggestions for next year.

One member of the public thanked Ms. Steinberg for her leadership and made a comment about the PTO participation and hopes for in-person events next school year.

### **14. Adjournment**

Ellen Green asked for a motion to adjourn the meeting, Stella Binkevich made the motion, Elly Rosenthal seconded the motion and the meeting adjourned at 6:49 pm. The board will meet next on July 12th at 6:00 pm.