



## Hebrew Language Academy

CHARTER SCHOOL

**Board of Trustees Meeting**

Tuesday, February 26th

6 pm

2186 Mill Avenue, Brooklyn, NY 11234

### **AGENDA**

1. **Call to Order and Reminder to Sign Up for Public Comments**
2. **Public Comments (Parents, Staff, Community)**
3. **PTO Report**
4. **Adoption of February 2019 Agenda**
5. **Approval of January 2019 Minutes**
6. **Leadership Report (including HOS search update)**
7. **Executive Session**
8. **Adjournment**



# Hebrew Language Academy

## CHARTER SCHOOL

Board of Trustees Meeting

Tuesday, January 15<sup>th</sup> – 6 PM

2186 Mill Avenue, Brooklyn, NY 11234

### Minutes

#### **Trustees Present**

Stella Binkevich

Ellen Green

Alice Li\*

Shari Lipner

Elly Rosenthal

Brian Tobin\*

Michael Tobman\*

#### **Also Present**

Susan Batish, PTO President

Mark Fink, Hebrew Public

Michelle Galeotti, Hebrew Public

Jennice Hyde, Interim Head of School

Valerie Khaytina, Hebrew Public

Kim Kassnove, Hebrew Public\*

Shane Goldstein-Smith, Hebrew Public

Carrie Thomas-Carlson, Assistant Head of School – Instruction

Mira Yusuprov, Assistant Director of Hebrew Studies

Matt Leister, Director of Math and Science

Lyvette Robles, Assistant Director of School Operations

Sasha Kogan, Community Relations Coordinator

5 HLA Community Members

1. Call to Order

Shari Lipner called the meeting to order at 6:06 pm and reminded everyone in attendance to sign up for public comments if they wished to speak.

2. Public Comments

None.

3. PTO Report

Susan Batish commented on the following:

- a. The "Ready Fund" is being implemented to help raise funds for the school.
- b. The PTO is planning an end of the year carnival.
- c. Coffee with the interim head of school has been arranged to allow parents/guardians to come and meet with Jennice and speak about their visions and hopes for the school. This is scheduled for January 22<sup>nd</sup>.
- d. A mingle event for families to spend time getting to know each other socially is tentatively scheduled for February 10<sup>th</sup>.

4. Adoption of Agenda(s)

Shari Lipner made a motion to adopt the January 2019 agenda. Ellen Green seconded and the motion carried unanimously.

5. Approval of Minutes

Shari Lipner made a motion to approve the December 2018 minutes. Alice Li seconded and the motion carried unanimously.

6. Leadership Report

The board was informed of the following:

- a. The school has noticed a positive reception to the head of school transition by the community.
- b. New bus procedures have eased the traffic outside of the school during arrival and pick up times.
- c. A "Star Student Assembly" will take place to honor high achieving students -at the end of the month with the parents/guardians of star Kindergarteners being invited on stage.

- d. There are now 4 security guards on duty; one at each entrance and on each floor.
- e. Decorations and plants have been donated by the community to help beautify the lobby.
- f. A new playground proposal is being worked on by senior leadership.
- g. NWEA training is being conducted in small group instruction.
- h. Enrichment and gifted programs continue to be a work in progress.
- i. MAP testing support is being done in the classrooms.
- j. PD for faculty is being reset to encourage more proactivity on the parts of the staff with their questions and interests taking center stage.
- k. Hebrew Regent trainings are being instituted for 7<sup>th</sup> and 8<sup>th</sup> graders interested in taking the exam, as well as the PBI approach being enacted by the third quarter.
- l. STEM testing will be web based for grades 4 and 7.
- m. There are currently 2 Hebrew Instructor vacancies; interviews with potential replacements are ongoing,
- n. The IB curriculum is being worked on and instituted with help from the network IB coordinator.
- o. OPI training is taking place at the school for two weeks to help Hebrew Instructors implement the latest instructional approaches.
- p. 3 HLA students have made it to the regional spelling bee.
- q. Winter Arts Festivals are set to take place at the school featuring art and dance presentations.
- r. The basketball season is in full swing with three home games scheduled for both the boys and girl's teams.
- s. The search for a permanent head of school has begun. Hebrew Public's talent department is leading the charge and working with a consulting firm. There have been 43 applicants across the network. 4 out of 13 have already passed the first round of phone screening and will begin interviewing in person with a committee designed to vet and recommend the most suitable candidate(s). The remainder of the 37 will be phone interviewed and vetted shortly. The board will be updated as the search continues.

## 7. Executive Session.

Shari Lipner made a motion to enter into executive session. Stella Binkevich seconded and the motion carried unanimously.

Mike Tobman made a motion to exit executive session. Brian Tobin seconded and the motion carried unanimously.

No votes or actions were taken during this time.

## 8. Adjournment

Shari Lipner made a motion to adjourn. Mike Tobman seconded and the motion carried unanimously. The meeting was adjourned at 7:10 pm.

## HEBREW LANGUAGE ACADEMY DASHBOARD

DATA AS OF 1/31/2019

### ENROLLMENT

By grade	Students	Sections	Waitlist 18-19
K	70	3	0
1	82	3	11
2	90	3	23
3	82	3	2
4	85	3	1
5	81	3	4
6	80	3	11
7	57	3	
8	65	3	
<b>Total</b>	<b>692</b>	<b>27</b>	<b>52</b>

### STUDENT DEMOGRAPHICS

	HLA		CSD 22
	Current	May 2018	K-12, 2017-18
Special Needs	17%	22%	16%
Eng. Lang. Lrnrs.	4%	6%	12%
Econ. Disadv.*	66%	68%	71%
Homeless	0%	0%	
Asian	1%	2%	20%
Black/Afr. Am.	58%	49%	30%
Hisp./Latino	4%	5%	16%
Multiracial/Other	1%	1%	2%
White	36%	44%	32%
% in CSD 22	76%	83%	-
% outside CSD 22	24%	17%	-

### WITHDRAWALS

Reasons for withdrawal	Jan only
Moved outside NYC	1
School choice - dissatisfied	3
School choice - higher choice school	0
School choice - other/unknown	0
Commute Distance	0
Special education needs	0
Expelled	0

\*Students who withdrew within the first 3 days of school are excluded.

### SUSPENSIONS

	YTD
Number of Students Suspended	40
Total # of Days of Suspension	112
% of Student Population w/ at least 1 Suspension	5.37%

### ATTENDANCE

	YTD	Target
Whole School attendance rate	94%	95%
% of students who are absent more than 10% of the time		
All students	15%	
Special needs students	14%	
English Language Learners	18%	
Econ. Disadv.	13%	

### STAFF COMPOSITION

Asian/ Asian Am.	4	5%
Black/Afr. Am.	17	19%
Hisp./Latino	4	5%
Multi/Other	4	5%
White	59	67%
Native Hawaiian/Pacific Islander	0	0%
No Response	0	0%
<b>Total</b>	<b>88</b>	<b>As of 2.1.19</b>

### FINANCIAL PERFORMANCE

Cash (w/o escrow) on 12/31/2018	\$4,388,000		
Days of cash on hand:	113	Target days of cash: 90	
As of 12/31/2018			
	Revenue	Expenses	Margin
Actual thru Year-End Projection (6/30/19)	\$6,957,000	\$6,470,000	\$487,000
Budget	\$13,990,000	\$14,455,000	-\$465,000
Variance	\$692,000	\$68,000	
Projected margin:	-3.3%	Target margin:	0% or higher

### STAFF VACANCIES

Position	Context
5/6th ICT Math/Science	currently being filled by Jacob Hochbaum, Floater; hire in process
Hebrew Teacher	Hebrew Directors currently interviewing candidates
Operations Assistant	Ops team currently interviewing candidates

### STAFF NEW HIRES

6th ELA/SS	Katrina Albert ; start date 1.30.19
Hebrew Teacher	Elan Cohen; start date 2019-20
5/6th ICT Math/Science	verbal offer to Kristofer Lorusso - references being checked
Hebrew Teacher	Tali Cohen; start date Jan 28

### BOARD OF TRUSTEES

Board Composition	Mtg. Attendance	Quorum
Asian	1 July 66%	Yes
Black/Afr. Am.	0 August 50%	No
Hisp./Latino	0 September 66%	Yes
Multi/Other	0 October 100%	Yes
White	5 November 67%	Yes
	December 71%	Yes
	January 100%	Yes
	Average 74%	