HARLEM HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

Board Meeting via Zoom

Wednesday, June 23, 2021

6:30 pm

AGENDA

1. Call to Order & Reminder for Public Comment(s) Sign Up
2. Adoption of June 2021 Agenda
3. Approval of May 2021 Minutes
4. Action Items
    a. Approval of the 2021-22 Board Calendar
    b. Approval of the 2021-22 Academic Calendar
    c. Approval of the 2021-22 Budget
    d. Approval of the 2021-22 Vendor Contracts
    e. Approval of Board Officer Positions
        i. Chair
        ii. Vice-Chair
        iii. Treasurer
        iv. Secretary
    f. Approval of Board Member Renewals through June 2024
        i. Scott Wickham
5. School Leadership Update
6. PTO Update
7. Policy Regarding Staff Vaccinations
8. Network Update
9. Public Comments
10. Adjournment

HARLEM HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

Board of Trustees Meeting via Zoom

Wednesday, May 19, 2021

6:30 pm

Minutes

Trustees Present

Vanessa Goldberg-Drossman
Sara Bloom
Linda Aristondo
Scott Wickham
Tanya Jones *(Prospective Board Member)*

Also Present

Emily Carson, Head of School, Harlem Hebrew
Jon Rosenberg, Chief Executive Officer, Hebrew Public
Valerie Khaytina, Chief External Officer, Hebrew Public
Lauren Murphy, External Relations Manager, Hebrew Public
1 Member of the public

1. Call to Order & Reminder for Public Comments

Linda Aristondo opened the meeting at 6:30 pm and reminded everyone in attendance in order to sign up to make a public comment prior to our board meeting, email boardharlem@hebrewpublic.org. Members of the public who missed the public notices can sign up now by using the chat function. Members of the board and staff do not typically respond to public comments at the time they are made. However, unanswered questions will be responded to within a few business days.

2. Adoption of May 2021 Agenda

Linda Aristondo asked for a motion to adopt, Vanessa Goldberg-Drossman made a motion to adopt the May 2021 agenda. Sara Bloom seconded, and the motion carried unanimously.

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3. Approval of the April 2021 Minutes

Linda Aristondo asked for a motion to approve, Reverend Linda Tarry-Chard made a motion to approve the April 2021 minutes. Sara Bloom seconded, and the motion carried unanimously.

4. Board Action: Motion to elect Tanya Jones to the Harlem Hebrew Board of Trustees pending approval by NYSED

Linda Aristondo asked for a motion to elect Tanya Jones to the Harlem Hebrew Board of Trustees pending approval by the authorizer. Sara Bloom made the motion and Scott Wickham seconded, and the motion carried unanimously.

Formal Board of Trustees Resolution:

The Harlem Hebrew Language Academy Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Tanya Jones as a member to its Board of Trustees, with a term expiring on June 30, 2024 pending approval by NYSED. The resolution approving Tanya Jones is adopted upon NYSED's approval.

5. Leadership Update

Emily Carson, Head of School informed the board of the following:

- General School Updates
    - Harlem Hebrew Arabian Leopards was voted school mascot with over 42% of the student vote
    - Reopening for in-person learning on April 12th
    - State exams dress rehearsal for hybrid students grades 3-8
    - Math and ELA state exams for hybrid students grades 3-8
    - Staff appreciation week
- Student Updates
    - Student of the month celebrations
    - A lot of outside play time on state exam days
    - AAPI Heritage month celebrations
        - Discussed the importance of Asian culture in our communities and in the USA
            - Assemblies
            - Classroom projects

            - Engaging students
        - Staff members who identify as Asian or Asian American have been working in small groups with students virtually and in-person discussing their culture and how they grew up
    - 8th Grade News (first ever graduating class!)
        - 30 students graduating
        - 8th grade virtual trip to Israel with entire Hebrew Public Network
        - 8th grade graduation photos
        - 8th grade decision day celebration
        - 8th grade graduation in-person cap decorating
        - 8th grade in-person fun the last week of school
- Family Updates
    - Ending of Third Marking Period and Family Conferences
    - Events
        - Hebrew Public Israel Independence Day party
        - Enrollment efforts
            - Ice cream social for new and returning families
- Upcoming News
    - End of year testing
        - Reading levels for the youngest grades
        - MAP testing
        - Monthly Quizzes
        - Science State Exams for 4th grade & 8th grade who opt in
    - Israel week
    - Visit from our NY State Charter Authorizer
        - First week of June
    - Launching the high school admissions process with 7th graders
    - Closing out the school year
        - Field days for students
        - End of year celebrations
        - End of year Town Hall for families
- Staff Focuses
    - Ending the year strong
    - Strong facilitation of end of year exams
    - Bringing joy and fun to rigorous learning
    - Leadership focus shifting to planning for next year

A board member asked a question regarding how Harlem Hebrew is speaking to students about the conflict in Israel.

- Harlem Hebrew is focused on speaking to the students about hard things; discussions are different for each grade level.
- Harlem Hebrew sent out a communication last week to all families, and Emily Carson has had many check-ins and personal conversations with staff members and families.
- Upper grades have been having conversations about the conflict in Israel since September in social studies class.

6. PTO Update

Vanessa Goldberg-Drossman shared the following:

- PTO elections are currently open-- parents have the opportunity to join. Information has been emailed and posted on social media. Vanessa encouraged members of the public to contact her with any questions
- The PTO celebrated teacher appreciation day by sending gift bags to all team members of the school which included tote bags, scarfs/bandanas, Starbucks gift cards, balloons, and a Sugar Hill ice cream treat!
- This week the $1 book sale will begin, 2 days this week (one day for each hybrid section) 9:30 am - 4:30 pm
    - Each child can purchase up to 3 books
    - If all books are not sold, teachers can pick up any books they'd like for their library

7. Network Update

Jon Rosenberg, CEO of Hebrew Public shared the following:

- Recap of Summer Programs
    - Education
        - 1:1 tutoring for those who experience a significant gap
        - Sourced by a mix of our staff and outside based tutors
    - Socialization
        - Subsidized summer day camp experiences in partnership with Kids in the Game
        - 1 hour-long Hebrew immersion component
    - Trauma Support
        - Emotional support
        - Mental health support
            - 1:1 counseling
- Anticipating Next Fall
    - Hoping and planning for 5 days a week in the Fall

    - A remote option is currently unknown
    - Existing protocols and rise of vaccination, we will be able to operate our schools in a safe manner
- Staff Vaccination Campaign
    - Continuing across our network of schools

8. Public Comments

No public comments were made during this time.

9. Executive Session

No votes or actions were taken during this time.

10. Adjournment

Linda Aristondo motioned to adjourn the meeting, Scott Wickham seconded, the motion carried unanimously, and the meeting adjourned at 7:13 pm.

HARLEM HEBREW
LANGUAGE ACADEMY CHARTER SCHOOL
הארלם

Harlem Hebrew Board Calendar 2021-2022

July 14, 2021

August 11, 2021

September 22, 2021

October 13, 2021

November 10, 2021

December 15, 2021

January 12, 2022

February 9, 2022

March 9, 2022

April 6, 2022

May 11, 2022

June 22, 2022

All meetings will begin at 6:30 pm

HARLEM HEBREW
LANGUAGE ACADEMY CHARTER SCHOOL
הארלם

HEBREW PUBLIC
Charter Schools For Global Citizens

2021–2022 HEBREW PUBLIC NYC ACADEMIC CALENDAR

לוח שנת הלימודים 2021–2022

AUGUST 21

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 21

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Instructional days: 18

OCTOBER 21

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Instructional days: 20

NOVEMBER 21

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Instructional days: 19

DECEMBER 21

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Instructional days: 15

JANUARY 22

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Instructional days: 20

FEBRUARY 22

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Instructional days: 14

MARCH 22

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Instructional days: 23

APRIL 22

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Instructional days: 15

MAY 22

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Instructional days: 20

JUNE 22

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Instructional days: 17

Key

TBD / Half Day	First Day/Last Day (students)
Staff PD	Family Conferences
No School	Assessments (MAP, IA, State)

Important Dates

School closings:

9/6 Labor Day
9/7-8 Rosh Hashanah
9/16 Yom Kippur
10/11 Indigenous Peoples' Day
11/25-26 Thanksgiving
12/24-1/1 Winter Break
1/17 MLK Day
1/28 Professional Development (no students, staff attend)
2/1 Lunar New Year
2/21-25 Midwinter Break
4/15-22 Spring Break
5/3 Eid
5/30 Memorial Day
6/20 Juneteenth

Family Conferences (half day or remote day for students)
11/18: Family Conferences
2/10: Family Conferences
5/5: Family Conferences

NY State Test Windows:

NYSESLAT/ACCESS: TBD
NY: TBD

PA State Test Windows:
PSSA - ELA (Grade 3): 5/25-29, 2022
PSSA - Math and Make-Ups (Grade 3): 5/2-13, 2022

Proposed Times MAP & Interim Assessments:
MAP#1: 9/20-10/1 (K-8)
MAP#2: 6/6-17 (K-8)
IA#1: 11/2 (ELA) and 11/9 (Math)
IA#2: 1/11-12 (ELA) and 1/18-19 (Math)

Marking Periods
#1: 9/1/21 - 11/5/21
#2: 11/8/21 - 1/28/22
#3: 2/1/22 - 4/14/22
#4: 4/25/22 - 6/24/22

Total instructional days: 181

HARLEM HEBREW
LANGUAGE ACADEMY CHARTER SCHOOL

HARLEM HEBREW	2020--2021 BUDGET	YEAR END PROJECTIONS 6/30/21	PROPOSED FY21-22 BUDGET
Income			
4100 State Grants	10,592,558	11,562,195	11,174,726
4200 Federal Grants	835,684	964,469	2,262,052
4300 Contributions	1,055,000	455,000	305,000
4400 Miscellaneous Income	10,200	1,893	200
Total Income	**$ 12,493,442**	**12,983,557**	**13,741,978**
Expenses			
5000 Personnel	4,267,028	4,561,911	4,836,000
5500 Benefits and Payroll Taxes	1,172,844	1,256,552	1,287,999
Total Compensation	**$ 5,439,872**	**5,818,464**	**6,123,999**
6100 Office Expenses and Equipment	355,000	444,693	275,597
6200 Professional Costs	1,055,617	1,170,230	1,155,113
6300 Contractual Services	377,200	238,769	454,000
7100 Pupil Supplies and Furniture	1,272,072	559,813	1,077,144
8100 Utilities and Occupancy	3,435,700	3,447,687	3,697,000
8100 Utilities and Occupancy - RENT	10,000	-	-
8400 Maintenance/Repair	436,630	388,630	391,630
8800 Miscellaneous Expenses	16,500	25,676	16,500
8900 Depreciation Expenses	230,000	230,000	230,000
Total Expenses	**12,628,592**	**12,323,962**	**13,420,982**
Net Income/(deficit)	**$ (135,150)**	**659,595**	**$ 320,996**
Furniture and Fixtures + LHI	80,000	119,392	50,000
Total FFE	**80,000**	**119,392**	**50,000**

HARLEM HEBREW
LANGUAGE ACADEMY CHARTER SCHOOL

HARLEM HEBREW APPROVED VENDORS > $5,000

Name	2022 Budget		2021 Budget		DESCRIPTION
CSBM	$75,000		$65,000		Accounting Services, incl Title Fee funding
MMB	$26,000		$24,000		Auditor
Amplify/Zearn	$6,700				Curriculum Platforms (online)
Heinemann	$25,000		$25,000		Curriculum
Attanasio			$25,000		Curriculum
Houghton Mifflin Harcourt	$25,000		$25,000		Curriculum
Eureka Math	$10,000				Curriculum; purchased thru FAMIS
Renaissance			$5,065		Accelerated Reader
Martinez	$330,000		$285,000		Custodial Maintenance
Wilson Fundations	$10,000		$8,400		Staff Development/Education Consultant
Regina Caterers	$320,600		$320,600		Food Service
Austin and Co	$115,000		$95,000		General/Commercial/WC Insurance
Global 365	$61,200		$54,000		IT Vendor
FOHLA (Sublease)	$3,500,000		$3,283,000		Rent
City Investigations	$97,200		$133,000		Security Services
Lavinia Group	$15,000		$7,800		Staff Development/Education Consultant
Center for Responsive Schools	$3,000		$5,000		Staff Development/Education Consultant
NWEA	$13,000		$6,000		Student Assessments
Powerschool	$6,500		$6,300		Student Management System
School Mint	$8,300		$8,100		Student Recruitment Platform
TBD	$170,000	**	$40,000		Student Technology -Chromebooks/carts
Selby	$520,000		$560,000		Bronx Student Transportation

**covered by ARP ESSER funds