

Annual Board Meeting via Zoom

Wednesday, June 24th @ 6:30 PM

Meeting ID: 109 405 244

Password: 891214

AGENDA

1. Call to Order
2. Public Comments via Board Email
3. Adoption of June 2020 Agenda
4. Approval of May 2020 Minutes
5. Leadership Update
6. CEO Update
7. PTO Update
8. Reopening Plan
9. Approval of 2021 Budget
10. Approval of Board Meeting Dates for 2020-21 (see page 2 of this document)
11. Vote and Approve Board Member Renewals through 2023
12. Vote and Approve Board Officer Positions
13. Adjournment

Board Meeting Dates for 2020-21

Wednesday, July 22, 2020

Wednesday, August 19, 2020

Wednesday, September 16, 2020

Wednesday, October 14, 2020

Wednesday, November 18, 2020

Wednesday, December 9, 2020

Wednesday, January 13, 2021

Wednesday, February 10, 2021

Wednesday, March 10, 2021

Wednesday, April 7, 2021

Wednesday, May 19, 2021

Wednesday, June 23, 2021

Wednesday, May 13, 6:30 PM

Board Meeting via Zoom

Trustees Present

Vanessa Goldberg-Drossman
Scott Wickham
Sara Bloom
Linda Aristondo
William Allen
Basil Smikle

Also Present:

Emily Lynn Carson, Head of School for Instruction
Ursula Vericain, Harlem Hebrew Director of Operations
Meral Kathwari, Harlem Hebrew Operations Associate
Jon Rosenberg, Chief Executive Officer
Jonathan Werle, Chief Operating Officer
Valerie Khaytina, Chief External Officer
Emily Fernandez, Chief Schools Officer
Shlomit Aroubas, PTO President

AGENDA

I. Call to Order and Reminder to Sign Up for Public Comments

Linda Aristondo opened the meeting at 6:33 pm and reminded everyone in attendance to use the “chat” feature to sign up for public comments or to email the board at boardharlem@hebrewpublic.org and the comments will be addressed within 48 hours.

2. Adoption of May 2020 Agenda

Basil Smikle made a motion to adopt the May 2020 agenda. William Allen seconded, and the motion carried unanimously.

3. Approval of April 2020 Minutes

Basil Smikle made a motion to adopt the April 2020 minutes. William Allen seconded and the motion carried unanimously.

5. Leadership Update

Ms. Carson informed the board of the following:

- Celebrations during the month of May
 - Teacher Appreciation Week
 - Thoughtful celebrations sent all teachers a Grubhub gift card
 - Leadership team sent notes to every staff member
 - Staff virtual happy hour led by Deans of Culture
 - Bonding activities between all staff
 - Nurse's Appreciation Day
 - Maternal/Caregiver Recognition
 - Asian American Pacific Islander Heritage Month
 - Virtual assemblies and morning meetings
 - Mental Health Awareness Month
- Spirit Week
- Remote Learning
 - Moved to Zoom from Google hangouts
 - More security and more capabilities for educators
 - Updated schedules for students and teachers
 - Technology training for students to log in daily
 - In addition to packets being sent home, videos are being posted daily to seesaw and google classroom so if students cannot attend live they can view the lesson
 - PTC moved to virtual settings, creating student summary reports during the last week of May
 - Planning for next year
 - Enrollment

6. CEO Update

- Enrollment
 - Virtual home visits for new families
 - Phone calls to home for new families
 - Being creative about engaging existing families
- NYC Governor
 - We are state-wide officially closed for the school year
 - Unclear when schools will reopen and under what conditions
 - We have been planning for operational issues (safety, PPE, social distancing)

- Tracking closely what other Countries are doing, will learn from their experiences
- We must have options: delayed openings, staggered schedules...
- We are losing NY State funding next year which was not anticipated
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7. PTO Report

- Teacher Appreciation Week
 - Sent teachers an Amazon gift card and invited all families to a Zoom movie night
 - Collected videos, pictures, and signs showing appreciation of teachers and staff that was shared at the meeting
 - Film “About a Teacher” was a movie suggestion for all to watch
 - Online book fair

8. Public Comments

N/A

9. Adjournment

The meeting was adjourned at 7:20 pm

HARLEM HEBREW LANGUAGE ACADEMY	APPROVED 2021 BUDGET
Income	12,493,442
Expenses	12,628,592
Net Income	(135,150)
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Net Income/ Revenue	-1%
Income	
4100 State Grants	10,592,558
4200 Federal Grants	835,684
4300 Contributions	1,055,000
4400 Miscellaneous Income	10,200
Total Income	12,493,442
Expenses	
5000 Personnel	4,267,028
5500 Benefits and Payroll Taxes	1,172,844
Total Compensation	5,439,872
6100 Office Expenses and Equipment	355,000
6200 Professional Costs	1,055,617
6300 Contractual Services	377,200
7100 Pupil Supplies and Furniture	1,272,072
8200 Utilities and Occupancy	162,000
8200 Utilities and Occupancy - RENT	3,283,700
8400 Maintenance/Repair	436,630
8800 Miscellaneous Expenses	16,500
8900 Depreciation Expenses	230,000
Total Expenses	12,628,592
Net Income	\$ (135,150)
Furniture & Equipment	80,000
Total FFE	80,000