



Wednesday, October 23rd

630 PM

147 Saint Nicholas Avenue

Board Meeting

AGENDA

- 1. Call to Order and Reminder to Sign Up for Public Comments**
- 2. Adoption of October and September 2019 Agenda(s)**
- 3. Approval of August and September 2019 Minutes**
- 4. Action Item:**
 - a. Resolution authorizing Hebrew Public to negotiate a license agreement with KIPP: Beyond for available space at Harlem Hebrew whose terms are broadly consistent with those in the Letter of Intent and attachments.**
- 5. Leadership Update**
- 6. PTO Report**
- 7. Public Comments**
- 8. Staff Comments**
- 9. Executive Session**
- 10. Adjournment**



Board of Trustees Meeting

September 10, 2019

630 PM

147 Saint Nicholas Avenue

New York, NY 10026

Minutes

Trustees Present

Vanessa Goldberg-Drossman
Linda Tarry-Chard
Scott Wickham

Also Present:

Emily Lynn Carson, Head of School for Instruction

Jason Epting, Head of School for Community and Operations

Elly Rosenthal, Hebrew Public*

Mark Fink, Hebrew Public

Shlomit Arbas, Co-Chair of the PTO

Ursula Vericain, Director of Operations

2 HH Community Members

1. Call to Order

Linda Tarry-Chard opened the meeting at 6:38 pm.

2. Adoption of Agenda(s)

The agenda could not be adopted as quorum wasn't present. The agenda will be adopted at the next board meeting where there is a quorum.

3. Approval of Minutes

The minutes could not be approved as quorum wasn't present. The minutes will be approved at the next board meeting where there is a quorum.

4. Leadership Report

The board was informed of the following:

1. The first day of school took place on Thursday, September 5th.
2. No hard data is yet available but based on informal projections, enrollment was higher than expected.
3. OLAM hour is being rolled out in the coming weeks on Fridays from 2-3 pm for grades K-7 to help staff address the needs and wants of parents/guardians and students. This will also help the faculty assess which gifted and enrichment programs children should be placed in.
4. The school is fully staffed except for two Hebrew teachers positions. However, two former Hebrew teachers who are engaged in their own studies, have agreed to return through December to fill those positions. Leadership is vetting permanent candidates for those positions to take over in January.
5. The UPK program is fully enrolled and staffed with eighteen students and three teachers, respectively.
6. Back to school night will take place next week; a Welcome Back Picnic will take place on September 22nd. All the details will be sent to the students and will be posted on the school's website.
7. Greater communication between the school and parent/guardian community is in the works with Robo-calls, Facebook postings, red folders and school website bulletins already being implemented.
8. $\frac{3}{4}$ of the rooftop playground is open for recess. School leadership has come up with a schedule to give all the students access to the roof with teacher supervision.

5. PTO Report

PTO Co-Chair, Shlomit Arbas, briefed the board on the following:

1. The PTO is sponsoring the Welcome Back picnic on Sunday, September 22 in Central Park from 1-4 pm which will feature a uniform swap where families can give their used and cleaned uniforms to newer families. In addition, the school has invited the afterschool providers come and meet with the families to educate them about their programs.
2. Back to School night is set to take place next Tuesday, September 17th will feature a sunglasses/shades theme.

6. Public Comments

I HH Community Member asked about calls to parents/guardians that will indicate when the buses are being dispatched after dismissal.

I HH Community Member asked about an incident involving two HHLA parents outside of the school.

I HH Community Member asked about the uses of whistles during recess.

I HH Community Member wants to ensure that the school's database of parents/guardian's emails and phone numbers are updated regularly.

7. Staff Comments

None.

8. Adjournment

Linda Tarry-Chard closed the meeting at 7:26 pm.



Board of Trustees Meeting

August 14, 2019

630 PM

147 Saint Nicholas Avenue

New York, NY 10026

Minutes

Trustees Present

Linda Aristondo
Sara Bloom
Vanessa Goldberg-Drossman
Linda Tarry-Chard
Scott Wickham

Also Present:

Emily Lynn Carson, Head of School for Instruction

Jason Epting, Head of School for Community and Operations

Jon Rosenberg, Hebrew Public

Emily Fernandez, Hebrew Public

Elly Rosenthal, Hebrew Public

1. Call to Order

Linda Aristondo called the meeting to order at 6:37 pm and reminded everyone in attendance to sign up for public comments if they wished to speak.

2. Adoption of Agenda(s)

Linda Aristondo made a motion to adopt the August 2019 agenda. Linda Tarry-Chard seconded and the motion carried unanimously.

3. Approval of Minutes

Linda Aristondo made a motion to approve the July 2019 Minutes. Scott Wickham seconded and the motion carried unanimously.

4. Leadership Report

The board was informed of the following:

- a. The rollout and implementation of the OLAM vision statement and its tie-in with the curriculum for the upcoming year.
- b. Professional Development for school leadership over the summer at Middlebury, VT for language proficiency and with *Visions* for Diversity Equity and Inclusion.
- c. Ongoing construction and its completion timetable.

Board Members asked leadership about the following:

- a. Student/teacher ratio.
- b. Building preparations for the inaugural PK program.
- b. New signage and security measures.
- c. Bus monitors, class assignments and the special education program.

5. Action Items

- a. Approval of the 2019-2020 School Year Budget.

After a discussion, Linda Aristondo made a motion to approve the Finance and Audit Committee's recommendation of accepting the 2019-2020-school budget. Sara Bloom seconded and the motion carried unanimously.

- b. After reviewing the list of vendors, Linda Aristondo made a motion to approve the Finance and Audit Committee's recommendation of accepting the 2019-2020 school vendor agreements. Vanessa Goldberg-Drossman seconded and the motion carried unanimously.

6. PTO Report

None.

7. Public Comments

None.

8. Staff Comments

None.

9. Adjournment

Linda Aristondo made a motion adjourn. Scott Wickham seconded and the motion carried unanimously. The meeting was adjourned at 7:13 pm.

HARLEM HEBREW LANGUAGE ACADEMY CHARTER SCHOOL

**RESOLUTIONS OF THE
BOARD OF TRUSTEES**

**SUB-SUBLEASE/LICENSE OF CERTAIN SPACE
TO A KIPP CHARTER SCHOOL**

OCTOBER 23, 2019

The Board of Trustees (the “**Board**”) of Harlem Hebrew Language Academy Charter School (the “**School**”) does hereby adopt the following resolutions at a duly held and noticed meeting on the date set forth above.

WHEREAS, the School occupies those certain premises located at 147 Saint Nicholas Avenue, New York, NY 10026 (the “**Building**”); and

WHEREAS, the School is not currently using the entirety of the Building for its programming and would benefit from the additional rental income, the School desires to sub-lease/license (“**License**”) certain portions of the Building to a KIPP NYC charter school (“**KIPP**”) pursuant to the terms set forth in the letter of intent (the “**LOI**”) attached hereto as **Exhibit A**; and

NOW, THEREFORE, BE IT RESOLVED, that after due deliberation and determination the Board hereby authorizes and directs Hebrew Public (“**Hebrew Public**”) the Charter Management Office (“**CMO**”) of the School and herein Proper Representative (“**Proper Representative**”) to sign and execute the LOI to negotiate a License with KIPP; and

BE IT FURTHER RESOLVED, that Hebrew Public is hereby further authorized and directed to negotiate a License or Sublease that is broadly consistent with the aforementioned LOI with such further agreements, assignments, pledges, instruments, consents and any other documents ancillary to the LOI as necessary; and

BE IT FURTHER RESOLVED, that all actions heretofore taken by Hebrew Public, for and on behalf of the School in connection with the License or Sublease shall be brought to the Board for approval upon the completion of the aforementioned negotiations.

SECRETARY’S CERTIFICATE

The undersigned does hereby certify that the foregoing resolutions of Harlem Hebrew Language Academy Charter School were duly adopted by the Board of Trustees of Harlem Hebrew Language Academy Charter School on October 23, 2019.

William Allen, Secretary

EXHIBIT A

LETTER OF INTENT

(see attached)