



Wednesday, August 14<sup>th</sup>  
6 PM

147 Saint Nicholas Avenue

Board Meeting

**AGENDA**

- 1. Call to Order and Reminder to Sign Up for Public Comments**
- 2. Adoption of August 2019 Agenda**
- 3. Approval of July 2019 Minutes**
- 4. Leadership Update**
- 5. Action Items:**
  - a. Approval of 2019-2020 School Year Budget**
  - b. Approval of 2019-2020 Recommended School Vendor Agreements**
- 6. PTO Report**
- 7. Public Comments**
- 8. Staff Comments**
- 9. Executive Session (if needed)**
- 10. Adjournment**



## **Board of Trustees Meeting**

July 10, 2019

630 PM

147 Saint Nicholas Avenue

New York, NY 10026

### **Minutes**

#### **Trustees Present**

William Allen
Linda Aristondo
Sara Bloom
Vanessa Goldberg-Drossman
Scott Wickham

#### **Also Present:**

Emily Lynn Carson, Head of School for Instruction

Jon Rosenberg, Hebrew Public\*

Mark Fink, Hebrew Public

#### **1. Call to Order**

Linda Aristondo called the meeting to order at 6:36 pm and reminded everyone in attendance to sign up for public comments if they wished to speak.

#### **2. Adoption of Agenda(s)**

Linda Aristondo made a motion to adopt the July 2019 agenda. William Allen seconded and the motion carried unanimously.

**3. Approval of Minutes**

Linda Aristondo made a motion to approve the June 2019 Minutes. Scott Wickham seconded and the motion carried unanimously.

**4. Action Item**

a. Approval of September 10, 2019 as the September Board Meeting Date

Linda Aristondo made a motion to approve September 10, 2019 as the September Board Meeting date for the 2019-2020 school year. Sara Bloom seconded and the motion carried unanimously.

**5. PTO Report**

None.

**6. Public Comments**

Mark Fink reported that Jason Epting the Head of School for Community and Operations will begin on July 22<sup>nd</sup> and oversee the implementation of the inaugural UPK program at Harlem Hebrew.

**7. Staff Comments**

Emily Lynn Carson who recently began as Head of School for Instruction, introduced herself to the board and the board welcomed her to the school and wished her luck.

**8. Adjournment**

Linda Aristondo made a motion adjourn. Vanessa Goldberg-Drossman seconded and the motion carried unanimously. The meeting was adjourned at 6:56 pm.

HARLEM HEBREW LANGUAGE FY19-20 BUDGET PROPOSAL	FY18/19 BUDGET	FY18/19 YEAREND PROJECTION	FY19/20 BUDGET PROPOSAL	Variance	% Variance
Income	10,957,142	11,739,866	12,464,849	724,982	
Expenses	10,707,379	11,813,532	12,397,928	584,396	
Net Income	249,763	(73,666)	66,920	140,587	
Net Income/ Revenue	2%	-1%	1%		
Income					
4100 State Grants	10,306,652	10,197,106	11,253,405	1,056,299	10%
4200 Federal Grants	640,390	723,702	721,343	(2,359)	0%
4300 Contributions	-	808,851	430,000	(378,851)	-47%
4400 Miscellaneous Income	10,100	10,206	60,100	49,894	489%
<b>Total Income</b>	<b>\$ 10,957,142</b>	<b>11,739,866</b>	<b>12,464,849</b>	<b>724,982</b>	<b>6%</b>
Expenses					
5000 Personnel	4,372,250	4,635,381	4,499,000	(136,381)	-3%
5500 Benefits and Payroll Taxes	1,157,831	1,187,706	1,200,961	13,256	1%
<b>Total Compensation</b>	<b>\$ 5,530,081</b>	<b>\$ 5,823,087</b>	<b>5,699,961</b>	<b>(123,125)</b>	<b>-2%</b>
6100 Office Expenses and Equipment	217,780	246,699	284,660	37,961	15%
6200 Professional Costs	1,020,699	999,081	1,097,626	98,545	10%
6300 Contractual Services	349,990	769,961	495,341	(274,620)	-36%
7100 Pupil Supplies and Furniture	696,868	1,054,874	1,098,709	43,834	4%
8200 Utilities and Occupancy	214,745	161,474	186,600	25,126	16%
8200 Utilities and Occupancy - RENT	2,207,700	2,207,700	2,900,000	692,300	31%
8400 Maintenance/Repair	294,416	347,976	404,780	56,804	16%
8800 Miscellaneous Expenses	100	251	251	0	0%
8900 Depreciation Expenses	175,000	202,430	230,000	27,570	14%
<b>Total Expenses</b>	<b>10,707,379</b>	<b>11,813,532</b>	<b>12,397,928</b>	<b>584,396</b>	<b>5%</b>
<b>Net Income</b>	<b>\$ 249,763</b>	<b>\$ (73,666)</b>	<b>\$ 66,920</b>	<b>140,587</b>	<b>-191%</b>
Leasehold Improvements	22,000	62,930	-	(62,930)	-100%
Furniture & Equipment	213,000	324,673	50,500	(274,173)	-84%
<b>Total FFE</b>	<b>235,000</b>	<b>387,602</b>	<b>50,500</b>	<b>(337,102)</b>	<b>-87%</b>
Net Cash (NI + Dep + Def. Rent - FFE)	189,763	(258,838)	246,420	505,259	
Beginning Cash balance		107,532	479,408		
Ending Cash balance		479,408	725,828		

HARLEM HEBREW APPROVED VENDORS > \$5,000

Name	Cost	DESCRIPTION	Minority and/or Women Owned/Led
CSBM	\$61,000	Accounting Services	Yes
MMB	\$20,200	Auditor	
Heinemann	\$14,405	Curriculum	
Attanasio	\$25,390	Curriculum	Yes
Houghton Mifflin Harcourt	\$46,000	Curriculum	
Eureka Math	\$14,265	Curriculum	Yes
Foundations Materials	\$1,426	Curriculum	
Martinez	\$327,400	Custodial Maintenance	Yes
Wilson Foundations	\$18,216	Education Consultant	
Regina Caterers	\$277,920	Food Service	
Austin and Co,	\$57,000	Insurance	
Global 365	\$54,000	IT Vendor	Yes
FOHLA (Sublease)	\$2,900,400	Rent	
City Investigations	\$128,225	Security Services	
Lavinia Group	\$108,040	Staff Development	Yes
Center for Responsive Schools	\$31,300		
NWEA	\$6,000	Student Assessments	
Powerschool	\$5,500	Student Management System	Yes
School Mint	\$6,400	Student Recruitment Platform	
CDW	\$25,000	Student Technology -Chromebooks/carts	
School Specialty	\$20,000	7th grade furniture	
Selby	\$432,000	Bronx Student Transportation	