



Board of Trustees Meeting Agenda

July 21, 2022, 6:30 pm

Location: Zoom

1. Call to Order & Public Comment Reminder
2. Adoption of July 2022 Agenda
3. Approval of June 2022 Minutes
4. Proposed Charter Revision for SI Hebrew Public's Projected YR I Enrollment
5. Facility Update
6. Public Comments
7. Executive Session
8. Adjournment

Board of Trustees Meeting Minutes

June 30, 2022, 6:30 pm
Location: Zoom Meeting

Trustees Present

Veronica Bakhrakh
Yelena Sklyar
David H. Sorkin
Bonita Sussman
Sigalit Grego
Ernest Paige
Angela Mirizzi-Olsen

Others Present:

Valerie Khaytina, Chief External Officer, Hebrew Public
Elly Rosenthal, Chief Financial Officer, Hebrew Public
Elyse Castellano, Chief of Staff, Hebrew Public
Lauren Murphy, External Relations Manager, Hebrew Public

1. Call to Order & Public Comment Reminder

David Sorkin asked for a motion to open the meeting at 6:32 pm.

2. Adoption of June 2022 Agenda

David Sorkin asked for a motion to adopt, Sigalit Grego made a motion to adopt the June 2022 agenda, Ernest Paige seconded, and the motion was carried unanimously.

3. Approval of May 2022 Minutes

David Sorkin asked for a motion to approve, Angela Mirizzi-Olsen made a motion to approve the May 2022 meeting minutes, Yelena Sklyar seconded, and the motion was carried unanimously.

4. Review and Approve 2022/23 Board Meeting Calendar

David Sorkin asked for a motion to approve the 2022-23 board meeting calendar. Sigalit Grego made the motion, and Yelena Sklyar seconded and the motion carried unanimously.

5. Review 2022/23 Board Committee Meeting Calendar

Board members reviewed the dates and times of the Finance Committee meetings and Education & Accountability Committee dates for the 2022-23 year. They decided to push the committee meetings to begin at 7 PM.

6. Review and Approve 2022/23 School Calendar

David Sorkin asked for a motion to approve the 2022-23 board meeting calendar. Sigalit Grego made the motion, and Bonita Sussman seconded and the motion carried unanimously.

7. Review and Approve 2022/23 Daily Schedule

The board reviewed the daily schedule and asked a few clarifying questions. Valerie Khaytina discussed afterschool options for families in the fall. Elyse Castellano highlighted the half day for students every Friday to provide time for staff to engage in meaningful professional development. After the discussion, David Sorkin asked for a motion to approve the 2022/23 Daily Schedule. Sigalit Grego made the motion, and Angela Mirizzi-Olsen seconded and the motion carried unanimously.

8. Review and Approve the 2022/23 Student and Family Handbook

David Sorkin asked for a motion to approve the 2022/23 Student and Family Handbook. Sigalit Grego made the motion, and Yelena Sklyar seconded and the motion carried unanimously.

9. Review and Approve the 2022/23 Student Disciplinary Code

David Sorkin asked for a motion to approve the 2022/23 Student Disciplinary Code. Sigalit Grego made the motion, and Bonita Sussman seconded and the motion carried unanimously.

10. Review and Approve 2022/23 FERPA Policy and Directory Information

Elyse Castellano briefly reviewed the FERPA policy with the trustees. David Sorkin asked for a motion to approve the 2022/23 FERPA Policy and Directory Information. Sigalit Grego made the motion, and Bonita Sussman seconded and the motion carried unanimously.

11. Review and Approve Board Officer Roles for 2022/23

- David Sorkin - Chair
- Ernest Paige - Vice-Chair
- Yelena Sklyar- Treasurer
- Noemi Zibuts - Secretary

David Sorkin asked for a motion to approve the aforementioned slate of officers for the 2022-23 school year. Bonita Sussman made the motion to approve the 2022-23 Board Officer slate, Sigalit Grego seconded and the motion was carried unanimously.

12. Review and Approve 2022/23 Budget

Elly Rosenthal, Hebrew Public's CFO reviewed the budget with the trustees.

The areas of key focus were:

- Student Enrollment
 - Most of our funding is driven by enrollment, and enrollment within each grade determines the number of classroom sections
 - NYC is in the midst of a long-term enrollment decline that began prior to the pandemic and has accelerated since its start. Across the City, (and in many other urban centers in the country) enrollment in most charter and district schools is down, with accompanying strains on school budgets
 - The budget for enrollment is based on historical trends and data analysis currently projecting 80 students for K-I
 - 45 students budgeted for kindergarten
- Revenue
 - Per-pupil funding is the primary source of public funding for our school
 - In NY almost a 5% increase
 - Special Education
 - Facilities Aid
 - Will receive facilities aid for all of our grades at an amount per student equal to 30% of the per-pupil funding level
- Expenses
 - Compensation

After a brief discussion, David H. Sorkin asked for a motion to approve the 2022/23 Budget as presented., Ernest Paige made a motion to approve, and Yelena Sklyar seconded, and the motion was carried unanimously.

13. Review and Approve 2022/23 Vendor List

Elly Rosenthal briefly reviewed the vendor list. Elyse Castellano shared the procedures for procuring vendors— there are strict guidelines. The school is required to see 3 bids, not only the lowest bids. The bids are then included as part of the audit and the school authorizer requires financial policies and procedures to be in place. An annual review of the vendor list is an important aspect of the financial committee's duties and fiscal responsibility.

David Sorkin asked for a motion to approve the 2022/23 vendor list. Sigalit Grego made the motion to approve and Veronica Bakhrakh seconded, and the motion was carried unanimously.

14. Preview 2022/23 School Safety Plan

The Board all received a copy of the school safety plan for the 2022/23 year. As per Section 155.17 of the Commissioner of Education's Regulations, charter schools do have to draft, publicly notice, and adopt a safety plan with a 30-day public comment period. That period will begin on July 1, the safety plan will be posted on the school's website.

15. Leadership Update

Valerie Khaytina shared the following update on behalf of Lissette Roman:

- SI Hebrew Public participated in the JCC'S Sunshine Walk
- June 3rd event at the school facility where local officials toured the building and learned more about the school
- The family event on 6/12 was postponed due to weather, it will likely be rescheduled for 8/21
- Student Interest
 - 111 active applications
 - KG - 68
 - 1st - 50
 - 98 applications accepted
 - KG - 54
 - 1st - 41

16. Public Comments

No public comments at this time.

17. Adjournment

David Sorkin asked for a motion to adjourn the meeting at 7:35 pm. Sigalit Grego made the motion, Veronica Bakhrakh seconded and the motion carried unanimously. The board will meet next on July 21st at 6:30 pm.